

## Bereavement/Funeral Leave Chart

The CSU Bereavement/Funeral Leave is a **paid** leave for the recovery from the death of a family member, or significantly close relative(s), and/or preparing, attending and/or traveling to a funeral, as defined by MOU or policy. This type of absence is not charged against the employee's leave credits, and the amount of paid days received is based on employee category. The chart below is a reference that can be used to determine the amount of paid bereavement/funeral leave for which an employee is eligible. For actual language, please review the appropriate MOU or policy.

Employee Category	Number Of Paid Days and Guidelines
<b>Unit 1(Physicians) Article 15.11-13</b>	Five (5) days for each death of a significantly close relative, spouse or domestic partner.
<b>Units 2, 5, 7, 9 (CSUEU) Article 15.15-16</b>	Five (5) days for each death of a significantly close relative or immediate family member.
<b>Unit 3 (Faculty) Article 23.1-3</b>	Five (5) days for each death of an immediate family member.
<b>Unit 4 (Academic Support) Article 20.9-11</b>	Five (5) days with pay for each death of a significantly close person.
<b>Unit 6 (Skilled Trades) Article 18.15-17</b>	Five (5) days for each death of a significantly close relative, or immediate family member. Restrictions apply to hourly employees.
<b>Unit 8 (Public Safety) Article 22.8-9</b>	Two (2) days for each death of a significantly close person, three (3) days if travel of over five hundred (500) miles roundtrip from home is required.
<b>Unit 10 (IUOE) Article 15.15-17</b>	Three (3) days for each death of a significantly close relative or domestic partner, or five (5) days if travel of over five hundred (500) miles roundtrip is required.
<b>Unit 11 (UAW) Article 14.3-5</b>	Two (2) days with pay for each death of an immediate family member, or three (3) days with pay if travel of over 500 miles is required.
<b>Unit 12 (SFSU Head Start Employees) Article 14.15-16</b>	Two (2) days with pay for each death of an immediate family member, or three (3) days with pay if travel of over 500 miles is required.
<b>Confidential (C99)</b>	Five (5) days for each death of an immediate family member or significantly close relative.
<b>Management Personnel Plan (MPP) (M80) Executive (M98)</b>	Five (5) days for each death of an immediate family member or significantly close relative.
<b>Excluded (E99, Police Officer Cadet only)</b>	Two (2) days for each death of an immediate family member.
<b>Excluded (E99, SFSU Head Start Employees)</b>	Head Start Program Prior Practice.
<b>All Other Excluded (E99)</b>	<i>Not available to employees within this employee category.</i>
<b>References</b>	
Represented Employees: Refer to Appropriate Collective Bargaining Agreement	Non-Represented Employees: E99 (Police Officer Cadet, class code 8346) – HR 2001-19; C99, M80 – HR 2002-21; M98 – HR 2002-32