

CSU Facilities Management Institute 2007 Training Program

**PLANT OPERATIONS—
LABOR MANAGEMENT ISSUES BEST PRACTICES:
GRIEVANCE MANAGEMENT SKILLS AND
UNDERSTANDING THE CONTRACT** (Closed Session)

Thursday, March 8, 2007

8:30 a.m. to 4:00 p.m.

Executive Meeting Center

Hilton Long Beach



Presented By

CSU Facilities Management Institute
Capital Planning, Design and
Construction
CSU Office of the Chancellor

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Office of the Chancellor
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Long Beach, CA 90802-4210



Plant Operations— Labor Management Issues Best Practices: Grievance Management Skills and Understanding the Contract

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Executive Meeting Center | Commerce Room
Hilton Long Beach

This session is designed for directors of physical plant and/or MPP designee.

In this program the following topics will be addressed:

- Review of Recent Arbitration Decisions Affecting Plant
- The Nuts and Bolts of Conducting a Grievance Hearing
- Case Management Issues
- Best Practices: How to Deal with the Unreasonable Union Steward
- SETC/CSUEU Contract Administration Issues You Need to be Aware of

PRESENTED BY

Human Resources, Office of the Chancellor

- Bill Candella, *Labor Relations Manager*
- Sam Strafaci, *Assistant Vice Chancellor*

Capital Planning, Design and Construction, Office of the Chancellor

- Moderator: Jon Scheffler, *Physical Plant Program Manager*

Registration

Register online at: www.calstate.edu/CPDC/Trg2007.shtml. The registration deadline is Friday, February 23, 2007. The fee for this program is \$100, and payment must be made before the event. No payment will be accepted the day of training. If paying by check, please make checks payable to the **CSU Facilities Management Institute** and mail directly to:

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Cancellation Policy – IMPORTANT

If you must cancel, you may do so online by returning to your individual registration transaction. A cancellation fee of \$20 will be assessed for cancellations for any reason. Cancellations less than **five calendar days** prior to the training will be assessed the entire registration fee. No-shows are not entitled to a refund or credit toward another training session.

If you are unable to cancel within the specified time, please feel free to send a substitute in your place. You may enter the name of your substitute to your registration online.

Hotel Information

A block of rooms have been reserved at the Hilton Long Beach for March 6 and 7.

Additional Information

Continental breakfast and lunch will be provided.

Self parking is available at the hotel for no additional charge.

Please contact Ms. Nancy Freeland-Paice at (562) 951-4087 or npaice@calstate.edu if you have any questions.

The CSU Facilities Management Institute (FMI) is the CSU's administrative framework for its planning, design and construction training program. The Office of Capital Planning, Design and Construction manages the program. The CSU FMI is only available to CSU personnel and related auxiliary staff as its training programs deal with business practices that are pertinent to the CSU.