

## **AGENDA**

### **COMMITTEE ON ORGANIZATION AND RULES**

**Meeting: 3:30 p.m., Wednesday, November 8, 2000**  
**Glenn S. Dumke Conference Center**

Roberta Achtenberg, Chair  
Bob Foster, Vice Chair  
Debra S. Farar  
Harold Goldwhite  
William Hauck  
Shailesh J. Mehta  
Neel I. Murarka

#### **Consent Items**

Approval of Minutes of Meeting of September 19, 2000

1. Amendment to Standing Orders - Delegation of Authority - University and Private Vehicles Policies and Procedures, *Action*

**MINUTES OF THE MEETING  
COMMITTEE ON ORGANIZATION AND RULES**

**Trustees of The California State University  
Office of the Chancellor  
Glenn S. Dumke Conference Center  
401 Golden Shore  
Long Beach, California**

**September 19, 2000**

**Members Present**

Debra S. Farar, Acting Chair  
Harold Goldwhite  
Laurence K. Gould Jr., Chair of the Board, ex officio  
William Hauck  
Neel I. Muraraka  
Charles B. Reed, Chancellor, ex officio

**Members Absent**

Roberta Achtenberg, Chair  
Robert G. Foster, Vice Chair  
Shailesh J. Mehta

**Other Trustees Present**

Daniel N. Cartwright  
Murray L. Galinson  
Ralph R. Pesqueira  
Frederick W. Pierce IV  
Ali C. Razi  
Stanley T. Wang

**Chancellor's Staff**

David S. Spence, Executive Vice Chancellor and Chief Academic Officer  
Richard P. West, Executive Vice Chancellor and Chief Financial Officer  
Jackie R. McClain, Vice Chancellor, Human Resources  
Douglas X. Patiño, Vice Chancellor, University Advancement

2

O&R

Christine Helwick, General Counsel

Acting Chair Farar called the meeting to order at 3:34 p.m.

### **Consent Agenda**

#### **Approval of Minutes**

Acting Chair Farar reported that the minutes of the July 19, 2000 meeting was listed as a consent item and hearing no objections, the minutes were approved as submitted.

#### **Revised Schedule of Board of Trustees' Meetings, 2000/2001**

Acting Chair Farar stated that Agenda Item 1, Revised Schedule of Board of Trustees' Meeting 2000/2001 was also a consent item. It was noted that the only change delineated which meeting would be held on a campus. Trustee Wang asked if Trustees would be able to participate in the October meeting by conference call and was assured they would. There were no further comments or questions, and the item was approved as submitted.

### **ADJOURNMENT**

The meeting adjourned at 3:37 p.m.

## **COMMITTEE ON ORGANIZATION AND RULES**

### **Amendment to Standing Orders - Delegation of Authority - University and Private Vehicles Policies and Procedures**

#### **Presentation By**

Christine Helwick  
General Counsel  
Office of General Counsel

#### **Summary**

This item recommends adoption of an amendment to the Standing Orders of the Board of Trustees to delegate authority to the Chancellor to develop CSU policies and procedures on the use of university vehicles and private vehicles for university business.

#### **Background**

In 1961, the Board of Trustees adopted a general delegation of authority to the Chancellor and the campus Presidents. Pursuant to that general delegation, the Chancellor, following enactment of Education Code section 89008 (authorizing the Trustees to regulate use of state vehicles), developed policies and procedures for the CSU's use of university vehicles and private vehicles in conducting university business. As part of the periodic process of reviewing delegations of authority from the Board of Trustees to the chancellor, it has been determined to be in the university's interest to have the Board expressly delegate authority to the chancellor to develop CSU policies and procedures on the use of university vehicles and private vehicles on university business.

#### **Recommended Action**

This item recommends amendment to the Standing Orders of the Board of Trustees to expressly delegate authority to the chancellor to develop CSU policies and procedures on the use of university vehicles and private vehicles for university business.

An information item is included in the agenda of the Committee on University and Faculty Personnel for the November 7-8, 2000 Board of Trustees' meeting to allow discussion of this item by the Committee assigned oversight on personnel matters, prior to this Committee acting to adopt the change to the Standing Orders.

O&R

November 8-9, 2000

Page 2 of 2

The Standing Orders in Chapter II allow waiver of the two meeting requirement (an information item at one meeting, followed by an action item at a second meeting) if the item is not controversial, requires no further discussion, and the requirement of notice at an earlier meeting is waived by a majority of the Trustees who are voting at the meeting in which the proposed amendment is first presented.

The following resolution is now presented for action:

**RESOLVED**, By the Board of Trustees of The California State University, that the requirement of notice at an earlier meeting for this amendment to the Standing Orders is waived inasmuch as this amendment is not controversial and requires no further discussion; and be it further

**RESOLVED**, that subdivision "j" be added to Section 8 of Chapter III of the Standing Orders of the Board of Trustees to provide:

- j. Use of State Motor Vehicles and Private Vehicles in State Business

The Chancellor is authorized to develop policies and procedures for the use of university vehicles and for the use of private vehicles in university business.