

CSU Capital Training Program 2005

DESIGN PROCEDURES Morning Session
BUILDING OFFICIAL Afternoon Session



Friday, September 9, 2005

9:00 a.m. to 3:30 p.m.

CSU Chancellor's Office

Presented By

CSU Facilities Management
Institute
Capital Planning, Design and
Construction
CSU Office of the Chancellor

NANCY GARCIA

The California State University
Capital Planning, Design & Construction
401 Golden Shore, Suite 237
Long Beach, CA 90802-4210



Design Procedures/Building Official

Design Procedures **Morning Session**

This fast-paced morning session will explore the CSU design process from pre-schematics to bid opening with an emphasis on controlling costs, saving time and developing/maintaining project quality. This session is targeted to CSU campus personnel who manage capital projects and will provide essential project management tips and relay observations of best practices systemwide.

Topics will include:

- Architectural Selection Process
- Agreements, Exhibits, and Fees
- Preparation for Schematic Board of Trustees Approvals
- Effective Campus Project Reviews
- Post Performance Reviews

PRESENTED BY

Capital Planning, Design & Construction

- Tom Kennedy, *Chief of Architecture and Engineering*

Supporting presentations by: ■ *CPDC Planning Staff*
■ *CPDC Construction Management Staff*

Building Official **Afternoon Session**

This condensed afternoon session builds from where the design procedure session left off in the morning. This session will review the responsibilities and duties of campus building officials and public expectations for all those responsible for the construction of capital projects. This program is targeted to campus executive deans, campus inspectors and, in particular, campus deputy building officials. Topics will include:

- The legal framework for code review
- Plan check process and procedures
- Special determinations
- Fire Marshal review and approvals
- DSA/ADA access compliance
- Seismic peer reviews
- Mechanical peer reviews

PRESENTED BY

Capital Planning, Design & Construction

- Tom Kennedy, *Chief of Architecture and Engineering*

Supporting presentation by: ■ *Department of the State Architect Representative*

Register online at:

www.calstate.edu/CPDC/Trg2005.shtml

The registration deadline is August 26, 2005. The registration fee for this program is \$85. If you are unable to attend, please cancel your registration one week prior to the program. If paying by check, please make checks payable to the **CSU Facilities Management Institute** and mail to:

California State University
Office of the Chancellor
Financial Services, 5th Floor
401 Golden Shore
Long Beach, California 90802

Pastries, coffee and lunch will be provided.

Parking is available at the Catalina Landing parking structure. Parking will not be validated, but the fee of \$12 per day is reimbursable through your travel claim.

Please contact Ms. Nancy Garcia at (562) 951-4130 or e-mail ngarcia@calstate.edu if you have any questions.

The CSU Facilities Management Institute (FMI) is the CSU's administrative framework for its planning, design and construction training program. The Office of Capital Planning, Design and Construction manages the program. The CSU FMI is only available to CSU personnel and related auxiliary staff as its training programs deal with business practices that are pertinent to the CSU.