

Business & Finance NEWS

Business and Finance Division

Richard P. West, Executive Vice Chancellor and Chief Financial Officer

NEWS FROM THE DEPARTMENTS

SEPTEMBER 2007

A MESSAGE FROM THE EXECUTIVE VICE CHANCELLOR

Executive Order 1000

Executive Order 1000 was issued, effective July 1, 2007. This new executive order establishes the framework for all fiscal transactions following the amendment of Education Code 89721 to allow the University to deposit fee revenue into a locally-held trust account. This executive order established a revised delegation of fiscal authority to campus presidents, and will serve as the authority for all subsequent fiscal policies, standards and definitions.

*Richard P. West
Executive Vice Chancellor and
Chief Financial Officer*

CAPITAL PLANNING, DESIGN AND CONSTRUCTION

Elvyra F. San Juan, Assistant Vice Chancellor

EXECUTIVE

2007 Training Program: The Law of Design and Construction, a favorite training across the campuses, will be presented October 17, 2007 by general counsel staff at the Office of the Chancellor. Registration closes October 5. The final two trainings this year, also at the Office of the Chancellor, will occur December 5-6, and are focused in the area of physical plant management. The first training, Sustainability, will address how plant operations contribute to overall campus sustainability. The second session will address Arc Flash requirements. Registration is open for all remaining 2007 trainings (<http://www.calstate.edu/CPDC/Trq2007.shtml>).

Inspire–Innovate–Achieve—A Capital Idea: The 2007 CSU Facilities Management Conference, November 4-7, is just a month away. If you have not registered, there is still time before the rates go up on September 26. Don't miss out on this fall event

that brings together professional staff in facilities design and construction, physical plant management, energy management, procurement, and auxiliaries with students and faculty to learn, exchange ideas, and enjoy the City of Sacramento. The Information Exchange is a venue to meet with exhibitors who were selected based on their ability to offer services and products that are geared toward creating a sustainable campus. For specific conference details and online registration visit: http://www.calstate.edu/CPDC/fpm_conference/index.shtml.

On Wednesday, November 7, CSU Business Meetings are scheduled for the following affinity groups: executive deans, physical plant directors, energy managers, custodial managers, grounds managers, and a CAD/GIS user group.

Arrive early to participate in additional activities scheduled for Sunday, November 4, including a golf tournament at the Haggin Oaks Golf Course, a campus tour of Sacramento State, and guided tours of the State Capitol.

A special notice for all conference participants: November 6 is Election Day, therefore please request an absentee ballot (http://www.sos.ca.gov/elections/elections_m.htm) in order to vote prior to attending the conference.

Nancy Frelander-Paice, Executive Program and Fiscal Manager

FACILITIES PLANNING

Capital Outlay Program and Five-Year Capital Improvement Programs: The 2008/09 Capital Outlay Program and Five-Year Capital Improvement Program 2008/09 through 2012/13 was approved by the trustees at the September 2007 board meeting. The 2008/09 program supports over \$452.6 million for state funded projects, including \$25 million for the Minor Capital Outlay Program, \$50 million for the Capital Renewal Program and \$15 million for off-site mitigation. The 2008/09 action-year budget request

also includes \$66.5 million for non-state projects. The state funded segment of the five-year capital improvement program totals \$5.9 billion, the non-state segment \$4.0 billion.

The Governor's Higher Education Compact with the CSU supports future capital outlay funding from general obligation or lease revenue bonds to finance high priority facility projects. Funding for the 2008/09 and 2009/10 capital programs is proposed through a combination of previously approved general obligation bond measures and additional funding from a future general obligation bond initiative anticipated in either June or November 2008.

Looking to the next budget year, the call letter for the 2009/10 Capital Outlay Program and Five-Year Capital Improvement Program 2009/10 through 2013/14 is being released. The 2009/10 CSU construction cost guide reflects a five percent increase over the prior budget year, based on the year to year increase in the California Construction Cost Index (CCCI). This is due to the continuing trend of escalation in the cost of energy, labor, and building materials as well as anticipating the new building code impacts to fire safety and mechanical standards. In addition, the higher costs are required to support long term goals of reduced life cycle costs, energy efficiency and integrated building design. Equipment costs have also been increased due to the inclusion of terminal resources for wireless and other telecommunications services. The Department of Finance has acknowledged this trend line in the 2009/10 capital outlay program guidelines, specifying that CSU project budgets are to be escalated at the annual five percent rate to the midpoint of construction.

Site Visits: Representatives from the Department of Finance and the Chancellor's Office conducted site visits at CSU East Bay and San José State on August 16 and 17. The campus tours provided an overview of current and proposed capital projects supporting the campuses' critical seismic safety renovation and academic support needs. Of special interest this year were demonstrations of recently funded capital renewal projects which have extended the useable life of aging facilities.

Larry Piper, Chief of Facilities Planning

LAND USE PLANNING & ENVIRONMENTAL REVIEW

Campuses to Review Growth Plans Early:

Campuses will now be required to present major master plan initiatives to CPDC prior to release of the Notice of Preparation for the Environmental Impact Report (EIR). This will give CPDC and academic planners a better understanding of the ramifications of the growth plans and the off-site mitigation costs that may impact the capital outlay budget projections each year.

These procedural changes are in response to Supplemental Report Language adopted with the 2007 state budget. The Legislative Analyst's Office reported on the University of California's (UC) Long Range Development Plan (LRDP) process, and the litigation by local host cities to stop growth of UC and CSU campuses without payments for infrastructure and roadway improvement costs.

Tiburon Off-Campus Center Celebration: In 2002, Congress approved the conveyance of the balance of the Department of Commerce National Oceanic and Atmospheric Administration (NOAA) Laboratory property in Tiburon to support an off-campus center for San Francisco State. Since then, CPDC's Land Use Planning unit has worked with San Francisco State University, NOAA, and Romberg Tiburon Center (RTC) staff to complete the transfer. On August 30, 2007, SFSU and NOAA celebrated the acquisition of this final parcel, as well as the completion of the San Francisco Bay National Estuarine Research Reserve (NERR) headquarters and the renovation of the RTC laboratory, classroom, and office building on that property. The celebration was held in the newly renovated Building 36 and highlighted by comments from Congresswoman Lynn Woolsey of California's 6th congressional district (which includes Tiburon), SFSU President Robert Corrigan, and other NOAA and RTC dignitaries.

David Rosso, Chief of Land Use Planning & Environmental Review

ARCHITECTURE & ENGINEERING

New Building Code Will Impact How We Build:

California has adopted a new building code, which becomes effective January 2008. This new code will affect CSU operations in at least four key ways.

First, fire sprinklers are more strongly encouraged than ever. Providing fire sprinklers allows for much

more flexibility in building size, layout, and use, compared to the same building and same construction without sprinklers. *Bottom line:* when developing project budgets, include a line-item for fire sprinklers.

Second, the CSU effort to amend special standards for seismic renovations of existing facilities into the new code was successful. Because of this amendment CSU can renovate existing facilities to a somewhat lesser seismic standard relative to new construction. The new standards replace expiring standards under current code. Absent such allowances, the costs to renovate existing buildings would, in many cases, begin to exceed the cost of new construction. *Bottom line:* renovations remain a viable option relative to new replacement facilities - a critical need for CSU.

Third, strict chemical handling requirements for newly constructed lab spaces have been added. Under the new standards, lab spaces either need to be located on lower floors or, when located on upper floors, operate within stringent chemical amount limits. This adds some costs for new construction and is a limitation for existing facilities. Smaller updates and partial renovations to existing labs will have difficult operating restrictions, since most existing labs are located on upper floors. *Bottom line:* renovations to existing lab facilities will likely be an all or nothing (no change) decision.

Fourth, partial seismic improvements to existing facilities will now be allowed. The current code took an all-or-nothing approach to seismic improvements. *Bottom line:* the new code, although encouraging comprehensive renovations, recognizes the public benefit gained from partial improvements designed to strengthen the seismic performance of a facility.

Overall, the CSU will benefit from the new building code, but certain design conventions will change in order to meet new requirements, and some additional construction costs will be incurred.

Updated Commissioning Agreements for CSU Facilities: Building commissioning (Cx) is a design and construction review process. It seeks to ensure that a building's mechanical systems function at the optimal level, as designed. Benefits of commissioning include increased user comfort and reduced energy/utility costs realized from efficient building operations. By policy, CSU requires commissioning on all projects over \$6,000,000 in cost.

To facilitate this process CPDC is expanding the number of firms under contract to provide commissioning services. Campuses can access the system wide master enabling agreements and the standard scopes for small, medium, and large projects to more quickly secure services for this work.

Thomas Kennedy, Chief of Architecture and Engineering

PLANT, ENERGY, & UTILITIES

Direct Access Update: CSU negotiated a price of \$71.49/MegaWatt-hour (MWh) for January 1 through June 30, 2008. This was below the calculated break-even price of \$73/MWh, and includes a 20% renewable content for the campuses remaining on Direct Access.

Sustainability Advisory Committee – Education & Research Subcommittee: Subcommittee members have taken an active role in the Access to Excellence strategic planning process. The subcommittee's goal is to incorporate sustainability across the university, now evident in the annotated outline for Access to Excellence. http://www.calstate.edu/acadaff/system_strategic_planning/docs/Annotated_Outline_Fin-acc.doc Additionally, the subcommittee is taking a lead role in developing outside funding sources for staff and faculty sustainability training associated with the 2008 UC/CSU/CCC Sustainability Conference, July 31 - August 3, 2008, at Cal Poly San Luis Obispo. <http://www.sustainability.calpoly.edu>

Monitoring Based Commissioning (MBCx) Express: A Request for Proposals for metering, data acquisition, and modeling services has been issued. The goal is to automate some of the time-consuming phases of MBCx to allow more buildings to be optimized in a shorter period of time, thus increasing the energy savings, incentives, and greenhouse gas emissions avoidance that CSU can achieve before the end of 2008.

California Climate Action Registry (CCAR): The CSU has completed the inventory of its 2006 carbon dioxide emissions, and has submitted it to the CCAR for certification. The report is compiled from each of the 23 campuses and the Chancellor's Office. Emissions result from campus electricity and natural gas consumption as well as mobile combustion, such as automobiles, landscape equipment, and research vessels. The report found that the CSU's general fund activities were responsible for approximately 375,000 metric tons of carbon dioxide

in 2006. Once the results have been certified, the CSU will begin compiling reports back through 1990, the base level to which AB 32 requires California to reduce CO2 emissions by 2020. To meet this goal, the CSU has partnered with the University of California and the Investor-Owned Utilities (2006-2008 Partnership) to invest more than \$32 million in energy efficiency projects. If achieved, the Partnership's 2006-2008 goal will avoid more than 50,000 metric tons of CO2. The Partnership has \$5.8 million in remaining incentive funding.

Len Pettis, Chief of Plant, Energy & Utilities

CONSTRUCTION MANAGEMENT

Compliance with Disabled Veteran Business Enterprise Bid Requirements: Systemwide reporting of disabled veteran business enterprise (DVBE) participation in CSU construction contracts remains low, despite the commendable efforts at two campuses to meet or exceed the minimum three percent participation goals. The following guidelines are recommended to help the CSU improve its DVBE participation rate:

1. Campuses are strongly urged to provide notice to DVBEs when (1) doing feasibility studies, surveying work, or constructability reviews; (2) selecting the design team; or (3) advertising the construction of the project.
2. Work with the campus DVBE Program Advocate to contact known DVBEs in the local area and provide them the project "Notice to Contractors" and invite them to attend the pre-bid job walks, where introductions to contractors can be made.
3. After construction has started, ask the general contractor and designer to provide a list of all the subcontractors, suppliers, and consultants on the project. Determine whether any of those firms are DVBEs. Often the very small subcontracts that don't qualify to be "listed" are, in fact, performed by DVBEs. This is a simple way to boost participation in the CSU.

Campuses that meet participation goals should share their successful methodologies with Construction Management, which will in turn, share them with all of the campuses.

Jim Corsar, Chief of Construction Management

FINANCIAL SERVICES

Colleen Nickles, Assistant Vice Chancellor

FINANCING & TREASURY

Robert Eaton has been appointed the Director of Financing & Treasury, effective August 31, 2007. Robert joined Financing & Treasury in April, 2004 as Financial Manager and has been responsible for the commercial paper program, investments, and the Channel Islands Site Authority financing. Robert had previously worked for 13 years at Bank of America as Vice President and Credit Manager in the electric power and energy industries. He will lead the F&T team that is responsible for CSU debt management, the commercial paper program, auxiliary organization debt, investments, and equipment finance, as well as the Channel Islands Site Authority financing.

Cash Management Operations, which has been part of F&T, will now report directly to Assistant Vice Chancellor Colleen Nickles. Sean Boylan heads up the new unit which is being combined with Chancellor's Office Financial Information Services.

CONTRACTS AND PROCUREMENTS

SPONSORED PROGRAMS

Effort Reporting Festival: On September 27, 2007, the Chancellor's Office is hosting a meeting to discuss effort reporting. The goal of this meeting is to develop a shared understanding and definition of effort reporting in the CSU as it relates to institutional policies and with federal regulations related to faculty and staff effort on sponsored projects. By mid September CSU will have a final report from KPMG, who reviewed certain risk areas related to the administration of grants and contracts at several campuses in the CSU. This was done at the request of the Office of the Inspector General from the cognizant federal agency, US Department of Health and Human Services. The report indicates that across the system there are different interpretations of additional employment policy. More consistent application of policies might improve compliance with federal regulations related to effort reporting. Research administration directors, deans and assistant vice presidents have been invited. From the Chancellor's Office, staff from Sponsored Programs, Financial Services, Academic Affairs, Academic Personnel, Information Technology Services, Human Resources, University Auditor and University Advancement may be in attendance.

Please contact Sue DeRosa in Sponsored Programs, at (562) 951-4213 or sderosa@calstate.edu, with questions.

OFFICE OF RISK MANAGEMENT

Governor's Employee Safety Awards (GESA):

On August 24, 2007, five California State University campuses - Channel Islands, Fullerton, Los Angeles, San Marcos, and San Francisco State- were recognized for the outstanding achievements of various employees in creating a safer workplace. The awards ceremony and subsequent luncheon were held at CSU, Sacramento. Congratulations to the employees who went the extra mile!

Student Professional Liability Insurance Policy:

Effective July 1, 2007, the CSU renewed the Systemwide Blanket Student Professional Liability Insurance (SPLIP) for students enrolled in allied health professions, nursing and teaching or education programs that require fieldwork for course completion. Campus presidents are authorized to increase the Category III SPLIP fee from a rate of \$16 per student to \$20 per student for coverage over the full college year.

Student Academic for Fieldwork Credit Liability Insurance Policy (SAFECLIP) and Executive Order 1012:

Effective August 1, 2007, a new insurance policy became available to cover "professional and personal general liability" of students performing community service or volunteer work for academic credit, and students enrolled in the Entertainment and Media Internship Program. Executive Order 1012 authorizes campus presidents to establish a Student SAFECLIP fee.

Fitting the Pieces Together Conference:

Registration for the 2007 Fitting the Pieces Together Conference is now available on-line at http://www.calstate.edu/risk_management/training/.

This year the conference will be held November 6-8, 2007, at the Hilton Orange County in Costa Mesa. It features exciting and relevant sessions for all Risk Management disciplines including, but not limited to, Environmental Health and Safety, Emergency Planning, Human Resources, Student Affairs, and Workers' Compensation. This is an opportunity to meet with peers and share ideas. Find out how your piece fits into the puzzle by registering today!

*Charlene Minnick, Chief Risk Officer
Systemwide Risk Management*

INFORMATION TECH. SERVICES (ITS)
David Ernst, Assistant Vice Chancellor

ACADEMIC TECHNOLOGY SERVICES

Digital Marketplace: The Digital Marketplace Initiative partners gathered in New Orleans on August 10th during the MERLOT International Conference to further the development of the prototype, which is due to be completed by November 15th. Partners attending included: Pearson, Apple, Wiley, Bedford, Freeman and Worth, OKI. The Digital Marketplace was cited as the model for the development of a national digital marketplace for the long-term reduction of the high costs of textbooks by the Advisory Committee on Student Financial Assistance (ACSFA) in its recently released report "Turn the Page" on textbook affordability strategies. . Access the full report at http://www.ed.gov/about/bdscomm/list/acsfa/turnthe_page.pdf

Transforming Course Design: In May, SDSU's Course Design Institute included a one day seminar on *Blended Learning and Hybrid Courses*, which attracted over 150 participants from San Diego State and 3 other nearby CSU campuses. Thirty faculty members from SDSU followed up with three days of workshops on course and instructional design and on learning technologies. At Cal Poly Pomona five instructional teams - from Psychology, Food and Nutrition Sciences, Ethnic & Women's Studies, Civil Engineering, and Industrial and Manufacturing Engineering - have concluded phase II of the Designing Online Learning-Centered Environments course redesign program and are now creating new online course modules for the fall and winter quarters. Access the full Summer Update at http://www.calstate.edu/ats/transforming_course_design/.

Professional Development: ELIXR: The first module of ELIXR case stories will be in trial use at Cal Poly San Luis Obispo in September. The theme of the case stories is *Making First Day of Class Really First Class*. In addition to the case stories from four exemplary instructors, the module also contains virtual classroom visits in each of the four subject areas and a full Guide for Faculty Development (with a sample workshop outline and overview of relevant research). The lessons learned in this initial case story module will be presented in October at the PODNetwork national conference for faculty development, in Pittsburgh. In parallel, the second module of case stories, on Universal Design for Learning led by Sonoma State, will be previewed

for the Demo Disabilities conference in Washington D.C. and at the EDUCAUSE conference in Seattle. Access the modules and other ELIXR works-in-progress on the Products section of the project website

http://elixr.merlot.org/wiki/fipse_elixr/products?wikiPageId=927851.

Foundational Skills

CSU Early Assessment Program (EAP) Standardized Testing and Report (STAR)

Website: For the first time, California high school seniors will receive their CSU EAP status results on their STAR student reports. In an effort to explain the EAP results and provide resources for students to prepare for the CSU, the Center for Distributed Learning developed the STAR EAP Results website at <http://www.csusuccess.org/star>. This website has been praised by the high school community for its clarity, attractive design, and ease of use.

Fresno State achieves outstanding results in math remediation summer bridge program:

through campus collaboration, ATS continues to fund and document innovative approaches to improve college readiness for mathematics. This summer, ATS provided free ALEKS (a web-based assessment and tutoring application for mathematics) licenses to support Fresno State's summer bridge program of 116 students. This resulted in a 90.5% pass rate.

Textbook Affordability Taskforce: The Textbook Affordability taskforce, chaired by Vice-Chancellors Reichard and West and chaired by CSU-Stanislaus Provost Bill Covino, has released its report. It identifies a number of existing and some new cost reduction strategies that need more comprehensive study. Existing strategies identified include: textbook rentals, used books, digital offerings, custom publishing, library resources, and custom course packs. New strategies identified include: licensing fees, revenue sharing rental programs, quantity discounts, and system wide purchases. The taskforce recommends a comprehensive study and evaluation of these different strategies. Possible outcomes include recommending changes in policies and practices, as well as additional tools and services that enable both faculty and students to choose and use the best and most affordable content to achieve the intellectual and academic goals of a CSU education. The full report can be accessed at

http://www.calstate.edu/ats/textbook_affordability/

COMMON MANAGEMENT SYSTEMS (CMS)

Financial Information System Update: CMS Finance module teams have scheduled PeopleSoft Version 9.0 Upgrade Baseline Review Sessions in September. Campus end users are the primary audience for the review sessions that will review and validate modifications and business processes in the newly upgraded Version 9.0 Sessions will be held at the Chancellor's Office. The Version 9.0 development was completed on August 31st. CMS Finance and Technical Services continues to refine the databases and application to achieve the required performance level. System Testing will start in October and will be completed during the first week of November.

October 8th is the tentative date for an in-person FUG meeting at LAX. Agenda topics will include future Finance upgrades, Finance 9.0 status, and performance management.

Human Resource Update: Cal State Northridge successfully implemented the Absence Management module during July. The CMS Central Absence Management team conducted a systemwide web cast to review the module functionality from a business process perspective and obtain campus feedback. The Benefits team completed and posted the system changes required for the 2008 Open Enrollment.

Student Administration Update: The Student Administration application team supported the successful HCM 8.9 upgrade for Cal Maritime (CMA) and on-going HCM 8.9 upgrade activities for CSU Los Angeles and Cal Poly San Luis Obispo. Fit Gap support for the SA Collaborative campuses (San Marcos, Bakersfield, Stanislaus, Monterey Bay and Humboldt) was completed successfully. On-going implementation activities continue with numerous SA Collaborative meetings and conference calls for Financial Aid, Student Financials, Student Records, Admissions and Academic Advisement. The HCM 8.9 baseline release 060 package was delivered on time to the campuses. On-going support for "go-live" activities for San Luis Obispo, San Bernardino, Los Angeles, Dominguez Hills, Fullerton and Sacramento continues.

TECHNOLOGY INFRASTRUCTURE SERVICES

Infrastructure Build-Out Project - Stage 1 and Stage 2: Stage 1: Eighteen of the 22 campus Stage 1 projects in the build-out program are

complete, with one campus experiencing delays. Completion of the entire Stage 1 component of the TII retrofit program is expected to occur in mid-2007.

Stage 2: To accommodate the suspension of capital project progress, an interim Stage 2 design has begun at the one campus experiencing Stage 1 delays. All of the remaining campuses continue to move forward with their Stage 2 implementations:

(As a reminder, the 'phases' group campuses in the order that they undertake the TII project. 'Stage 1' refers to the physical construction of pathways, spaces and media on campuses; 'Stage 2' represents the installation of the necessary electronic components.)

Infrastructure Terminal Resources Project Refresh (ITRP 2)

Network Security: Phase 1 implementations are underway with four campuses completed and two in the close-out process. Deployments are scheduled to take place throughout the remainder of 2007 and migrations should be complete on all campuses in early 2008.

Development efforts are underway for Phase 2 (server farm firewalls) under the guidance of the NTA Network Security working group. A Network Security Reference Design Architecture (NS-RDA) will soon be developed to ensure that campus network security devices are deployed in a manner that is consistent with the ITRP 2 network security architecture.

The fourth session of the Juniper customized training was held July 9-13. Personnel from seven campuses attended the training in preparation for installation of new Juniper border firewalls. The next training is tentatively scheduled for the week of November 26. Information will be posted online to the [ITRP Training calendar](#) and a training announcement will be sent to campus managers.

Routing, Switching and Wireless: Sonoma (the Alpha test campus) has completed the upgrade of its routing and switching technologies. Its access layer and wireless layer designs were completed on schedule. Stage 1 of the ITRP 2 refresh project, which will upgrade all Phase 1 campus's (plus San Luis Obispo) core switches by January 15, 2008, has begun. At the conclusion, each campus should have one redundant and one non-redundant core chassis running dual modules.

The ITRP 2 Aruba Wireless course, "Advanced Design and Operations," was provided June 19th - 22nd; 12 participants from six campuses attended this Alpha training. The next Aruba Wireless class will be offered in fall 2007 at WestEd.

Network Management: NTA's ITRP 2 Network Management System and Security Information Management (NMS/SIM) working group has completed a draft of functional requirements. Each requirement has been prioritized; and a gap analysis between the requirements and the CSU's existing NMS tools is near completion. The functional requirements will be reviewed by an AT&T subject material expert, and then by CSU stakeholders. An RFI will be written for part or all of the solution, depending on the final results of the gap analysis.

The Campus Collaboration Center (C3) Team has developed a proposal and business plan to implement a pilot NMS collaboration effort. The intent is to identify a campus to act as a service provider for the contracted network management tools. Pending approval of the concept, the group is prepared to initiate a pilot project as early as September.

Network Infrastructure Asset Management System (NIAMS):

Campus implementations are progressing well, with East Bay, Chico, Northridge and San Jose campuses on target for production by the end of the month. These campuses will bring the active NIAMS campuses to 11, with three campuses waiting to be staged. With 14 campuses in various stages of production, more than half of the campuses have inquired about or have already implemented NIAMS.

Planet Associates has released its Infrastructure Relationship Management (IRM) software to the CSU. The NIAMS implementation team is planning to roll out this version as an upgrade to all NIAMS campuses later this month.

The first meeting of the CSU Planet Resource Group (consisting of campus users of Planet IRM) at July's NTA meeting was well received. Valuable user information was exchanged among campus users, and details on the NIAMS project were shared.

Campus Access Infrastructure Initiative (CAI):

This is the systemwide program established to install and maintain the infrastructure required to connect each campus local area network (LAN) to the CENIC wide-area network backbone (CalREN).

It consists of two phases: installing enhanced network cabling and providing managed fiber circuit connections.

The CENIC Managed Fiber (CMF) circuit installation phase continues. San Bernardino is scheduled to be completed in September; Los Angeles, Pomona, and San Marcos are expected to be completed in the winter of 2007. The remaining 19 campuses have active dual connections:

Identity and Access Management Initiative (IAM):

The 4th Annual IAM Conference was held July 19 and 20 at the LAX Crowne Plaza. Over 80 participants representing CSU campuses, the Chancellor's Office and neighboring higher education institutions attended. The focus of the conference was to outline the development of CSU Federation and Central Registry. Representatives from the University of California (UC) Regents and the University of Texas shared their experiences in implementing federation. CSU's Internet 2 consultant described Shibboleth – how it can be used as the Web single sign-on solution for federated identity, its global presence in higher education, and its viability as the best solution for the CSU environment.

Presentations from the conference are on the IAM site:

http://its.calstate.edu/IAM/docs_and_presentations/i_am_workshop_2007.shtml.

New collaborative partnerships are in progress for the IAM program. IAM is working with ITRP on a proof of concept (POC) for a wireless network authentication that will be completed at CSU Sonoma; anticipated deployment of the POC is this September. IAM is also collaborating with Moss Landing Marine Laboratories to provide remote access to library online content. Suggested rollout plans for all campuses will be shared with ITAC and TAG to determine campus readiness for deployment.

Emergency Website Project: To date, 14 campuses have completed the setup process (Channel Islands, Dominguez Hills, East Bay, Fullerton, Humboldt, Long Beach, Los Angeles, Monterey Bay, Pomona, Sacramento, San Bernardino, San Jose, San Marcos and the Chancellor's Office); 10 of these have tested activation of their emergency website (Channel Islands, Dominguez Hills, East Bay, Humboldt, Long Beach, Pomona, Sacramento, San Bernardino, San Jose and the Chancellor's Office). San Marcos is in the process of scheduling an activation test. All

campuses are encouraged to test activation of their Emergency Website after setup is complete. The preparation work for the secondary emergency Web site server has been on hold, while waiting for the remaining hardware for remote administration to arrive; the hardware is expected to be shipped to the Sonoma campus later this month.

INFORMATION SECURITY MANAGEMENT

Security Program Development: Campuses were provided with a blueprint designed to help enhance their information security programs and address findings from the Unisys systemwide information security assessment. The blueprint describes information security goals, recommendations from the Unisys systemwide report, campus action items and systemwide action items. The blueprint is based on the ISO 17799:2005, which is a "code of practice for information security management". The ISO 17799 standard has broad acceptance in the international community and is recognized across many industries, including higher education, as a framework for managing information security.

During the August 2007 CSU Information Security Officer's meeting, attendees were presented with an overview of the ISO standard. Each campus has been encouraged to use the survey tool provided by the Unisys group to assess its campus information security posture against the ISO standard.

New Information Security Officer for the Chancellor's Office: Cuc Du has joined the Chancellor's Office as new the Information Security Officer (ISO). Prior to joining the Chancellor's Office (CO), Cuc held a senior security role for Fremont Investment and Loan where she played a key role in developing and implementing the company's information security program. In addition, Cuc was a Security Engineer at Option One Mortgage Company and Security Consultant at CALLISMA, INC. (now known as AT&T). Cuc is also a certified CISSP. As the new ISO, Cuc will assume responsibility for the overall information security function and program at the CO.

Systemwide Security Policy Project: After conducting a preliminary review of all submitted proposals, the CSU Evaluation Team interviewed three finalists for the systemwide policy project: CH2MHILL, SAIC and Unisys. The evaluation team decided to award the CSU contract to CH2MHILL because the company provided the necessary resources and infrastructure to develop a

comprehensive set of systemwide policies within a reasonable time frame.

SYSTEMWIDE ELECTRONIC INFORMATION RESOURCES (SEIR):

SEIR participated in a group presentation on July 11, 2007 at the CSU ATI Summer Accessibility Institute held at San Jose State University. In October, 2007 SEIR will convene a session with the Managing Director of NISO (National Information Standards Organization) at the International Coalition of Library Consortia (ICOLC) meeting.

The Electronic Core Collection, which allows systemwide access by faculty, students and staff to library e-resources supporting research and study, was further expanded in July 2007 to include resources in Chemistry, Philosophy, Communications, and Sociology. SEIR is working closely with C.O. staff and library advisory committees to identify resources of value to the Ed.D. program and to negotiate systemwide agreements that will allow campus libraries to subscribe at discounted rates.

ACCESSIBLE TECHNOLOGY INITIATIVE

More than 160 faculty and staff attended the 2007 Summer Accessibility Institute held at San José State University in July. This event, which was co-sponsored by the ATI and the EnACT program of Sonoma State, offered more than 20 workshops focused on incorporating Universal Design in instruction concepts, as well as authoring accessible instructional materials.

Campuses have completed their first-year ATI assessment activities and submitted their preliminary plans for making their web presence and instructional materials accessible. In addition, campuses have submitted plans indicating how they will incorporate accessibility requirements into the procurement of information technology.

CSU efforts aimed at encouraging vendors to incorporate accessibility into the design of their products appear to be having a positive impact. A number of vendors have contacted the ATI requesting information and consultation on how to ensure their products meet the accessibility requirements of the CSU. Looking forward, the ATI will be conducting training on Section 508 standards for procurement officers and other staff who are involved in the IT procurement process. Further details on this training will be available on the ATI website in early September.

New Director of ATI: Deborah Kaplan has accepted the position of Director of the Accessible Technology Initiative to replace Mary Cheng who is retiring from the CSU.

Deborah was recently a consultant providing expertise to corporate clients in disability public policy and legal requirements. She has extensive experience working with the disability community, vendors, non-profit agencies and grantors. She served as the Executive Director for the World Institute on Disability from 1997 through 2004, and prior to that was the Vice President and Director on Technology Policy for that organization from 1987 through 1996.

Deborah will be making the rounds of the advisory groups to get a sense of how best to carry on the great work that Mary Cheng started.

BUSINESS SOLUTIONS SERVICES & QUALITY IMPROVEMENT PROGRAM

2008 Quality Improvement Symposium



When: February 27, 2008
Where: Paradise Point Resort & Spa
1404 Vacation Road
San Diego, CA

Join us in paradise for the 9th annual Quality Improvement Symposium, where you will find a great opportunity to network with those dedicated to quality improvement, streamlining processes, and getting results. The keynote speaker, Robin

Lawton, was recently rated #1 out of 88 speakers at the 2007 ASQ World Quality Conference.

The symposium draws participation from universities and colleges around the western region. Past attendees have included system executives; university presidents and vice presidents; finance and human resource directors and managers; public safety, risk management, and parking administrators; procurement officers; institutional research directors; student health and services professionals; and auxiliary organization managers.
[Register Now >>](#)

*Robyn Pennington, Director
Business Solutions Services & Quality Improvement*

ADVOCACY & INSTITUTIONAL RELATIONS *Karen Y. Zamarripa, Assistant Vice Chancellor*

CSU Sponsored Legislation Headed to Governor

One of the California State University's (CSU) sponsored legislation that would simplify the revenue bond process for the system is headed to the Governor's desk.

SB 855 (Ridley-Thomas) is a measure that will provide the CSU a significant cost savings by allowing for a streamlined revenue bond process. It will ultimately provide our students a better and more affordable education.

Over the past six years, the CSU has consolidated and improved the management of the capital planning and financing of its non-state funded projects. As a result, the CSU now takes a more strategic systemwide approach to this process, using more sophisticated planning and financing methods that significantly strengthen its credit quality and provide substantial cost savings.

The CSU sponsored *SB 855*, which provides even more flexibility to the CSU's Systemwide Revenue Bonds (SRB) program. It strengthens this systemwide fiscal management approach by authorizing the use of the most advantageous interest rates available in the market. This will result in lower interest costs for projects, particularly for student housing, parking facilities, and student union projects.

The bill has been fortunate in not receiving any opposition throughout the legislative process and will not be considered by the Governor.

The Office of Advocacy and Institutional Relations will continue to advocate on behalf of this proposal with the Governor's office in hopes of his signature solidifying approval of the bill. The Governor has until October 14 to take action on all legislative proposals.

Town and Gown Conference

The 2nd Annual Town and Gown Conference will be hosted by UCLA on October 11-12, 2007 at Covell Commons. The conference will be sponsored by the California State University, University of California, League of California Cities and some other local government groups.

The conference will feature keynote speaker Joseph Cortright, a noted economist recognized as one of Oregon's leading economic analysts. He will be joined by Michael Young, Vice Chancellor of Student Affairs at UC Santa Barbara who will be presenting on Millennials in the 21st Century workplace.

The focus of the conference will be on best practices pertaining to issues in economic development, planning and land use, and student conduct. The following is a list of plenary sessions:

- The Challenge Before California: Meeting the Workforce Needs of Tomorrow
- Cities and Higher Ed: A Partnership Built for a High Tech Future
- Development When Land is not an Option: Creative Ways to Expand Campus
- Student Conduct Off-Campus: The Good, the Bad, and the UGLY
- University Borders: Land Use on the Fringe
- Civic Engagement: Education Without Borders

You can obtain registration materials by visiting web site at

<http://www.advocacy.ucla.edu/events/towngown.htm>
Copies of CSU Legislative Reports and other legislative information pertaining to the CSU are available on the AIR website at:
<http://www.calstate.edu/air/>

SYSTEMWIDE BUDGET OFFICE

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Copies of CSU budget reports and other budget information pertaining to the CSU are available on the Budget Office website at:

<http://www.calstate.edu/budget/>.

The Business and Finance Newsletter is accessible at: www.calstate.edu/BF/Newsletters/NewsLet.shtml

Questions related to receiving the B&F Newsletter or changes in e-mail addresses should be directed to Majjie Smith at (562) 951-4554 or msmith@calstate.edu.