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June 6, 2005

**MEMORANDUM**

**TO:** Dr. Karen S. Haynes, President  
California State University, San Marcos

**FROM:** Charles B. Reed  
Chancellor

**SUBJECT:** Non-Degree Academic Extension Credit Fee and Student Laptop Computer Security Repair Fee — Executive Order Number 955

Attached is a copy of Executive Order No. 955, which authorizes California State University, San Marcos to establish a Non-Degree Academic Extension Credit Fee and a Student Laptop Computer Security Repair Fee.

In accordance with policy of the California State University, the campus president has responsibility for implementing executive orders where applicable and for maintaining the campus repository and index for all executive orders.

If you have questions regarding this executive order, please call the Budget Office at (562) 951-4560.

CBR/cc

Attachment

cc: CSU Presidents  
Executive Staff, Office of the Chancellor

The California State University  
Office of the Chancellor  
401 Golden Shore  
Long Beach, California 90802-4210  
(562) 951-4560

**Executive Order:** 955

**Effective Date:** June 6, 2005

**Supersedes:** No Prior Executive Order

**Title:** Non-Degree Academic Extension Credit Fee and Student Laptop Computer Security Repair Fee; California State University, San Marcos

This executive order is issued under the authority granted by Education Code Sections 89035, 89700, 89708, 89709, Standing Orders of the Board of Trustees, Chapter II, i, and Board of Trustees' Resolution RFIN 03-04-00, and consonant with Executive Order Number 740.

Effective June 6, 2005, California State University, San Marcos is authorized to establish a Category III Non-Degree Academic Extension Credit Fee and a Category III Student Laptop Computer Security Repair Fee. The Non-Degree Academic Extension Credit Fee is established at a fee rate of \$150 per credit unit and will cover the costs associated with offering non-degree academic courses through Extended Studies. The Student Laptop Computer Security Repair Fee is established at a fee rate of \$40 and will cover costs for the campus Student Technology Help Desk to repair and configure a student's personal laptop computer for access to the campus network.

In accordance with Education Code Sections 89704 and 89721(i), revenue collected from Extended Education and Special Session fees may be deposited either in the State University Continuing Education Revenue Fund in the State Treasury or in a local trust account.

In accordance with Section 89724(a) of the Education Code, revenue collected from Student Laptop Computer Security Repair Fee shall be deposited in the State Treasury and credited to the General Fund for the support of the university in addition to such other amounts as may be appropriated therefor by the Legislature.



Charles B. Reed, Chancellor

Date: June 6, 2005