

California State University
Legal Basis Reporting Workshop

LAX Westin Hotel

May 23, 2006

- 7:00 a.m. **Registration and Continental Breakfast**
- 8:00 a.m. **Welcome:** *George Ashkar, Senior Director/Controller, Chancellor's Office*
- 8:15 a.m. **Overview of Yearend Reporting Process/Requirements:** *Sedong John*
- 9:00 a.m. **Yearend Checklist:** *Sherry Pickering*
- 10:00 a.m. Break
- 10:15 a.m. **Yearend Reporting to the State Controller's Office (SCO):** *Sandi Rowland, SCO*
- 12:00 p.m. Buffet Lunch
- 1:00 p.m. **Campus Perspective on Early Closing - Panel Discussion/Audience Questions**
Debbie Brothwell, Dave Foreman, John Hays, Justine Heartt, Michelle Korte, Lorie Leetham, Shawn McCown, and Sherry Pickering
- 2:15 p.m. Break
- 2:30 p.m. **Topical discussion**
- SAM99 Reconciliation and Submission: *John Hayes*
 - SAM99 treatment of 6807 Balances: *Sedong John*
 - FIRMS Submission: *Sherry Pickering*
 - Yearend Closing Rules: *Dave Foreman*
 - GL15 Obligations: *Debbie Brothwell*
 - Reimbursed Activity Accruals: *Shawn McCown*
 - Closing Revolving Fund: *Justine Heartt*
 - Yearend Queries/Reports: *Debbie Brothwell*
- 4:00 p.m. **Closing Remarks**