

The California State University
Office of the Chancellor
401 Golden Shore
Long Beach, CA 90802-4210
(562) 951-4425

Date: November 19, 2003

Code: HR 2003-24

To: CSU Presidents

Respond by
October 15, 2004

From: Jackie R. McClain 
Vice Chancellor
Human Resources

Subject: **The CSU Faculty Recruitment and Retention Survey for 2004/05**

Attached please find a copy of the 17th annual CSU Faculty Recruitment and Retention survey. The information gathered in this survey will be used to identify faculty staffing trends throughout the CSU and to gather data required for external reporting.

In order to streamline the process and expedite the production of the final report, we have developed a standard electronic format (Excel workbook) that will be provided to the Associate Vice Presidents/Deans of Faculty via e-mail in the near future. Please return the completed surveys by **October 15, 2004** via e-mail to Mr. Kevin Ruminson at kruminson@calstate.edu. Questions on completing the survey or using the survey tool can be directed to Mr. Ruminson at (562) 951-4422 or via e-mail at the address above.

Thank you for your assistance in providing us this important data. We hope to have the final report back to you in the spring of 2005. If you or your staff would like to see additional information on this survey or have recommendations on the data gathering methodology, please contact Dr. Cordelia Ontiveros at (562) 951-4503 or via e-mail to contiveros@calstate.edu.

JRMcC/kr

Attachments

Distribution: Vice Presidents, Academic Affairs (w/attachments)
Vice Presidents, Administration
Affirmative Action Officers (w/attachments)
Associate Vice Presidents/Deans, Faculty Affairs (w/attachments)
Directors of Human Resources