

# **Academic Senate CSU Executive Committee**

**February 18, 2011 – 8:30 a.m. to 3:00 p.m.**

**Conference Call**

## **MINUTES**

### **Executive Committee:**

Vice Chair Kevin Baaske, Member-at-Large Susan Gubernat, Secretary Diana Guerin, Member-at-Large Thomas Krabacher, Chair James Postma, Immediate Past Chair John Tarjan

### **Committee Chairs:**

Academic Affairs Committee (AA) Chair Andrea Renwanz Boyle, Faculty Affairs (FA) Committee Bernadette Cheyne, Academic Preparation and Education Programs (APEP) Committee Chair Mark Van Selst, Fiscal and Governmental Affairs Committee (FGA) Chair Darlene Yee-Melichar

**Director:** Tracy Butler

### **Extended Executive Committee**

#### **Announcements**

Senator Yee-Melichar mentioned that San Francisco State University is in the process of an academic unit reorganization referendum vote. This is generating a lot of faculty discussion. It will be completed by February 22, 2011.

#### **Committee Reports**

**AA:** Senator Boyle reported that AA will have five resolutions coming forward in March. They are also looking at the Legislative Analyst's Office (LAO) Report. The need for strategies to working across committees on this topic was raised.

**APEP:** Senator Van Selst reported that local guarantee was also on their agenda. The committee has three resolutions on their agenda. Senator Gubernat raised a concern about Expository reading and writing course (ERWC) curriculum being given to ACHIEVE. Jim reported that it is understood that teacher training resources would be needed if the curriculum is used more broadly in California.

**FA:** Senator Cheyne stated that the committee will look at its two first-reading resolutions. There are discussion items on the extended university, ASCSU governance, Research, Scholarship & Creative Activities (RSCA) grants reporting requirements.

**FGA:** Senator Yee-Melichar reported on resolutions in progress: Student/faculty ratio (SFR) calculations, California Postsecondary Education Commission (CPEC) report/Access to Excellence, query about CSU budget crisis/Hank Reichmann's editorial, Senate Bill 8 (Yee), FGA advocacy brochure, Board of Trustees (BOT) governmental relations report, California State Student Association (CSSA) legislative action plan, regional access to CSU. Planning for ASCSU Lobby Day is also on the agenda.

**General Education Advisory Committee:** Senator Tarjan reported on current developments regarding external funding and national interest in our approach.

## **Executive Committee**

### **Announcements**

Director Tracy Butler updated officers on the operations of the office. Senator Tarjan requested that we use Eluminate in future virtual meetings of the Executive Committee. This will make our virtual meetings more effective. Tracy stated that this could require more work on the part of the office staff but she will follow up with Gerard Hanley. Amir Dabirian will assist with the electronic voting on the faculty trustee nomination process in March. Tracy will meet with him in March and April for training on the new system for use in the May elections.

### **Approval of Agenda**

Approved as amended

### **Approval of Minutes**

Minutes of January 19, 2011 and February 4, 2011 were approved as submitted.

### **Legislative Update**

Bills for this session must be submitted by today. Senator and Legislative Specialist Tom Krabacher reviewed his written report. Members discussed the possibility of ASCSU taking formal positions and develop a legislative agenda, as is done by CSSA.

### **SB 1440 Implementation**

Chair Postma reported that a major concern is the enrollment priority for those with transfer degrees within the current CSU impaction situation. CSU council states that transfer degree does not require CSU to give priority for students out of area. Discussion continues on this topic. Three TMCs have been announced; some concerns about the 18-unit requirement for majors voiced by articulation officers. He and Ken have held three webinars on SB 1440. Faculty are being directed to answer the “similarity” question by focusing on whether or not students with the transfer degree can complete the major within 60 units. If the answer is “no,” then the reason(s) must be explained. The reason(s) will be examined, and a revision of the TMC may result. This is a new process, and we are working out the implementation as we go.

### **Early Start**

Recommendations from Implementation Group: (1) fee should be \$160/unit across the system, (2) a requirement that each campus offer at least one 1-unit Early Start experience. Campuses have received feedback regarding their plans. He assumes campuses will be re-writing their plans, which will then be posted for public review. The possible use of ERWC was discussed.

### **College Access Foundation**

Senator Krabacher is arranging a meeting with Julia Lopez.

### **Ad hoc Task Force on Senate Bylaws**

Senators Judith Lessow-Hurley, Steven Filling, Otto Benevides, Praveen Soni, Kevin Baaske, and Harold Goldwhite have volunteered. Chair Postma will make this announcement, and any other senators wishing to participate will be invited to join.

### **Follow Up: Ralph Wolff/WASC**

It was suggested that the Intersegmental Committee of the Academic Senates (ICAS) ask Ralph Wolff to meet with them. The possibility that ASCSU/ICAS (via letter) should ask WASC to be more involved in public advocacy was endorsed. Senators Tarjan and Krabacher will work on this.

### **Institute for Teaching and Learning (ITL) Director**

Chair Postma will communicate to the advisory group they should ask that the process be started to replace the ITL director.

### **Faculty Trustee Update**

No update on appointment to current BOT. Chair Postma was encouraged to discuss the situation with Trustees Linscheid or Carter.

### **Executive Vice Chancellor, Chief of Academic Affairs Ephraim Smith**

Executive Vice Chancellor Smith joined the Executive Committee from 11:00-12:00. A range of issues were discussed.

### **Liaison Reports from Standing Committee Visits**

Executive Committee members reported on their conversations with the standing committees.

It was agreed that Chair Postma would ask each standing committee to appoint a member to discuss the Legislative Analysts' Office (LAO) Report on regionalization to coordinate ASCSU work.

Senator Gubernat noted that a CSU response to the LAO will be drafted by March 4<sup>th</sup>, and that ASCSU should be involved in some way. Chair Postma will speak with Eric Forbes, CSU Director of Enrollment Management Services about this.

For Early Start, Eric Forbes stated that a common database has been established. The Math Council has a framework for evaluating Early Start, and the English Council will be asked to do the same.

Senator Van Selst is willing to serve on the Bylaws task force, if needed.

Senator Thobaben suggested that she, Chair Postma, and Senator O'Brien have a conference call about the ITL Director letter received from the Faculty Development Council prior to Chair Postma responding to the Council.

Tracy was asked if there is any way to reimburse senators for airline change fees that might occur if they choose the lowest fare for ASCSU travel and then have to pay the fee. Senator

Lessow-Hurley believes we could potentially save a lot of money. Tracy will follow up with Budget and Finance on the feasibility of such a reimbursement.

Senator Tarjan suggested that Executive Committee set another conference call date.

FGA will be asked to avoid overnight stays for the Lobby Day due to lack of funds. Their Lobby Day will be April 12<sup>th</sup>. FGA will create a list of priority bills for ASCSU.

### **Calls for ASCSU Response to Budget Cuts [See AS-2981-10/FGA (Rev)]**

Chair Postma asked if he should respond to this resolution. Members said not at this time.

### **ASCSU Budget Update**

Executive Committee discussed need to have a discussion about the ASCSU budget, including two large determinants of cost: (1) the size of ASCSU, and (2) how we allocate assigned time. By next Friday, ideas should be submitted to [senx@lists.calstate.edu](mailto:senx@lists.calstate.edu) on how to trim about 10% from the ASCSU budget. This contingency planning will be discussed with the senators.

### **Extended University**

Chair Postma suggested that a memo about what supplanting does and doesn't mean from the CSU would be useful. It was agreed that this should be left on our agenda for the next conference call.

### **March Plenary Planning/Update**

Dr. Reed – time certain, March 18 @2:00

Gary Rhoades – time certain, March 17 @2:00

Ben Quillian – time certain, March 17, @11:00

Debra Farar – time certain, March 18, @ 1:00

Faculty Trustee Nominee times certain (interviews: March 17, @4:00; election: March 18, @10:00)

### **January Newsletter/Resolution Summary Update**

Senator Krabacher reported this should be ready by mid-week.

Brief reports were provided:

February 8 Ed.D Advisory Board (CO) – *Jim*

February 10 ICAS (Sacramento) – *Jim, Susan, Tom*

February 11 ERWC - *Susan*

February 12 CSSA (Chico) - *Jim*

February 14 CSU Education Summit (UC Irvine) – *Jim, Judith, Otto*

February 17 Council of Senate Chairs (CO) – *Diana, Jim*

Forthcoming:

March 16, ATAC & Academic Council (LAX) - *Jim*

March 18, 3:00-4:00 - Agenda Setting (CO) – *All of Exec*

March 22-23, 2011 BOT – *Jim, Kevin*

**Additional February and/or March Exec Conference Call Dates**

A date in two weeks will be scheduled.

**Adjournment**

Meeting adjourned at 3:30 p.m.

Respectfully submitted by Diana Guerin