


The California State University
Office of the Chancellor
401 Golden Shore
Long Beach, CA 90802-4210
(562) 951-4411

Code: HR 2004-19

Date: June 30, 2004
To: CSU Presidents
From: Jackie R. McClain 
Vice Chancellor
Human Resources

**Please Respond by
July 9, 2004**

Subject: SYSTEMWIDE CSU BENEFITS CONFERENCE

We are pleased to announce our annual information and training conference for campus Benefits staff. A draft agenda, developed after consultation with campus Benefits personnel, is attached for reference. Meeting information follows:

<u>Date</u>	<u>Location</u>
August 3-4, 2004	Holiday Inn Capitol Plaza
Tuesday - 8:00 a.m. - 5:00 p.m.	300 J Street.
Wednesday - 8:30 a.m. - 3:00 p.m.	Sacramento, CA 95814
	(916) 446-0100

Meeting space is available to accommodate two employees per campus. Participants may register for the conference by completing the attached form and faxing it to Rachel Caracoza at (562) 951-4954 by July 9, 2004. Registration confirmations will be sent to participants the week of July 12.

Arrangements have been made with the Holiday Inn to hold 20 rooms at a rate of \$104 per night for August 2 and 3. (The cut-off date for reservations at this reduced rate is July 11, 2004.) Participants may contact the hotel by calling (916) 446-0100. When making reservations participants should reference the CSU Benefits Conference to receive the reduced rate.

Distribution:

Vice Presidents, Academic Affairs	(Without Attachments)
Vice Presidents, Administration	“
Associate Vice Presidents/Deans, Faculty Affairs	“
Director, SOSS	“
Human Resources Directors	(With Attachments)
Benefits Officers	“
Payroll Managers	“

This Human Resources letter is available on the Human Resources Administration's Web page at: <http://www.calstate.edu/HRAdm/memos.shtml>.

If you have any questions, please call Felice Bakre at (562) 951-4410.

JRMcC/fb

Attachments

CSU Benefit Officers' Conference
August 3-4, 2004
Holiday Inn Capitol Plaza
Tentative Agenda

Tuesday, August 3

8:00 a.m.	Registration/Continental Breakfast	
8:30 a.m.	Introductions/Overview	Pamela Chapin <i>Human Resources Administration</i>
9:00 a.m.	Benefits Update <ul style="list-style-type: none">• AB211• FERP: Benefits, Medicare• Long Term Disability (LTD) – Unit 6• Maternity/Paternity Leave• Retirement Issues• Labor Relations Update• Leave Program Coordination	Pamela Chapin
10:15 a.m.	Break	
10:30 a.m.	Benefits Update (cont'd)	
11:00 a.m.	CMS Update	Elizabeth O'Shea <i>CMS, Chancellor's Office</i>
Noon	Lunch	
1:00 p.m.	Consolidated Omnibus Reconciliation Act (COBRA) Health Insurance Portability and Accountability Act (HIPAA)	Carolyn Huff Elizabeth Marks <i>Mercer Consultants</i>
3:00 p.m.	Break	
3:15 p.m.	Long Term Disability (LTD)	Darin Plotnick <i>The Standard Insurance</i>
4:15 p.m.	Benefits Roundtable	
5:00 p.m.	Adjourn	

Wednesday, August 4

8:30 a.m.	21 st Century Project	Don Scheppman <i>State Controller's Office</i>
9:00 a.m.	Health Benefits	John Rice <i>CalPERS</i>
	Medicare	Chantal Neal <i>CalPERS</i>
10:15 a.m.	Break	
10:30 a.m.	CalPERS (cont'd)	
11:00 a.m.	Savings Plus Program	Lura Franzella <i>Department of Personnel Administration</i>
Noon	Lunch	
1:00 p.m.	Dental Program	Michelle Hamilton <i>Human Resources Administration</i>
	Voluntary Programs	Michelle Hamilton
	• Health Care Reimbursement Account Plan/ Dependent Care Account Plan (HCRA/DCRA)	Michelle Hamilton
	• Tax Sheltered Annuities (TSA)	Felice Bakre
	• Voluntary Life Insurance	Felice Bakre
	• Open Enrollment	<i>Human Resources Administration</i>
3:00 p.m.	Adjourn	

BENEFITS OFFICERS' CONFERENCE

AUGUST 3-4, 2004

HOLIDAY INN CAPITOL PLAZA
300 J STREET
SACRAMENTO, CALIFORNIA 95814

Conference Registration Form

Please check the date(s) you plan to attend:

Tuesday, August 3, 2004 _____ Wednesday, August 4, 2004 _____

Names: _____

Titles: _____

Phone: _____

Fax: _____

Email: _____

Campus: _____

Manager Approval

Date

Registration for the conference must be received by July 9, 2004.
Please fax this registration form to Rachel Caracoza at (562) 951-4954.
If you have questions regarding the conference, please call (562) 951-4411.
Thank you.