Date: March 10, 2006

To: Human Resources Directors

From: Gina Caywood
Interim Senior Director
Human Resources Administration

Subject: Classification Standard – Associate, Academic and Institutional Studies (Unit 9)

This technical letter corrects the classification standards for the Associate, Academic and Institutional Studies Series (class codes 5784, 5783 and 5787) by removing the restriction that stated “Chancellor’s Office Use Only.” These classifications have been available for campus use for some time. No other substantive changes have been made.

Classification and qualification standards can be viewed and printed at Human Resources Classification Standards Web site:

Questions regarding this technical letter may be directed to Human Resources Administration at (562) 951-4411.

GC/rc