

Academic Preparation and Education Programs (APEP) Committee

**MINUTES**

Friday, February 20, 2009

**Members:**

**Jacinta Amaral**, Fresno, Foreign Languages and Literature

**Harold Goldwhite**, ERFA, Los Angeles, Chemistry

**Kathleen Kaiser**, Chico, Sociology

**Christine Miller**, Sacramento, Communication Studies

**Romey Sabalius**, San Jose, Foreign Languages

**Steven Stepanek**, *Chair*, Northridge, Computer Science

**Jim Wheeler**, *Vice Chair*, Maritime, Chemistry

(note: members present indicated in bold typeface)

**Guests:**

Cecile Bendavid, CSU, Northridge

Zulmara Cline, Office of the Chancellor

Gail Brooks, Office of the Chancellor

Barbara Swerkes, CSU, Northridge

1. **Welcome, Call to Order:** Chair Steven Stepanek called the meeting to order at 10:05 a.m.
2. **The Agenda (as revised) was approved.**
3. Subject to a minor modification in language vis-à-vis linguistics, the minutes from our **January 22-23 meeting were approved as submitted.**  
[http://www.calstate.edu/AcadSen/Committees/a pep/documents/a pep\\_minutes\\_Jan09.pdf](http://www.calstate.edu/AcadSen/Committees/a pep/documents/a pep_minutes_Jan09.pdf)
4. **Announcements:** CSU Vice Chancellor Ben Quillian briefed the CSU Chico Senate on the impacts of the just-signed State of California budget. The magnitude of the cuts to the CSU budget is not known, precisely, but will, at a minimum exceed \$50 million. The Federal Stimulus Legislation will effect the CSU budget, positively. (K. Kaiser)
5. **Chair's report:** Steven Stepanek – Executive Committee tasked Academic Affairs to consider crafting a resolution focusing on the International Baccalaureate Program; we may be a co-sponsor of the resolution.
6. **Administrative Reports**
  - 6.1 A representative in attendance on behalf of Beverly Young, Assistant Vice Chancellor, Academic Affairs, Zulmara Cline, provided the Committee with a report that highlighted efforts to close the achievement gap. The System has created The CSU Center to Close the Achievement. Gap – six Schools and/or Colleges of Education within the CSU and entities under the supervision of the Academic Affairs Division of the Office of the Chancellor will partner to identify best practices related to closing the achievement gap.
  - 6.2 Jeri Echeverria – 1:00 p.m. time-certain joint-meeting with Academic Affairs

## 7. Liaison Reports

- 7.1 Admissions Advisory Council (AAC) – Steven Stepanek, Jacinta Amaral, Kathleen Kaiser – deferred... will be touched upon under other agenda items.
- 7.2 California Academic Partnership Program (CAPP) – Kathleen Kaiser, Jacinta Amaral – Nothing to report other than a job announcement for CAPP Director went out on February 6<sup>th</sup>; position is expected to be filled by April 1<sup>st</sup>.
- 7.3 California Commission on Teacher Credentialing (CCTC) – (Mark O’Shea) – nothing to report.
- 7.4 CCC – CSU Transfer Advisory Committee – Kathleen Kaiser – nothing to report.
- 7.5 California Postsecondary Education Committee (CPEC) – Kathleen Kaiser – Committee will meet March 10<sup>th</sup>; the meeting agenda was made available to APEP. A number of politicians will address the Committee.
- 7.6 Chancellor’s Doctoral Incentive Policy Advisory Committee – Christine Miller – Committee has not met, but the work-group for the Committee has... their work focus was web-page interface and MERLOT. Ed.D. Applications will be reviewed by the Application Review Board on April 8<sup>th</sup>.
- 7.7 CSU Doctorate in Education Advisory Committee – (Judith Hurley) – next meeting in March.
- 7.8 Early Assessment Program (EAP) Advisory Committee – Jim Wheeler – report was passed out; utilization of the EAP by ACHIEVE (which may end up involving collaboration with UC) was highlighted.
- 7.9 General Education Advisory Committee – Jim Wheeler- report was passed out; highlighted topics included: the International Baccalaureate Program, the Compass Project, EO 1033, LDTP Course Review, UMUC-CSU partnership, CLA, and Open Educational Resources.
- 7.10 Institute for Teaching and Learning (ITL) Board – Harold Goldwhite – Board will meet February 27<sup>th</sup>.
- 7.11 Intersegmental Committee of Academic Senates (ICAS) and Intersegmental Coordinating Committee (ICC) – Kathleen Kaiser – nothing, officially, to report.
- 7.12 Lower Division Transfer Patterns (LDTP) Steering Committee and Advisory Committee – Steven Stepanek – deferred.
- 7.13 Other – C. Miller spoke to a topic of concern... how to execute the Graduate Writing Assessment standards for graduate students as delineated in EO 665?  
K. Kaiser – spoke to System’s posture with respect to Federal Stimulus funding... and the State budget.
- 7.14 Barbara Swerkes gave the Committee a brief update on Executive Committee activities. Extensive discussion of possible revisions to the Senate newsletter occurred.

## 8. Updates/Ongoing Business

- 8.1 Discussion of topics covered during January 30, 2009 AAC/BOARS conference call – DRAFT minutes were distributed – highlighted elements included CTE course review and approval (see 8.2 below).
- 8.2 CSU involvement with Career Technical Education (CTE) course review (possible resolution) – there is a desire (OoC) for the CSU to be involved in the process... not to do so could be interpreted as the System not caring enough to do so, which could have negative impacts, politically. In the UC (the entity tasked with CTE course evaluation for possible inclusion in the a-g curriculum), the faculty was involved in setting out the acceptance criteria; that may be an appropriate roll for CSU faculty. Basic questions to be addressed... within which category in the a-g curriculum should CTE courses be placed... who is responsible for making those decisions? A resolution looks to be in the offing.
- 8.3 The new joint UC, CSU, CCC task force on improving transfers (possible joint resolution with AA) – 1:00 pm (time certain) – resolution is probably premature.
- 8.4 Impact of the recent changes in UC admissions policy on the CSU – UC is moving to change their admissions policy to reflect a guarantee of admission to the top 9% with the top 12% being the pool from which candidates may be considered. The Master Plan calls for the top 1/8<sup>th</sup> being UC eligible (i.e., 12.5%).
- 8.5 Discussion of topics covered during February 19, 2009 LDTP Steering Committee meeting – CCC-UC-CSU Transfer was discussed and how UC handles a-g course transfer. Faculty create detailed course descriptors with topic-by-topic check lists and review protocols, then staff do the actual course review. With respect to LDTP, both turnover of reviewers and an all-too-frequently encountered LDTP information vacuum on individual campuses are compromising the efficacy of the LDTP program. Additionally, intra-system (CSU) LDTP articulation is still in a “state of becoming.” Alternative models for course acceptance/articulation were discussed, one of which would mimic, to a degree, the UC a-g model with staff doing the rubber-meets-the-road course evaluations.
- 8.6 Discussion of possible changes to current LDTP practices (Barbara Swerkes) – a meeting is in the works that would put five CCC and five UC faculty colleagues at the table, soon, to discuss ways the C-ID and LDTP course review and acceptance protocols might become much more functionally comparable.

## 9. New Business

- 9.1 UMUC-CSU collaboration effort involves the need for the CSU to entertain upper-division course review for distance mediated UMUC courses submitted for degree program acceptance on CSU campuses. An LDTP course descriptor with individual campus reviews against those descriptors may be a model to entertain.

## 10. Adjournment