

FlexCash Permitting Event Codes Chart

NEW ENROLLMENTS				
PERMITTING EVENT	CODE	PERMITTING EVENT DATE	TIME LIMIT	EFFECTIVE DATE
Description of the event	Box 10	Box 9		Box 7
New employee	01	Appointment date	60 days	Standard
New enrollment during open enrollment	03	Open enrollment start date	Open enrollment period only	As determined by open enrollment schedule
Enrollment due to gain of alternative non-CSU medical and/or dental coverage	05a	Date of Event	60 days	Standard
Enrollment due to starting or returning from an unpaid leave of absence by either employee or spouse or registered domestic partner (also includes military, NDI and sabbatical paid leaves.)	07	Date of return to active work	60 days	Standard
Enrollment due to new marriage, registration of domestic partnership, or birth or adoption of a child	17	Date of Event	60 days	Standard
Enrollment due to termination or commencement of spouse's or domestic partner's employment; or change to/from full-time employment of employee or spouse or domestic partner, if change affects medical and/or dental coverage.	37	Date of Event	60 days	Standard
Enrollment due to significant change in alternative non-CSU coverage	55	Date of Event	60 days	Standard
CHANGE OF ENROLLMENT				
Change during open enrollment	03	Open enrollment start date	Open enrollment period only	As determined by open enrollment schedule
Change due to gain of alternative non-CSU medical and/or dental coverage	05a	Date of Event	60 days	Standard
Change due to loss of alternative non-CSU medical and/or dental coverage	05b	Date of Event	No limit	Mandatory
Change due to starting or returning from an unpaid leave of absence by either employee or spouse or registered domestic partner (also include military and sabbatical paid leaves.)	07	Date of return to active work	60 days	Standard
Change due to new marriage, registration of domestic partnership, or birth or adoption of a child.	17	Date of Event	60 days	Standard
Change due to divorce or dissolution of domestic partnership (mandatory deletion from medical and dental plans); or death of spouse or registered domestic partner, or dependent (or loss of eligible dependent status).	27	Date of Event	60 days	Standard
Change due to significant change in alternative non-CSU coverage	55	Date of Event	60 days	Standard

NOTE: Employees who gain "alternative" non-CSU coverage through a domestic partner are not required to submit proof of registration through the Secretary of State process to enroll in the FlexCash Plan. The application of permitting event codes for alternative non-CSU coverage provided through a domestic partner would apply in the same manner as if through a spouse.

FlexCash Permitting Event Codes Chart

CANCELLATIONS				
PERMITTING EVENT	CODE	PERMITTING EVENT DATE	TIME LIMIT	EFFECTIVE DATE
Description of the event	Box 10	Box 9		Box 7
Cancel during open enrollment	03	Open enrollment start date	Open enrollment period only	As determined by open enrollment schedule
Cancel due to loss of alternative non-CSU coverage	5a	Date of Event	No limit	Mandatory
Cancel due to starting or returning from an unpaid leave of absence by either employee or spouse or registered domestic partner (also include military and sabbatical paid leaves.)	07	Date of return to active work	60 days	Standard
Cancel due to new marriage, registration of domestic partnership, or birth or adoption of a child.	17	Date of Event	60 days	Standard
Cancel due to divorce, or dissolution of domestic partnership (would also require mandatory deletion from medical and dental if enrolled), or death of spouse or registered domestic partner, or dependent (or loss of eligible dependent status).	27	Date of Event	60 days	Standard
Cancel due to termination or commencement of spouse's or domestic partner's employment; or change to/from fulltime employment of employee or spouse or domestic partner, if change affects medical and/or dental coverage.	37	Date of Event	60 days	Standard
Cancel due to employment change to less than half-time (no employee signature required).	38	Date status changes	No limit	First day of 2 nd month following permitting event
Administrative deletion of ineligible employee (no employee signature required). For those who were never eligible.	42	Date of initial enrollment	No limit	Mandatory
Cancel due to significant change in alternative non-CSU coverage	55	Date of Event	60 days	Standard
OPEN ENROLLMENT PERIOD EVENT CODE				
New enrollment, cancellation, or change of FlexCash option	03	Open enrollment date start	Open enrollment period only	As determined by open enrollment schedule
EXCEPTIONS				
Exceptions	44	Apply dates to match the situation. Requires approval of President, Chancellor, or his/her designee		

EXPLANATION OF EFFECTIVE DATE TERMS USED**Standard Effective Date**

If a properly completed FlexCash Enrollment Authorization form is received in the State Controller's Office by the 10th of the month, the effective date of enrollment, change of enrollment, or cancellation is the first of the month following.

Mandatory Effective Date

Enrollment ceases on the first of the month following the permitting event date. State Controller's Office policy limits retroactive processing to 36 months (3 years).

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