Date: May 1, 2002                      Code: FT 02- 02

To: Vice Presidents for Administration/Finance

From: Richard K. Leffingwell
       Senior Director
       Financing and Treasury

Subject: 2002/03 Centrally Paid Parking Expenditure Charges

We are transmitting the centrally paid parking program expenditure charges for fiscal year 2002/03, for incorporation into your budget planning process. As in past years, each campus will be charged via a Plan of Financial Adjustment (PFA) for the systemwide expenditures for the first ten months of the year. The attachment shows the annual and monthly charges.

We have included accounting journal entry information on the attachment that was provided to us by the chancellor’s office accounting department. If your campus prefers to be invoiced or has questions relating to the recording of expenditures, please contact Lawrence Gutierrez in Accounting at (562) 951-4624 by July 31, 2002. We are also asking that you ensure that appropriate fiscal and parking personnel at your campus have this information as they will need it to develop and account for next year’s operating budget.

Please contact Rosa Renaud or Angelique Sutanto in the Office of Financing and Treasury at (562) 951-4570 if you or your staff has any questions.

RKL:RHR:as

Attachment