


**The California State University
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Date: October 15, 2002 **Code:** HR 2002-25
To: CSU Presidents **Supersedes:** HR 2001-35
From: Jackie R. McClain 
Vice Chancellor
Human Resources
Subject: **Catastrophic Leave Donation Program – Nonrepresented Employees**

The Board of Trustees at its September Board meeting approved a change to the Catastrophic Leave Donation Program for nonrepresented employees. Effective September 30, 2002, eligible employees in Excluded (E99), Confidential (C99), Management Personnel Plan (M80), and Executive (M98) classifications may donate up to 40 hours of leave credits per fiscal year in increments of one hour or more. Section 42933 of Article 4.2, Subchapter 7, Chapter 1, Division 5 of Title 5 of the California Code of Regulations was amended to reflect this change.

If you have questions, please contact Pamela Chapin in Human Resources Administration at (562) 951-4411. This HR Letter is available on Human Resources Administration's web page at: <http://www.calstate.edu/HRAdm/memos.shtml>.

JRMcC/pc

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