

Academic Preparation and Education Programs (APEP) Committee

MINUTES

Thursday, April 10th, 2009

10:00 a.m. – 5:00 p.m.

CSU Chancellor's Office: Room 410

Members:

Jacinta Amaral, Fresno, Modern and Classical Languages and Literature

Harold Goldwhite, ERFA, Los Angeles, Chemistry

Kathleen Kaiser, Chico, Sociology

Christine Miller, Sacramento, Communication Studies

Romey Sabalius, San Jose, Foreign Languages

Steven Stepanek, *Chair*, Northridge, Computer Science

Jim Wheeler, *Vice Chair*, Maritime, Chemistry

(note: members present indicated in bold typeface)

Guests:

Jim Blackburn - Office of the Chancellor

Barbara Swerkes - Executive Committee Liaison

Mark Van Selst – Executive Committee

Jeri Echeveria – Associate Vice Chancellor, Academic Affairs

1. **Welcome, Call to Order:** *Chair, Steven Stepanek* called the meeting to order at 10:10 a.m.
2. **The Agenda** (as revised) was approved.
3. **The minutes from the March 18th, 2009 meeting were approved as amended.**
http://www.calstate.edu/AcadSen/Committees/apep/documents/apep_minutes_Mar18.pdf
4. **Announcements:** Council of Chairs met on 4/9/2009 – Jeri Echeveria, Associate Vice Chancellor for Academic Affairs was an invited guest - mandatory use of proprietary website for K-12 assessment was an issue of concern.
5. **Chair's report:** Steven Stepanek – Executive Committee -
 - 5.1 *Course Access* is an issue... matriculated students are being required to take self-support courses to make progress in their degree programs. For students requiring minimum proficiency acquisition (remediation), the practice is becoming routine, but incidents within majors due to an inability of campuses to offer courses as frequently as students might desire.
 - 5.2 Transfer of Credit for community college transfers (ref: EO 167 (1973)) – elements within the Executive Order either do not exist or have been superseded by current process
 - 5.3 December 10th interim meeting date may need to be moved up a week.
 - 5.4 Failure of the State to receive Federal Stimulus Funding will necessitate a 1% cut to all divisions.

6. Administrative Reports

- 6.1 Jim Blackburn, Director, Enrollment Management Services, Academic Affairs –
Time-certain 11:00 am

Enrollments across the CSU that have exceeded our funded targets have occurred over the last handful of years – the question posed is why? Has acceptance of the “forbidden four” i.e., the four groups with lowest enrollment priority (EOP, 2nd degree seekers, lower divisions transfers without 60 units and GE course requirements, and s-codes i.e., upper division, but not fully qualified), been a significant contributing factor? Yes, but not as great an impact as in 2007-08. Transfer numbers are up significantly over the past three years. Graduation rates may be dropping. All indicators are negative with respect to handling our responsibilities while at the same time sustaining the quality of the instructional programs expected of the most important element of publicly funded higher education in the State. First-time freshmen and Upper Division Transfer Application open/closed data were presented.

Q/A:

What happens if campuses under an enrollment management mandate (diversity, e.g.) are responsive to that mandate and, as a result are over-enrolled?

No good answers exist.

What’s going on with respect to AAC and BOARS? A request for a joint meeting has been made but the UC folks aren’t interested in meeting until a meeting agenda exists. Primary topic of concern is CTE. *Formulation of an agenda will be considered.*

Is there a 3-5 year plan in place for system enrollment management?

Some institutional research sources are being tapped into, but no express plan exists beyond 2009-10. Probably no enrollment increases anticipated for either 2009-2010 or 2010-2011.

- 6.2 Jeri Echeveria – offered comments related to the Board of Trustees entertaining conversations related to pre-matriculation minimum proficiency acquisition (remediation).

7. Liaison Reports

- 7.1 Admissions Advisory Council (AAC) – Steven Stepanek, Jacinta Amaral, Kathleen Kaiser – Has not met.
- 7.2 California Academic Partnership Program (CAPP) – Kathleen Kaiser, Jacinta Amaral – Search Committee met on March 25th; four candidates were interviewed – two finalists names were forwarded to the Office of the Chancellor.
- 7.3 California Commission on Teacher Credentialing (CCTC) – (Mark O’Shea) – No report.
- 7.4 CCC – CSU Transfer Advisory Committee – Kathleen Kaiser – Nothing to report.
- 7.5 California Postsecondary Education Committee (CPEC) – Kathleen Kaiser – committee has not met since last month.
- 7.6 Chancellor’s Doctoral Incentive Policy Advisory Committee – Christine Miller – Selection Advisory Committee met – 96 applicants, approximately 75 approved. Policy Advisory Committee has not met. C. Miller made a request of the Committee Lead that the committee meet.

- 7.7 CSU Doctorate in Education Advisory Committee – Judith Hurley - No information available.
- 7.8 Early Assessment Program (EAP) Advisory Committee – Jim Wheeler – No new developments.
- 7.9 General Education Advisory Committee – Jim Wheeler – Committee met on 4/9/2009 – an extensive written report was distributed.
- 7.10 Institute for Teaching and Learning (ITL) Board – Harold Goldwhite – committee will meet at the end of April.
- 7.11 Intersegmental Committee of Academic Senates (ICAS) and Intersegmental Coordinating Committee (ICC) – Kathleen Kaiser – no developments to report.
- 7.12 Lower Division Transfer Patterns (LDTP) Steering Committee and Advisory Committee – Steven Stepanek – Steering Advisory Committee met on 4/9/2009 – see comments above and below.
- 7.13 Other - CSBA update (Kathleen Kaiser) – Approximately 28,000 teacher lay-offs are in the “pipeline” statewide... Federal Stimulus Package has not proven to be the boon some anticipated.

8. Updates/Ongoing Business

- 8.1 Consideration of joint resolution of commendation for Gary Reichard – the resolution in its DRAFT form received the Committee’s blessing.
- 8.2 CSU admissions criteria for 2009-2010 – update on compliancy; admission of students who fall under the “forbidden four” categories – see J. Blackburn report.
- 8.3 Update on LDTP – Barbara Swerkes and Mark Van Selst reporting on April 9th LDTP Steering Committee meeting -

Barbara Swerkes – Offered comments related to discussions entertained by the Executive Committee vis-à-vis Board of Trustees priorities: (1) Interest in expanding remediation prior to matriculation options; (2) on-line education at the System level.

Mark Van Selst – Transfer and admissions vs. articulation; individual discipline problems are being resolved. Discipline inclusion has exceeded both the initial legislative mandate or official CSU intent... 20 vs. 30 vs. 45 (currently). CSU Mentor web-site needs some modifications... it implies that transfer is only possible under the LDTP rubric. Intra-system TCSU articulation needs policy underpinnings. Minimum acceptable grades for LDTP acceptance is an area where policy underpinnings also need to exist..., and a discipline LDTP descriptor boilerplate of “campus minimum grade requirements may apply,” might well get the job done.

Once *discipline specific practices* data have been acquired by LDTP, inquiring into this issue, APEP may have work to do.

- 8.4 Loan Deferrals for Masters Degree Candidates (with culminating experience in progress)... Committee will request Allison Jones to make inquiries of campus Graduate Deans as to the

frequency of occurrence of the dilemma within which deferred loans for Masters Candidate's student loans become due and payable because they are not carried on the "books" as a full time student while they are finishing their capstone project or the writing of their thesis, or engaged in internships.

9. **New Business:**

9.1 Consideration of AS-2890-09/AA – Support for International Baccalaureate Course for GE and Transfer Credit – with minor changes in language, the committee supports the resolution, and is willing to be listed as a co-sponsor.

9.2 Consideration of a resolution dealing with *Voting on Motions by Ballot* took place. Extended discussions occurred; the committee felt strongly that the issue implicitly presented by the resolution was one of great importance, but that a change in the Senate's by-laws would probably be the most effective vehicle, through which a modification in Senate voting protocols should occur.

9.2 Transfer acceptable grades for LDTP – see M. Van Selst report, above.

10. **Adjournment:** The meeting was adjourned at 3:30 p.m.