



Academic Senate CSU

**Academic Senate CSU
Plenary Minutes**

Office of the Chancellor, Dumke Auditorium

November 5 and 6, 2009

Call to order

The meeting was called to order at 2:50 p.m.

Roll call

Senators Present: (Bakersfield) Michael Ault, John Tarjan; (Channel Islands) James Meriwether, William (Billy) Wagner; (Chico) Kathy Kaiser, James Postma; (Dominguez Hills) Kate Fawver, Patricia Kalayjian; (East Bay) Susan Gubernat, Henry (Hank) Reichman; (Fresno) Jacinta Amaral, Otto Benavides; (Fullerton) Kristi Kanel (for Reyes Fidalgo), Diana Guerin, Barry Pasternack; (Humboldt) Bernadette Cheyne, Marshelle Thobaben; (Long Beach) Margaret Costa, David Hood, Praveen Soni; (Los Angeles) Kevin Baaske, Robert Land; (Maritime) Tony Snell, James Wheeler; (Monterey Bay) Karen Davis, J. Ken Nishita; (Northridge) Jennifer Matos (for Nicholas Dungey), Steven Stepanek, Barbara Swerkes; (Pomona) David Lord, Saeed Monemi; (Sacramento) Robert (Bob) Buckley, Thomas Krabacher, Christine Miller; (San Bernardino) Buckley Barrett, C. E. Tapie Rohm; (San Diego) Edward Aguado, William Eadie, Cezar Ornatowski; (San Francisco) Andrea Boyle, Jerald Shapiro, Darlene Yee-Melichar; (San Jose) Judith Lessow-Hurley, Mark Van Selst; (San Luis Obispo) Manzar Foroohar, James LoCascio; (San Marcos) Glen Brodowsky, John (Dick) Montanari; (Sonoma) Robert McNamara, Catherine Nelson; (Stanislaus) Steven Filling, Paul O'Brien; (CSU Retired Faculty) Harold Goldwhite; (Chancellor's Office) Marsha Hirano-Nakanishi/Thursday and Leo Van Cleve/Friday (for Jeri Echeverria)

Guests: Amir Dabirian, Dunixi Guereca, Benjamin Quillian, John Travis

Approval of Agenda

Approved as amended.

Approval of Minutes

Minutes of September 10-11, 2009 were approved as submitted.

Announcements

Senator Goldwhite reminded the body that today is an auspicious day for representative bodies, Guy Fawkes Day.

Presentations/Introductions

- Senator Stepanek introduced Jennifer Matos, an alternate from his campus.
- Chair Tarjan introduced Bill Blischke from CSU-ERFA, Dunixi Guereca from CSSA, and John Travis from CFA. He also welcomed Marsha Hirano-Nakanishi and Leo Van Cleve, who will attend in Senator Echeverria's absence.



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- Senator Pasternack introduced Kristi Kanel, an alternate from his campus.

Reports

Chair

You have a copy of the Chair's Report posted earlier this week. Dr. Echeverria is not here today due to personal business. The Chancellor is traveling today, but he is planning on joining us at our Plenary in January.

A task force chaired by Senator Nelson will examine travel and meeting time issues. Any senators interested in serving on the task force should notify Senator Nelson.

The issue of ASCSU reimbursement to senators at quarter and semester campuses has been raised. Chair Tarjan reviewed the procedure followed in the allocation of assigned time this year, which is consistent with ASCSU past practices with the exception that three units of assigned time were removed from standing committee chairs and Executive Committee members due to budget reductions.

As we planned when making budget reductions this summer, we believe at this time that there is sufficient remaining budget to hold three-day plenary meetings in January, March, and May and also in-person interim meetings in February and April.

The Faculty Trustee has yet to be appointed by the Governor, and Chair Tarjan discussed strategies we are pursuing to address the situation. Two resolutions will be presented for the body to review at this Plenary. Chair Tarjan will ask the BOT to request that the Governor appoint the Faculty Trustee.

Standing Committees

Academic Affairs: Chair Postma noted that a number of resolutions will be presented from AA. Also, the committee is looking at two issues: (1) the CSU's definition of baccalaureate credit, and (2) the website Course Hero. On the Course Hero issue, the Committee is hopeful that EVC Echeverria will send a letter to faculty describing Course Hero and how to protect their intellectual property.

APEP: Chair Buckley noted that five resolutions will be presented. APEP is working on issues related to CTE, and Senator Krabacher will discuss some of these in his report shortly.

Faculty Affairs: Chair Baaske reported that FA has two second-reading items, and two or three first-reading items.

Fiscal and Governmental Affairs: Chair Barrett reported that AB 48 (Solorio) passed, and FGA is asking General Counsel to inform faculty of its implications. AB 48 deals with textbooks and conflicts of interest.

Other Committees and Committee Liaisons

General Education Advisory Committee (GEAC): Senator Van Selst reported that GEAC met in a hybrid in-person/video conference on site at CSU Dominguez Hills on November 4th following the November 3rd and 4th meeting of the Compass Project. Discussion items

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included the definition of baccalaureate credit, a review of the Compass meeting, IGETC transfer issues (including both course articulation and course credit by exam), Troops to College (University of Maryland: University College articulations and CLEP credit), as well as the possibility of a CSU-based (or ICAS-based) white paper on GE transfer.

CTE Task Force: Senator Krabacher reported on the CTE Task Force in the CSU and the UC CTE Steering Committee. The big issue in CTE over the past few months in the CSU is the passage of SB 147. SB 147 requires the CSU to set up a separate process to review high school CTE courses for CSU admission requirements. If this is not in place by a specified deadline, the Superintendent of Education can make the decision as to whether courses are accepted or not. The UC CTE Steering Committee is working with the Board on Admissions and Relations with Schools (BOARS) and the Admissions Advisory Committee. The UC is developing templates to allow high school CTE courses to be reviewed for UC admissions.

Lower Division Major Transfer Initiative: Senator Swerkes: The LDTP Steering Committee (to be renamed) appreciated the resolution passed at our last plenary on merging LDTP with C-ID process. The decisions about transfer are much more intersegmental now. The process is going quite well with positive support from both CSU and CCC systems. The 45-units of a statewide identified program are being preserved, but only in high transfer disciplines and in those with a confirmed common core of courses within the major. There are nine disciplines meeting these two criteria at this moment. The descriptors for the courses within these programs will be used as the basis for articulation. We plan to ask the campuses to look at the descriptors once they are available and articulate to the descriptors; courses that meet the descriptors will be transferable. The ASCSU was thanked for its ongoing support.

Admissions Advisory Committee (AAC): Senator Stepanek reported that the AAC also discussed SB 147 and transfer issues/future of LDTP. In addition, the CSU enrollment management policy and how campuses are dealing with enrollment management was discussed. At this point, campuses are using the following strategies: facilitating graduation, academic progress rules fully enforced, and admissions strategies. There are subtle changes in the fall 2010 admissions application. One change is that ethnicity is coded in a new way. Concern was raised about closing admissions to transfer students in spring and whether or not this violates any laws. According to Marsha Hirano-Nakanishi, it is clear that continuing students and eligible transfer students have priority for admission in the fall.

Guest Speakers

Benjamin Quillian, Executive Vice Chancellor and Chief Financial Officer

There has not been much of a change on the budget scene, except that he has lingering concern about the budget for the remainder of the year. The state budget is showing a shortfall going into 2010-2011 in excess of \$7 billion, and therefore there is some concern about the possibility mid-year cuts. He is hoping the federal "maintenance of effort" requirement related to federal stimulus funds will protect the CSU from mid-year cuts. He is concerned about having to cover our payroll again (we covered it in July, and have been told we will need to cover it in February and March). We will lose approximately \$2.4 million in interest by fronting the payrolls, which are nearly \$300 million each month.

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Mike Genest, the Director of Finance, is leaving the state administration. We had a good relationship with him, and now we will need to establish a working relationship with his replacement.

He and the Chancellor met with Moody's in New York. Moody's confirmed CSU's credit rating of AA3 and took CSU off the watch list.

He is concerned about the lease revenue bonds that are issued by the Legislature. We have six projects on hold, waiting for the issuance of those lease revenue bonds. We were recently told that they may not issue lease revenue bonds until 2013. Chancellor Reed may travel to Sacramento to see if the bonds can be issued sooner.

Today and tomorrow, he will issue instructions to campuses to submit a mid-year budget reduction plan. Campuses will update their plans they have already submitted and give a status report. The update is due by February 15. Later in the year, another report will be requested.

Questions to Dr. Quillian:

Q: Is continuation of furlough plan under consideration in any of your planning?

A: No. The plan is to end the furloughs, and we hope to be able to do so. They were always intended to be one-time to give the campuses time to reduce enrollments.

Q: Are we legally able to continue the furloughs?

A: We would need to negotiate with labor organizations. The furlough agreements with the labor organizations end this year.

Q: Could the budget reduction plans lead to premature lay-offs?

A: The campuses are doing very general plans at this time. They have budget reduction targets that they have to reach, but they are not fully detailed.

Q: Would the additional money that went to the campuses plus the money that the Chancellor kept back here alleviate the need for lay-offs?

A: Campuses received additional monies that are to be used for additional classes for students, which will most likely increase the number of part-time faculty members this coming spring. Campuses also received some money from a "premium holiday." These monies have reduced the cuts necessary at the campuses. Each campus will use these monies differently. These monies only reduce the level of cuts necessary; campuses do not have additional money.

Q: How can the additional money recently sent out to campuses be used to increase the number of classes without increasing enrollments?

A: Campuses have been given some flexibility in using these funds, but the intent is to reduce class sizes. However, some campuses have been given permission to use the money to increase student services or purchase equipment, for example.

Q: What is taking place internally at the Chancellor's Office to improve budget efficiency, such as with CMS? Can its implementation be delayed to save money?

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A: Yesterday, we had to non-retain a large number of management staff in ITS. The size of our IT was not sustainable. The way we have implemented CMS, likewise cannot be sustained in the context of the budget cuts. This non-retention of staff members will reduce expenditures and allow us re-direct those funds. I am concerned about improving the balance between academic computing and administrative computing. About CMS, we are going to look at the data centers and the amount of money we spend at Unisys, which is directly related to CMS. There will be substantial reductions in the way we deliver IT services. We have a large target that we have to reduce here at the Chancellor's Office.

Q: With respect to the preliminary program planning that you are asking the campuses for today and tomorrow, which information will be shared with faculty?

A: This will not be shared. We do expect, however, that there will have to be discussions with labor organizations and consultation with faculty governance bodies. The documents we are collecting now are protected under collective bargaining legislation. Before the plans can be implemented, those parts that affect the terms and conditions of employment of our represented employees would have to be discussed the labor organizations.

Q: In response to the projected 2010-11 budget, we are planning to reduce enrollments by 40,000 students. However, I have heard the enrollment reduction does not cover the projected shortfalls. How much of the projected budget cut will be addressed by enrollment cut? How will campuses meet their enrollment targets and still come in on budget?

A: The reduction in enrollment does not fully cover the budget problem. Each campus will have to look at a number of ways to cover the difference. I imagine there will be reductions in the number of employees, program merging/elimination, reductions in administrative costs by merging functions across campuses, better use of technology, travel reductions, hiring freezes, purchasing efforts will be curtailed. Campuses will have to make cuts in most areas to get to the target.

Q: Is there discussion of another fee increase for students, and if so, at what level?

A: In the proposed budget, we will recommend to the BOT a 10% fee increase buy-out by the state. I believes there will have to be another fee increase, and it may need exceed 10% if the state's fiscal condition continues to deteriorate. In spite of our fee increases, however, student fees at the CSU are still comparatively low. Even after increasing them 32% this year, they are still below \$5,000. We are still able to set aside 33% of fee revenue for student aid.

Q: Does the Chancellor think it is a good plan to bring in a lot of out-of-state students?

A: No. The CSU is designed to educate the citizens of California. However, some increase in the number of out of state students is not a bad idea. Making our campuses national or international in scope would be a change in mission that would have to be discussed very carefully with our BOT, faculty governance, and the Legislature.

Q: At your last visit, you mentioned that the Executive Council is examining the mission of the CSU.

A: Executive Council is considering different ways to continue or provide the same mission, not the mission itself.

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Q: Are there any system-wide principles for guiding the program prioritization process taking place on campuses?

A: No.

Q: I have heard arguments for going after out of state students. If we cut enrollments, we have less fee revenue. On our campus, this is used for debt service.

A: As stated previously, the mission of the CSU is to educate the citizens of California. Cutting enrollment will reduce fee income, but it will align the number of students with the amount of state support we receive per students. State University Fees are not used for debt service. However, SRB (Systemwide Revenue Bond) debt payments could be impacted by reduced enrollment, e.g., housing, parking and other self-supporting operations.

Q: This spring, we are denying admission to eligible transfer students from community colleges. Are we doing that again next year?

A: Marsha Hirano-Nakanishi would be better able to respond to that question. Dr. Hirano-Nakanishi – campuses are now sending us their plans on how they are going to manage 2010-11. We believe not opening in spring 2010 should get us most of the way to the reduction needed.

Q: Is there any review on how we charge students for repeated classes?

A: Yes, this is being considered, but no final decisions have been made. We are looking at a number of ways to raise revenue through the fee structure (for example, charging super seniors more).

Q: Do you think the maintenance of effort will hold and that mid-year cuts can be avoided?

A: I certainly hope so, and the federal government has been reluctant to grant waivers. However, I am not sure what will happen because of the extreme fiscal problems faced by the state of California.

Q: What is being planned in the long run so that student fees don't increase so dramatically at the last minute?

A: The dilemma we face is that we can't always estimate the amount of state money we will receive. We have to wait until we see what the state is going to do, then decide how much the fees should be. I worry that the state will abdicate its responsibility to adequately fund the CSU and reduce the appropriation if it knows we are planning to raise fees.

John Travis, CFA

CSU Administration gave notice to the various bargaining agencies that there are potential lay-offs in the coming year. This was an informal notice and did not provide details that are required in Article 38. No lay-offs in bargaining unit 3 are planned at this time.

Prioritization process at campuses has caused concern, particularly at CSU Dominguez Hills. The union is concerned about this because the unit of lay-off is at the department. We are discussing with administration.

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We have been engaged in bargaining for 2008-09 salary increases that were in the CBA. Fact-finding was to be held in August. The neutral third-party became ill; fact-finding with a new third-party will now take place on January 7th. Salary increases for 2010-11 will have to have the same process.

Our current contract is set to expire June 30, 2010. CFA is seeking input from faculty at the 23 campuses. Please encourage faculty to attend the meetings. These meetings will be completed by Dec 10th.

Another issue CFA is working on is the movement of summer programs from state support to self-support on many campuses. CFA is concerned this violates EO 802 and parts of the California Education Code. We want to make sure that faculty rights are not endangered.

AB 656 (Torrico) is the severance tax on gas and oil extraction in California. This would provide a protected continuing funding source for public higher education in California. AB 656 is now in the Tax and Revenue Committee in the Assembly. CFA urges faculty to support this piece of legislation individually by going to www.calfac.org and signing a pledge of support. As the bill is written now, CSU would receive 60% of approximately \$1-1.4 billion.

Questions to Dr. Travis:

Q: Is the notice given to CFA about potential lay-offs a ploy to get us to vote for furloughs again?

A: CSU has not contacted CFA about furloughs for next year. CFA has lost over 800 head count in our membership from October 2008 to October 2009. These are mostly part-time lecturers, although we have been noticed about seven full-time lecturer lay-offs on one campus. He does not think furloughs will come back. He noted that don't want to make changes that will have long-term impacts on the CSU to deal with shorter term crisis.

Q: Is there administrative resistance to the alternatives to lay-offs mentioned in Article 38?

A: He does not think so, except that they are reluctant to accept a golden handshake.

Q: If a department has several programs and decides to eliminate some of them, what is the order of lay-off?

A: The order of lay-off is the department. There is an exception that has relatively difficult criteria to sustain that allows the President to change the order of lay-off and consider expertise. However, this is very hard to sustain.

Q: Have you heard that the CSU will be looking closely at benefits rather than salary in the next round of negotiations?

A: Not officially. This has occurred to us, too. The Chancellor often mentions the increasing costs of benefits each year. Because the entire contract can be opened, that is a possibility.

Q: Has Senator Torrico considered that the money from AB 656 would supplant general fund appropriations?

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A: Yes, there is language that addresses that. There is a board in the legislation that would monitor this issue. There is also language to prevent the tax from being passed on to consumers. There is no other state in the United States that has gas and oil extracted that does not have a severance tax.

Marsha Hirano-Nakanishi, Assistant Vice Chancellor, Academic Research

At Chair Tarjan's request, Dr. Hirano-Nakanishi described her primary responsibilities.

Questions to Dr. Hirano-Nakanishi:

Q: A concern about the EAP is that there is no requirement for school districts to report data out to the public. A mandated reporting component might help parents and students understand the results and what to do about them.

A: All 11th graders get a STAR report that is sent home to parents. The EAP status is reported on students' STAR report.

Q: Are there plans to make available the impact of budget cuts on low-income students?

A: The CSU is part of an initiative that is looking at the gaps of under-represented/low income students and their counterparts. We will know more as this initiative moves forward. Generally, students in the direst financial straits are well covered. And obviously, the CSU will need much more financial support from the State if we are to increase the baccalaureate degrees in the coming years.

Dunixi Guereca, CSSA Liaison

Last Tuesday, ASI had a statewide day of action. They had bake sales at campuses to garner media attention. CSSA is working with UC student associations to get a joint day of action to march on the Capitol next spring. CSSA is also concerned that their new student trustee has not been appointed. CSSA would like to work with ASCSU on improving advising to help students graduate more quickly. They are interested in developing alternative methods to deliver advising.

Chair Tarjan thanked Mr. Guereca for his report.

Amir Dabirian, Assistant Vice Chancellor, Information Technology

Mr. Dabirian was welcomed by Chair Tarjan. Since coming to his job two months ago, Mr. Dabirian has visited ten campuses, and he will continue to visit campuses to see what he can do to assist students and faculty in his new position. He noted that every campus is different and has a unique culture.

From an IT perspective, he believes there is an imbalance between academic and administrative technology. He is working with Academic Technology Steering Committee (ATSC) to look at some of the needs across the campuses, such as learning management systems, technology needs for online teaching and learning, infrastructure needs. Some campuses have lots of core competencies in technology. His goal is to reach out to campuses and build on their strengths. Another goal is to coordinate rather than rebuild technology from his office here at the CSU.

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Questions to Mr. Dabirian:

Q: EO 1037 states that students can receive a course up to three times for grade forgiveness, but after that they could take the class again but the grade would have to be averaged in their GPA. He was told CMS cannot handle students taking courses more than three times. It seems like CMS is determining policy.

A: CMS on self-service does not allow for multiple repeats, but CMS does allow this on a manual basis. If there are functions you would like us to make centrally rather than at the campuses, let me know.

Q: What is your position on using open-source software, such as Moodle? Why aren't we looking at open source software?

A: We are moving forward on open-source software, including Moodle. The ATSC and LMS Futures Group are looking at that. I am absolutely committed to supporting open-source software if that is what these groups decide.

Q: It seems like technology often arrives without sufficient opportunity for users to inform as to how the technology should work for us. Anyone who advises, for example, would be able to tell you how difficult it is to use our current technology to provide advisement to students. End-users' needs don't seem to be considered in the development process.

A: Absolutely, I completely agree with you. Software should be a tool.

Q: ATSC does not include faculty, but the Academic Technology Advisory Committee (ATAC) does. This is the body where you can discuss technology with the end-users.

A: Thank you.

Q: I am interested in CMS moving to hand-held devices for students and faculty. Can other functions be located on the cloud rather than at the campuses?

A: I am currently looking at an infrastructure for the CSU cloud. We want to be able to provide service to students and faculty quickly.

Q: When will the CSU Information Security policy be available?

A: I am hoping it will be available in about two weeks.

Q: CSU does not have a research and development office. I have been thinking there is a need for a virtual research and development set-up. For example, could faculty/staff test, and give results to this virtual office? Should we look at a way to develop our own applications, like Blackboard, SPSS, Moodle, etc.?

A: We used to have a Center for Distributed Learning. We are looking at converting that to a new organization called the Center of Innovations. I will discuss your points with the center director.

Dr. Tarjan thanked Mr. Dabirian for visiting with ASCSU. Mr. Dabirian encouraged senators to send their suggestions and questions about technology to him at amir@calstate.edu.

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Committee Recommendations

AS-2913-09/AA/FA (Second Reading)

Teaching and Service Responsibilities in Times of Budget Constraints
Approved unanimously

AS-2907-09/FA (Second Reading)

A Call to Postpone the Cycle of Program Review
(Withdrawn)

AS-2912-09/FA (Second Reading)

Furlough Implementation and Faculty Rights
Approved

AS-2914-09/FGA (First Reading/Waiver)

Calling on the CSU to Designate March 2, 2010 as "A Day Without the CSU"
Approved

AS-2915-09/EX (First Reading/Waiver)

Appointment of a Faculty Representative to the CSU Board of Trustees During a Vacancy in the Faculty Trustee Position
Failed

AS-2922-09/FA (First Reading/Waiver)

In Appreciation of Trustee Bleich
Approved unanimously

AS 2932-09/ FA (First Reading/Waiver)

Clarification of Policies Governing Non-State Supported Special Sessions
Approved unanimously

AS-2916-09/EX (First Reading)

Addition of a Second Faculty Trustee to the CSU Board of Trustees

AS-2917-09/FA (First Reading)

A Resolution in Support of Reinstating Research, Scholarship, and Creative Activities Awards for 2010-2011

AS-2918-09/AA (First Reading)

Revisiting Campus-based Program Suspension and Elimination Policies

AS-2919-09/FGA (First Reading)

Call for Adequate and Sustainable Funding in Support of Public Higher Education

AS-2920-09/FGA (First Reading)

Dealing With the Impact of Funding Shortfalls on Transfer Students

AS-2921-09/FGA (First Reading)



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Requesting Modifications in SB 48

AS-2923-09/APEP (First Reading)

Improving the Effectiveness of the Early Assessment Program (EAP) in Increasing the Academic Readiness of Graduating High School Seniors

AS-2924-09/APEP/AA/FGA (First Reading)

Support of Legislation to Authorize the Offering of the Doctoral of Physical Therapy (DPT) Degree in the CSU

AS-2925-09/APEP (First Reading)

Establishment of Campus level “Presidential Enrollment Management Advisory Groups” as Specified by CSU Enrollment Management Policy and Practices

AS-2926-09/AA/APEP (First Reading)

Early Start Programs

AS-2927-09/AA (First Reading)

Support of the ICAS Statement on Competencies in Mathematics

AS-2928-09/AA (First Reading)

Shared Governance in Enrollment Management and Facilitating Graduation for High Unit Students

AS-2929-09/APEP (First Reading)

Continuing Support for Efforts Facilitating Transfers Between Community Colleges and the CSU

AS-2930-09/APEP (First Reading)

Establishment of a Change Control Process for Authorizing Customizations to the Common Management System (CMS) in Response to Changes in Policy and Practices

AS-2931-09/FA (First Reading)

Protecting the Rights and Entitlement of Contingent Faculty to Participate in Shared Governance

Adjournment

Chair Tarjan adjourned the Plenary at 2:58 p.m. on Friday, November 6th.