

This document extracts the **Criteria and Procedures for the Nomination of the Faculty Trustee** as approved unanimously March 4, 1988, as part of AS-1773-87/EX

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### **Criteria for Nominees for Faculty Trustee**

1. Candidates must be faculty members who are tenured at the California State University at which they teach and currently shall not hold any administrative positions other than department chair or equivalent.
2. Candidates shall have demonstrated records of excellence in teaching, professional achievement and university service.
3. Candidates shall possess experience in academic governance in the California State University.
4. The appointed faculty trustee shall not be a member of the Academic Senate of the California State University (CSU). Should the faculty trustee be a member of the Academic Senate of the CSU at the time of appointment, that person shall resign from the Senate.
5. Questions as to definitions and eligibility shall be resolved by the Academic Senate of the CSU.

### **Procedures for Selecting Trustee Nominees**

1. These procedures shall be initiated at least one full academic term in advance of the time that Faculty Trustee nominations are to be made.
2. Each campus senate shall develop procedures for selecting eligible nominees. As at least one option, the procedures shall allow for nominations by petition. Each such nomination shall require the signed concurrence of at least 10% of the full time teaching faculty or 50 such faculty members, whichever is less. The campus senate or council shall forward the names of all eligible nominees to the Academic Senate of the CSU by a date to be determined by the Academic Senate of the CSU.
3. The local senate chair shall forward for each nominee the completed Faculty Trustee nomination form and a current vita structured to the eligibility criteria, a one-page statement from the nominee expressing his or her views of the position, and a statement of commitment to serve. Names, addresses, and telephone numbers of five references shall be provided by the nominee.
4. The Academic Senate of the CSU Faculty Trustee Recommending Committee shall be composed of seven non-candidate faculty members. Five members shall be elected by and from the Academic Senate of the CSU in the manner of election to the at-large Executive Committee positions. No campus shall have more than one representative. Two additional members shall be selected by their local senates from two campuses chosen by lot from those not represented by the first five. The qualifications for these two faculty members shall be the same as eligibility for election to the Academic Senate of the CSU according to its constitution and bylaws. The Academic Senate of the CSU shall elect

- these five members of the nominating committee at the September meeting of the Academic Senate of the CSU in the academic year in which the term of the present faculty trustee is to expire. The two additional members shall be selected in time to permit the committee to have its full composition by the succeeding (November) meeting of the Academic Senate of the CSU. The first member elected shall serve as chair of the committee. The committee shall determine its own procedures for selecting candidates for nomination.
5. The Faculty Trustee Recommending Committee shall screen the original list of nominees and develop recommendations with supporting information. The committee shall present four candidates for nomination to the Senate. The nominee recommendations of the committee shall be made available to the Academic Senate of the CSU at the January plenary session. The confidential files of these candidates shall be made available for review in the Senate office to members of the Academic Senate of the CSU at that time and at the plenary session in which the determination of the nominees is made. Unless otherwise determined by vote of the Academic Senate of the CSU, selection of nominees for the post of faculty trustee shall be made at the March meeting of the Academic Senate of the CSU immediately preceding the end of the tenure of the incumbent faculty trustee.
  6. All academic senators of the Academic Senate of the CSU are eligible to vote.
  7. The Academic Senate of the CSU, acting in executive session, chaired by the Chair, Faculty Trustee Recommending Committee, shall designate the final (2 or more) nominees by secret ballot in the following manner, conducting as many votes as necessary: The Senate shall be provided with ballots containing the names of all the forwarded candidates in alphabetical order. Each senator may vote for as many candidates as he or she wishes in each voting round. Candidates become nominees in the voting round in which he or she obtains approval of at least two-thirds of the ballots of eligible voters. At the close of each voting round the names of nominated candidates shall be eliminated from further voting consideration. Voting shall be continued by the procedures indicated above until at least a sufficient number of candidates (two) has been nominated to meet the legal requirements. When that condition obtains, the Senate shall determine by majority vote whether it wishes to continue balloting. If the Senate chooses to continue, one further round of voting, one time, shall take place. Any candidate not nominated by these regular procedures is again eligible for nomination at this time. Any candidate receiving two-thirds of the votes of eligible voters in this round of voting is declared a nominee.
  8. The Chair of the Academic Senate of the CSU shall forward the names of the designated nominees to the Governor.
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**The following persons have served as CSU faculty trustees:**

**Robert Kully, 1983–1987**

**Lyman Heine, 1987–1991**

**Bernard Goldstein, 1991–1998**

**Harold Goldwhite, 1998–2003**

**Kathleen Kaiser, 2003–2005**

**Craig R. Smith, 2005–2009**

**Bernadette Cheyne, 2011-2013**