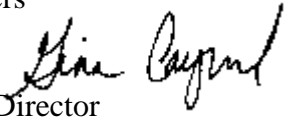


THE CALIFORNIA STATE UNIVERSITY
Office of the Chancellor
401 Golden Shore
Long Beach, California 90802-4210
(562) 951-4411

Date: January 24, 2006 **Code:** **TECHNICAL LETTER**
HR/Salary 2006-02

To: Human Resources Directors
Payroll Managers **Reference:** HR/Salary 2005-22

From: Gina Caywood 
Interim Senior Director
Human Resources Administration

Subject: **2004/05 Budget Shortfall Mitigation Bonus for Academic Support (Unit 4) Employees**

The California State University (CSU) reached a successor agreement with the Academic Professionals of California (APC) through June 2008. Information regarding the 2004/05 Budget Shortfall Mitigation Bonus is provided below:

❖ **Budget Shortfall Mitigation (BSM) Bonus:**

For FY 2004/05, the BSM Bonus amount is **\$311.23** (gross) for full-time employees, prorated for part-time employees. The SCO, with the assistance of HR-ISA, will process these payments by February 1, 2006.

Refer to program information, including eligibility criteria, available on the Human Resources Web site at:

http://www.calstate.edu/HRAdm/SalaryProgram/Unit4/salprog_bsmbonus.shtml#GenInfo

The following processing instructions are provided in Attachment A:

⇒ Bonus/Additional Pay Program I – Budget Shortfall Mitigation Bonus

For complete information and processing instructions for all salary programs, refer to Human Resources Administration's Salary Program Web site at: <http://www.calstate.edu/HRAdm/SalaryProgram/index.shtml>.

Questions regarding this technical letter may be directed to Human Resources Administration at (562) 951-4411. This document is available on Human Resources Administration's Web site at: <http://www.calstate.edu/HRAdm/memos.shtml>.

GC/rk

Attachment

Distribution:

CSU Presidents	Associate Vice Presidents/Deans of Faculty
Vice Chancellor, Human Resources	Budget Directors
Vice Presidents, Administration	HR Professionals
Vice Presidents, Academic Affairs	Director, SOSS
Vice Presidents, Student Administration	

PROCESSING INSTRUCTIONS

BONUS/ADDITIONAL PAY PROGRAM

I – Budget Shortfall Mitigation Bonus

PIP PROCESSING INFORMATION:	
Processing Responsibility:	SCO
Processing Date(s):	2004/2005 - must be paid by February 1, 2006
Earnings ID:	GY
Amount:	2004/05 = \$311.23 for full-time, prorated for part-time. Varies each year
Subject to Retirement Withholdings:	No
Taxable/Reportable:	Yes
Subject to Medicare/Social Security:	Yes
Included in Calculation for Overtime:	Yes, but only in the pay period in which it was paid
Included in the Calculation for NDI/IDL Payments:	No
Additional Information:	Bonus payments will be captured in CIRS via a tab-delimited Compendium Report under code H69. The cycle will reflect the corresponding fiscal year.