CSU Facilities Management Institute
2007 Training Program

PLANT OPERATIONS—
LABOR MANAGEMENT ISSUES BEST PRACTICES:
GRIEVANCE MANAGEMENT SKILLS AND
UNDERSTANDING THE CONTRACT (Closed Session)

Thursday, March 8, 2007
8:30 a.m. to 4:00 p.m.
Executive Meeting Center
Hilton Long Beach

Presented By
CSU Facilities Management Institute
Capital Planning, Design and Construction
CSU Office of the Chancellor
This session is designed for directors of physical plant and/or MPP designee.

In this program the following topics will be addressed:

• Review of Recent Arbitration Decisions Affecting Plant
• The Nuts and Bolts of Conducting a Grievance Hearing
• Case Management Issues
• Best Practices: How to Deal with the Unreasonable Union Steward
• SETC/CSUEU Contract Administration Issues You Need to be Aware of

Registration
Register online at: www.calstate.edu/CPDC/Trg2007.shtml. The registration deadline is Friday, February 23, 2007. The fee for this program is $100, and payment must be made before the event. No payment will be accepted the day of training. If paying by check, please make checks payable to the CSU Facilities Management Institute and mail directly to:

CSU Facilities Management Institute
Capital Planning, Design and Construction
California State University
Office of the Chancellor
401 Golden Shore, Suite 237
Long Beach, CA 90802

Cancellation Policy – IMPORTANT
If you must cancel, you may do so online by returning to your individual registration transaction. A cancellation fee of $20 will be assessed for cancellations for any reason. Cancellations less than five calendar days prior to the training will be assessed the entire registration fee. No-shows are not entitled to a refund or credit toward another training session.

If you are unable to cancel within the specified time, please feel free to send a substitute in your place. You may enter the name of your substitute to your registration online.

Hotel Information
A block of rooms have been reserved at the Hilton Long Beach for March 6 and 7.

Additional Information
Continental breakfast and lunch will be provided.

Self parking is available at the hotel for no additional charge.

Please contact Ms. Nancy Frelander-Paice at (562) 951-4087 or npaice@calstate.edu if you have any questions.