

Academic Affairs Committee

MINUTES

Wednesday January 20, 2010

10:00 a.m. - 12:15 p.m.

Anacapa Room

Members Present: Andrea Boyle, Vice Chair (San Francisco); Margaret Costa (Long Beach) Steven Filling (Stanislaus); Susan Gubernat (East Bay); Patricia Kalayjian (Dominguez Hills); Jim LoCascio (San Luis Obispo); J. Ken Nishita (Monterey Bay); Paul O'Brien (Stanislaus); Jim Postma, Chair (Chico); C.E. Tapie Rohm (San Bernardino); and Mark Van Selst (San Jose)

Guests:

Chris Mallon, Academic Dean
Diana Guerin, ASCSU Executive Committee
Buckley Barrett, FGA Chair
Bob Buckley, APEP Chair
Barbara Swerkes, ASCSU Executive Committee

- 1. Welcome and Call to Order:** Jim Postma, Chair called the committee to order at 10:00 a.m.
- 2. Approval of the Agenda:** The Agenda was approved with one addition: A discussion of how the committee will meet on 2/19/10. Committee members discussed meeting options and agreed to meet via conference call from 12:00 -2:00 p.m.
- 3. Approval of Meeting Minutes:** Meeting minutes from November, 2009 were unanimously approved with 2 corrections as noted: (1) Patricia Kalayjian was present at the November meeting; and (2) Paul O'Brien asked Executive Vice Chancellor Echeverria if Chancellor Reed had mandated program elimination. The response to his question was, "No."
- 4. Chair's Report:** Jim Postma noted the following:
 - A.** No new items to report here
 - B.** Executive Vice-Chancellor Echeverria is in Washington and will not be attending this meeting
- 5. Administrative Reports:**
 - A.** Christine Mallon, Academic Dean reported on the following:
 - 1.** Dean Mallon has been fielding questions regarding the summer sessions and the shift from state support to general fund support. HR is also working on

clarifying these issues and providing feedback to everyone. Mark Van Selst noted questions about CFA related to faculty salaries during the summer. Christine Mallon noted that she is not commenting on the HR aspects of this decision. There is going to be an Executive Order regarding Summer 2010, but no date for publication has been determined at this time

2. Academic Master Plans: Dean Mallon noted that campuses were asked to report on the Master Plan updates regarding state/self support.
3. Repeal of section 40503 repeal of Title 5 is in process. AA has a resolution in process on this issue. Issues: Career tech studies will continue in the CSU, but we can't use the title "Education." Campuses can submit proposals: the CSU does produce the teachers for career tech studies. The problem with Title 5: The Swan Bill, established in 1943, created a board to determine whether the education was adequate. This Board of Examiners now determines whether programs can provide this education. Supposedly, this board addresses the rigor and content of courses specific to the degree, traditionally a faculty role. A repeal of this section of Title 5 would remove the CSU from the process and then the CSU would decide on the programs on each campus the faculty would have control over rigor and course content for these programs. Academic Affairs was in support of the repeal of this section of Title 5.
4. Campuses submitted reports on the Graduation Initiative on 12/26 and these are now being reviewed by Executive Vice Chancellor Echeverria and other members of CO staff.
5. .Academic Master Plans are due at the end of the month.
www.calstate.edu/app is the web address for this project; all campus proposals can be reviewed there.
6. The goal of the Graduation initiative is to study and implement high-impact practices help to retain students and help them to graduate in a timely fashion. These high impact practices include the following:
 - A. Service Learning and Civic Engagement
 - B. Internships
 - C. Capstone Experience
 - D. Learning Communities
 - E. E- portfolios (reflection and intentional learning)
 - F. Student/faculty relationships
 - G. Peer mentoring
 - H. Study abroad

Extended Learning is an untapped resource here, especially if they have the ability to keep costs down for study abroad and learning communities. CSU, Chico will have Extended Learning offer these to underrepresented groups. It was noted that matriculated students cannot take Open University

and General Fund courses at the same time but they can take Extended Learning and General Fund courses at the same time.

Senators raised concerns over a problem: students who can't repeat a course through General Fund now cannot take the course through Open University. Christine Mallon looked into this in December and noted that there is a limit for some students in CSU and those students would have to dis-enroll and then come back to take the course they can't take through Open University. Concern was expressed that some students would get 9/10ths of their work done toward graduation and then would be unable to graduate. Members of the task force had noted this issue and were told it was not a problem. Christine Mallon will take the request to have students pay more to take the class they need to graduate back to CO staff. Suggestion to make the special case for this limited number of students who have come to the end of the repeat process and need a mechanism to take a problematic course for a better grade or to take the course to pass. Christine Mallon asked for clarification of the language of the proposed exception- helpful to have a statement noting that there are 2 exceptions- student who take a course 2x (anytime a student wants to take a course more than 2x they have to go to Open University and that is an exception to the Open University policy) or anytime you want to repeat a course to get a grade higher than C, student has to go through open university for that class. This is critical to the student and would need to be negotiated through the paperwork process. These exceptions are only available with appropriate campus authority. Christine Mallon will take this to EVC Echeverria for her attention.

7. Applied Doctorates: Christine Mallon reported on the DNP meeting in Sacramento. Some of the CC want to offer a BS in nursing and the CSU does not want to support this; it creates problems for the agreements to offer the applied doctorate in the CSU. The only doctorate proposed at this time is the DNP and there are difficulties in having this approved in Sacramento. High profile people are being solicited to educate legislators in Sacramento. Applied doctorates are not the same as the professional degrees and are not covered in the Master Plan. This is being presented as a work force issue. A briefing paper will be developed by A. Boyle and presented to Christine Mallon for consideration at a future date (no date specified) and also will be sent to FGA for review.
8. Paul O'Brien had several comments and asked Christine Mallon to discuss deliverology with EVC Echeverria. Paul O'Brien noted that on his campus, faculty were not included in the process of determining how to facilitate graduation. Christine Mallon noted that this is referred to as The Graduation Initiative, not deliverology. Paul O'Brien also had a question regarding federal stimulus funds and how they would be dispersed on campuses. On his campus, questions were raised about how to spend the money; more class sections vs. equipment. Christine Mallon asked to have a copy of the memo how the money was to be spent on each campus.

9. Mark Van Selst asked about the CLA and how this will be implemented on each of the campuses. What is happened to the task force advice to allow variations on individual campuses while imposing a structure to normalize the data.
10. Christine Mallon noted that there is no DPT legislation enacted in California to date.
11. The CO will post summer session fee policy on the website instead of (another) Executive Order on this subject.
- 12 AB440 is stuck in a committee at this time- no movement projected until June, 2010.

B. Diana Guerin reported from Executive Committee on the following:

1. Faculty Trustee issues will be discussed at the Plenary tomorrow, including a report from Chair Tarjan, nominating committee, and report from former trustees.
2. Start time for the plenary tomorrow is 10 a.m. was announced to AA members.
3. AA members discussed thoughts on the faculty trustee position with Diana to report back to Executive Committee with a specific request to review the letter from the Appointment Secretary. Questions were raised about the formal and informal communication used in the request for additional nominees. Issues about the legality of this process were also raised. Mark Van Selst provided information regarding the letter from the Appointment Secretary. AA members also discussed the possibility of providing extra names to Sacramento. AA members also requested asking Craig Smith to address the ASCSU to provide perspective from his work as a former trustee.

C. Buckley Barrett reported on the resolution regarding facilitating graduation to AA members and the need for faculty consultation (not obtained in the development of facilitating graduation).

D. Bob Buckley reported to AA members on the results of work from a task force looking, in part, at stretch/early start programs. There will be early start programs on every campus according to Trustee Carter. There was opposition to the idea that every student would participate in this program and would be mandatory for every student. Jim Postma discussed the resolution regarding early start programs and offered suggestions about changes to several clauses.

6. Liaison Reports:

- 6.1** Academic Technology Advisory Committee (ATAC): Steven Filling & Tapie Rohm- No report/ no news. Phone meeting scheduled for 1/27/2010.

- 6.2** California Academic Partnership Program (CAPP): No report.
- 6.3** Chancellor's Doctoral Incentive Policy Advisory Committee: No report.
- 6.4** CSU Ed.D Advisory Committee: Tapie Rohm & Jim Postma: No report/no news.
- 6.5** Disabilities Advisory Committee: Ken Nishita- See Ken's report on this topic. A survey has been sent to faculty on all campuses regarding resource allocation and to students regarding these services. The survey is centralized at the CO but will be sent to each campus. Questions were raised about the how much funding is needed to be in compliance with the law. Ken Nishita noted that there are many more diagnostics needed to assess for learning disabilities and that significant additional funding is required for these efforts. Concerns were expressed that data is being collected but uncertainty about how, or if, the data is then used.
- 6.6** English Council: Susan Gubernat: No report- Next meeting 4/10/10.
- 6.7** Committee on the Extended University: No report. News: The search was re-opened for a new dean.
- 6.8** General Education Advisory Committee: Mark Van Selst, Margaret Costa, Patricia Kalayjian, & Jim Postma: Comments included information on the CLEP exam (a test you can take that will afford you BS units if you pass, but not currently associated with an one course.) Currently there are 2 CSU approved CLEP exams. Currently these cannot be included in GE packages by the CCs. Early reports indicate that the CLEP exams are stringent and should be considered for Baccalaureate credit and should qualify for some GE units. This is being discussed by the GE committee, and there are plans are to submit a first draft resolution stating that CLEP should be used by CCC to meet GE requirements. The CLEP resolution is on the AA agenda. The Military currently uses the CLEP and studies show that those who pass the CLEP do as well or better than other students. The committee is strongly in favor of such uses of this test and the recommendation will likely be to have the exams count for 3 points each and cover GE areas. The goal is to tie the CLEP to a specific GE area and the GE committee is moving forward with the concept that this is a good process to utilize.

Defining Baccalaureate credit: This issue was discussed at GEAC and will be discussed by AA later today.

University of Phoenix: Course requirements are different from the CSU and issues about transferability and GE credit should be an individual campus issue as opposed to a system issue. The CSU only gives credit for courses that are part of the CSU articulation process. A list of courses that we do articulate in the CSU is kept but there is no list of courses that we don't transfer.

Questions had arisen around a memo regarding GE Area E credit for military service

members. Is this written anywhere? Christine Mallon will look for the memo. She reported that currently 6 units of GE are accepted for these students.

A question was raised:- Is there a presidential task force on GE? Mark Van Selst is unaware of such a task force.

A discussion also occurred concerning the differences between the American degree (which contains GE) as opposed to Baccalaureate degree programs internationally.

6.9 Institute for Teaching and Learning: Paul O'Brien: No report. The next meeting teleconference in 2/10.

6.10 International Programs: No AA committee member present in this group.

6.11 Library Directors, Council of (COLD): No AA member on the committee.

6.12 Student Health Services Advisory Committee: Andrea Boyle: No report

6.13 Sustainability Advisory Subcommittee Education and Research: James LoCascio, Paul O'Brien: No report.

6.14 Other: No news to report.

7. Old Business:

7.1 Defining Baccalaureate Credit: Community college faculty and Ken O'Donnell are working on this project with CSU faculty, Andrea Boyle, Mark Van Selst and Jim Postma.

7.2 Course Hero: Still a work in process.

7.3 Items in second reading for January, 2010:

7.3.1 Revising Campus-Based Program Suspension and Elimination Policies (AS 2918-09/AA): Mark Van Selst will look at changes as will Paul O'Brien. Susan Gubernat suggested that resolve clauses 1 and 3 be part of the rationale and will help work on these changes.

7.3.2 Support of Legislation to Authorize the Offering of the Doctor of Physical Therapy (DPT) Degree in the CSU (AS 2924-09/APEP/AA/FGA): APEP took the lead on this. The rationale needs to be expanded. Andrea Boyle will work on this and touch base with Chris Mallon regarding the resolution.

7.3.3 Early Start Programs (AS-29296-09/AA/APEP): APEP is working on this along with Susan Gubernat. Bob Buckley noted new a title "Recommended Conditions Regarding Early Start." Susan Gubernat also raised questions regarding the committee composition and she will work with Bob Buckley on

this resolution.

7.3.4 Support of the ICAS Statement on Competencies in Mathematics (AS-29297-09/AA): Jim Postma sent out revisions for review.

7.3.5 Shared Governance in enrollment Management and Facilitation Graduation for High Unit Students (AS-2928-09/AA): Mark Van Selst worked on this and noted minor comments from the floor that he will incorporate for the January plenary meeting.

7.3.6 Continuing Support for Efforts Facilitating Transfers Between Community Colleges and the CSU (AS-2929-09/APEP): APEP is sponsoring this resolution supporting transfer from CCC to the CSU and AA members were asked do we want to co-sponsor this resolution. We have stopped adding to LDTP but descriptors will be posted.

7.3.7 Other Items

1. Should AA co-sponsor the presidential enrollment management resolution from APEP 2925? This resolution connects to many academic issues. John Tarjan noted that the chancellor is in support of this resolution and this. AA members agreed to co-sponsor this resolution.

2. Diana Guerin noted that at the ICAS meeting, Assembly member Ruskin brought up the issue of improving transfer from CCC to the CSU and possibly standardizing curricula. Diana Guerin noted that transfer is an issue and wonders where the data is to define where the blockages actually are. For instance, Jim Postma noted that articulation pathways are easy to find. Chris Mallon noted that we have information on this issue and reported that CSU GE Breadth and IGETC work well (1300 new courses approved each year) and most students transfer using GE Breadth. Students are most successful in graduating on time if they are full-time freshman as opposed to transfer students who work and go to school part-time. Many CCC students view their degrees as terminal degrees rather than a transfer pathway to the CSU. The fact that the GE packages are different in each of the CCC campuses is evidence of the inefficiencies in transfer preparation. Chris Mallon also noted that the CCC are not rewarded for transfer, especially as related to GE. Diana Guerin noted that there is a ICAS group working on a white paper on these issues with Assembly member Ruskin inviting the CSU to develop 3-4 page memos regarding issues involving transfer.

4. AB440 proposes to amend the Master Plan through changes in CCC major course requirements. The bill would waive 6 courses for transfer students- ICAS opposes this because faculty should be in charge of curricula. Chris Mallon asked to be involved in any Senate work on transfer, especially as related to GE offerings in the CSU and CCC. Mark Van Selst suggests a resolution commending CCC for transfer of courses and Chris Mallon noted that Chancellor

Reed has often stated that too much GE is required, but he supports faculty decisions in this area.

5. Chris Mallon informed AA members that no requests have been made by the provosts to date for program discontinuance.

6. Mark Van Selst suggested a \$600 course fee for courses repeated 3 times or more. Chris Mallon will follow up on this. She did note however, that Chancellor Reed stated that no new fees should be approved at this time.

8. New Items of Business:

- 8.1 **Course Identification Numbering System (C-ID)** <http://www.c-id.net/> – Barbara Swerkes came to AA meeting to discuss the CCC's C-ID project. She presented an information sheet on C-ID Her overview of C-ID included the following: Changes will result in a better product than was being developed through LDTP. The LDTP website will continue to operate and resolution recommends that agreements through 2012 will be honored. Faculty will be asked to give C-ID a chance. LDTP descriptors will be accepted in the C-ID process if they had 70% agreement or higher. The CSU will ask the C-ID group to work with a CSU, CCC, and possibly UC faculty to work on the remaining LDTP descriptors with less than 70% approval. Faculty are asked to review the descriptors for courses in their discipline and provide feedback on these descriptors. J. Postma is concerned about the informality of this approval process and Barbara notes that there is a second level of course review that follows this process. There has been no formal course review to date; activities are focused on the descriptor level with one group offering to work on course review activities and the CSU will participate in this process. It was also noted that C-ID is meaningless without CSU buy-in.

- 8.2 **ICAS White Paper on Transfer:** Jim Postma received a request this morning for AA to review and comment on the document with a view toward a resolution in Feb/March. Andrea will review this document and prepare a draft resolution for Feb/March. The Resolution needed to clarify Function 9- Page 2 (upper section) of the white paper. Problems exist with articulation officers at the CCC level, some are new and learning and some are experienced and some serve in many roles. It was also noted that there is a need to review comments on page 3 regarding intersegmental transfer. Andrea will talk to John regarding more information to write the resolution for next month.

- 8.3 **AB 440 Associate Degree and Recognition of Student Transfer Preparation Act** http://www.leginfo.ca.gov/pub/09-10/bill/asm/ab_0401-0450/ab_440_bill_20090702_amended_sen_v96.html Our ideal would be for the CCCs to offer an AA degree that is basically GE at the undergraduate level and some discipline content. An AA degree is currently defined as 18 units of cohesive study by the CCC. Major content should be determined by CCC and

transfer courses for the CSU should be taken at the CCC level. Concerns were raised about what is transferrable including any units or units of GE and major content. It was decided that AA should sponsor a resolution that is brief and that supports this legislation with a rationale that should include the concept that autonomy of local districts to shape curricula is a good thing. Tapie Rohm will write a brief resolution on this. Resolution regarding opposition to AB 440 was presented to AA members and discussed by AA members and changes to the resolved clause were proposed for Thursday morning plenary (1/21/10).

- 8.4. MBA Fees:** Tapie Rohm introduced the resolution, noting that accountability is required by the EO that authorized the Graduate Business Fees (see <http://www.calstate.edu/eo/EO-1042.html>). Questions were discussed regarding the second resolved clause (the resolve clause should ask for appointment of statewide senators to the review committee. Additionally, the suggestion was made to have the rationale expanded to describe EO-1042 and the suggestion was made to add another resolved clause to convey the ideas that faculty should be involved in the accountability process of EO 1042. Minor touchups to the resolution should be made and suggestions were given to Tapie Rohm regarding the resolution. The resolution was approved to be placed on the plenary agenda for 1/21/10.
- 8.5 College-Level Examination Program (CLEP):** Mark Van Selst will go forward with development of a resolution on this issue for the February agenda. The question was raised--who is the current audience for this exam?
- 8.6 Collegiate-Level Assessment (CLA):** Steven Filling presented a draft of the resolution developed on the use and implementation of the CLA. Mark Van Selst noted that the CLA task force did not recommend the content in the third resolve clause and suggested that Steven Filling go to the report of the CLA task force for clarification of their suggestions.
- 8.7 Closing the Gap:** Tapie Rohm. Faculty Affairs has a resolution on this subject; AA will let them take the lead and consider co-sponsoring in February.
- 8.8 Troops to College:** Paul O'Brien will send the resolution forward to AA members and this will come forward for discussion and re-crafting at the February 2010 AA meeting.
- 8.9 Other:** Mark Van Selst presented a resolution regarding removal of Section 40503 of Title 5. This was approved by AA and will go forward to the plenary session on 1/21/10.
- 9. Other:** The FA resolution draft (2934) was discussed by AA members who decided not to co-sponsor the resolution but to have the FA committee pursue this resolution.

10. Adjournment at 5:15 p.m.

Meeting minutes submitted by: *Andrea Boyle*