

CSU Facilities Management Institute 2007 Training Program

COMMISSIONING



Wednesday, April 18, 2007
8:30 a.m. to 4:00 p.m.
CSU San Marcos

Presented By

CSU Facilities Management
Institute
Capital Planning, Design and
Construction
CSU Office of the Chancellor

NANCY FREELANDER-PAICE

The California State University
Capital Planning, Design & Construction
401 Golden Shore, Suite 237
Long Beach, CA 90802-4210



Wednesday, April 18, 2007, 8:30 a.m. to 4:00 p.m.

CSU San Marcos

Emergency Operations Center

A one-day course designed to provide planners, project managers, directors of plant operations and other responsible campus parties with an overview of the commissioning of CSU capital projects. Topics include:

- Overall description of the commissioning process
- Roles and responsibilities of A/E, commissioning agents, university personnel and contractor
- Sample Request for Qualifications (RFQ) to hire a commissioning agent
- The CSU Master Enabling Agreement (MEA) for commissioning
- Preselected firms to provide commissioning
- Funds for commissioning
- How to issue commissioning work on a project
- Managing the commissioning process

PRESENTED BY

CSU Mechanical Review Board Members

- Jairam (Jai) Agaram, P.E., *Digital Energy, Inc.*
- Douglas Effenberger, P.E., *Power Engineering*
- Paulo Fundament, P.E., *Fundament & Associates*
- Richard Henrikson, P.E., *Henrikson Owen & Associates*
- Dr. Malcom Lewis, P.E., *CTG Energetics, Inc.*
- Kent Peterson, P.E., *P2S Engineering, Inc.*
- Steven Taylor, P.E., *Taylor Engineering*

Capital Planning, Design and Construction, Office of the Chancellor

- Satinder Gulati, *University Engineer*

Registration

Register online at: www.calstate.edu/CPDC/Trg2007.shtml. The registration deadline is Friday, April 6, 2007. The fee for this program is \$100, and payment must be made before the event. No payment will be accepted the day of training. If paying by check, please make checks payable to the **CSU Facilities Management Institute** and mail directly to:

CSU Facilities Management Institute

Capital Planning, Design and Construction
California State University
Office of the Chancellor
401 Golden Shore, Suite 237
Long Beach, CA 90802

Cancellation Policy – IMPORTANT

If you must cancel, you may do so online by returning to your individual registration transaction. A fee of \$20 will be assessed for cancellations for any reason. Cancellations less than **five calendar days** prior to the training will be assessed the entire registration fee. No-shows are not entitled to a refund or credit toward another training session.

If you are unable to cancel within the specified time, please feel free to send a substitute in your place. You may enter the name of your substitute to your registration online.

Hotel Information

A block of rooms has been reserved at Lake San Marcos Resort for April 17 and 18. Ask for the CSU FMI Training rate.

Additional Information

Continental breakfast and lunch will be provided.

Parking is available in Parking Lot K. Parking will not be validated.

Please contact Ms. Nancy Freeland-Paice at (562) 951-4087 or npaice@calstate.edu if you have any questions.

The CSU Facilities Management Institute (FMI) is the CSU's administrative framework for its planning, design and construction, and plant operations training program. The Office of Capital Planning, Design and Construction manages the program. The CSU FMI is only available to CSU personnel and related auxiliary staff as its training programs address business practices that are specific to the CSU.