Date: May 1, 2002  

To: Vice Presidents for Administration/Finance  

From: Richard K. Leffingwell  
Senior Director  
Financing and Treasury  

Subject: 2002/03 Centrally Paid Costs – Facilities Revenue Fund – Health Facilities (581-282)  

We are transmitting the Health Center Facilities Fund centrally paid costs for fiscal year 2002/03, for incorporation into your budget planning process. The attached worksheet summarizes these costs by campus. The systemwide cost recovery for fiscal year 2002/03 is based on each campus percentage share of the total CSU headcount enrollment for the 2000/01 college year.

The costs relate to state prorata charges and chancellor’s office services. Please ensure that appropriate fiscal personnel at your campus have this information. We will be asking our accounting office to prepare a single Plan for Financial Adjustments (PFA) to transfer the entire funds at the end of August 2002 from each campus to the system office. Each campus should record the journal entries listed on the worksheet.

Please contact Rosa Renaud or Angelique Sutanto in the Office of Financing and Treasury at (562) 951-4570 if you or a member of your staff has any questions and/or need copies of any related documents. If your campus prefers to be invoiced or has questions relating to the recording of expenditures, please contact Lawrence Gutierrez in Accounting at (562) 951-4624.

RKL:RHR:as

Attachment

Distribution:  
Presidents (without attachment)  
Business Managers (with attachment)  
Health Center Administrators (with attachment)  
Budget Officers (with attachment)  
Accounting Officers (with attachment)  
Chancellor’s Office Staff (without attachment)