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OFFICE OF THE CHANCELLOR



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STANISLAUS

April 9, 2004

**MEMORANDUM**

**TO:** CSU Presidents

**FROM:** Charles B. Reed  
Chancellor

Handwritten signature of Charles B. Reed in black ink.

**SUBJECT:** Summer 2004 Special Session Fee — Executive Order Number 899

Attached is a copy of Executive Order No. 899, which authorizes campus presidents to establish a Summer 2004 Special Session Fee after informing campus fee advisory committees of intent to establish the fee. The fee should be implemented only if necessary, and is applicable to the Summer 2004 term.

In accordance with policy of the California State University, the campus president has responsibility for implementing executive orders where applicable and for maintaining the campus repository and index for all executive orders.

If you have questions regarding this executive order, please call the Budget Office at (562) 951-4560.

CBR/cc

Attachment

cc: Executive Staff, Office of the Chancellor

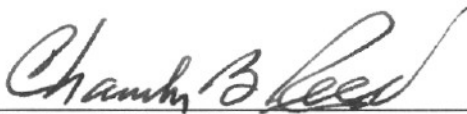
The California State University  
Office of the Chancellor  
401 Golden Shore  
Long Beach, California 90802-4210  
(562) 951-4560

**Executive Order:** 899  
**Effective Date:** April 9, 2004 through September 30, 2004  
**Supersedes:** No Prior Executive Order  
**Title:** Summer 2004 Special Session Fee

This executive order is issued under the authority granted by Education Code Sections 89035, 89708, 89709, Standing Orders of the Board of Trustees, Chapter III, Sections 1, 2 and 6-f-1, the Board of Trustees' Resolution RFIN 03-04-00, and consonant with Executive Order No. 740.

Effective April 9, 2004 through September 30, 2004, campus presidents are authorized to establish a Category III, Summer 2004 Special Session Fee. Presidents should inform campus fee advisory committees of intent to establish this fee. The Summer 2004 Special Session Fee is established at a range of \$6 to \$470 for services associated with campus-based activities typically offered during state-supported terms. Matriculated students who are enrolled in state-supported instruction cannot be charged this fee in lieu of, nor in combination with, campus-based mandatory fees normally charged for the summer term.

In accordance with Education Code Sections 89704 and 89721(i), revenue collected from Extended Education fees may be deposited either in the State University Continuing Education Revenue Fund in the State Treasury or in a local trust account.

  
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Charles B. Reed, Chancellor

Date: April 9, 2004