

Academic Affairs Committee

MINUTES

Thursday September 11, 2008

10:00 a.m.- 4:00 p.m.

CSU Chancellor's Office

Members Present: Edward Aguado (San Diego); Caroline Bordinaro (Dominguez Hills); Andrea Boyle (San Francisco); Vince Buck (Fullerton); Jim LoCasio (San Luis Obispo); J. Ken Nishita (Monterey Bay); Paul O'Brien (Stanislaus); Jim Postma ,Chair (Chico); C.E. Tapie Rohm (San Bernardino);

Guests Present: Keith Boyum (CO); Ken O'Donnell (CO); Susan Albertine (Senior Director of LEAP); Darlene Yee-Melichar (EXCOM)

1. **Welcome and Call to Order:** Jim Postma (Chair) called the committee to order at 10:00AM. New and returning committee members were introduced.
2. **Approval of the Agenda:** Agenda approved by all committee members with the following additions:
 - A. Resolution on EO 602 requested for 9/12 Plenary
 - B. Chris Hansen will not attend today's meeting
 - C. COMPASS overview by Ken O'Donnell and Susan Albertine at 1PM today (time certain)
3. **Approval of Meeting Minutes:** Meeting minutes from May, 7,2008 meeting were reviewed and approved by committee members
4. **Chair's Report:** Jim Postma presented the chair's report including the following:
 - A. Proposed changes to the November meeting schedule include
 1. Committee meetings on Weds morning
 2. Plenary meeting on Weds afternoon
 3. Committee meetings on Thursday
 4. Plenary meeting on Friday
 - B. Informal work group proposed to assist with the LDTP advisory committee members to deal with problems with community college participation. Problems may be associated with little movement beyond articulation officers with only around 5% of students transferring to the CSU from the community colleges
 - C. Update on the ASCSU Budget
Many new senators are in place for 2008-2009, many senators retired and this puts budget problems on hold. There is no state rate for travel to date.

5. Administrative Reports:

5.1 Keith Boyum

- A. Chancellor Reed notes that every day without a state budget puts the CSU in more jeopardy and that the proposed budget is better for the CSU than for other agencies
- B. There are a number of projects underway despite budget concerns:
 - 1. Remediation Conference (10/30-10/31) will serve to develop programs to address remediation. Campuses will send teams of 5 members including math and English faculty and administrators. The focus will be on successful practices. Meetings on 10/30 will include the community colleges; BOT President Carter will be the keynote speaker on 10/31.
 - 2. A report to the Board of Trustees on remediation will be presented in January, 2009
 - 3. Transformed Course Design was discussed. Input has been obtained from ATAC. Last year seed grants for local initiatives to engage in on-line learning options were offered to redesign bottleneck courses. General Chemistry and Developmental Math were featured in 2008. This year, campuses will be asked to select/vote on 2 out of 6 courses for the next round of funding for intensive redesign. The goal of this process is increased student success with a proposal in place by 1/09. Senator Rohm passed around a list of campuses and course titles in an ATAC Summary Report.
 - 4. DWIR Proposal is currently being developed by Lori Roth.
 - 5. EPT. This exam was briefly discussed. The exam is designed as a z score (normalized to a pool of test takers) as compared to the ELM which does not score this way.
 - 6. Commission on the Extended University was discussed. The commission is chaired by a president and includes provosts, senators, CSU deans, with a mission to extend service to California through extended education. Strategic planning is underway to set goals to decrease barriers to CEL Programs. Strategic aims include: (a) increase advanced learning; and (b) consider the inclusion of troops to college initiative.
 - 7. Conversation about LDTP is ongoing with APEP
 - 8. Chris Hansen is working on a proposal to change the policy on minors, concentrations, options, and subprograms. Title 5 mandates this decision be made at the Chancellor's Office. The proposal will have decision making take place at the campus presidential level. AA is working on a resolution for 9/12 to support these changes.
 - 9. The CSU will print no paper applications for admission in Fall, 2008. CSU mentor has removed the need for these applications as they can be downloaded as PDF files.
 - 10. Issue discussed from last year regarding 2 years of foreign language required for admission from high school graduates but not required for admission by community college transfer students. The admissions advisory committee would be a good place to bring this issue. The Chancellor's view is to be efficient with the product being graduation at minimal cost.

5.2 No report from Chris Hansen who was not in attendance due to illness

6. Liaison Reports:

6.1 Academic Technology Advisory Committee (ATAC) :Tapie Rohm reported on the following:

A. ATAC has explored how courses can be taught and modified and how technology can help support on-line course sharing

B. Review of many issues including a discussion of the need for 23 MBA on-line classes or can there be 1 course that faculty at 23 campuses can modified and a review of on-line programs (MOODLE vs Blackboard). At this time, the CSU will not mandate 1 program for all campuses but will examine programs.

C. ATAC has also suggested that faculty be hired to research changes in technology

6.2 California Academic Partnership Program (CAPP): No AA member present on this committee at the present time

6.3 Chancellor's Doctoral Incentive Policy Advisory Committee: Vince Buck
No report.

6.4 CSU Ed.D Advisory Committee: Jim Postma & Tapie Rohm reported on the following:

A. Nursing doctoral legislation is dead and will hopefully be re-introduced in the legislature at a future date

6.5 Disabilities Advisory Committee: Ken Nishita reported on the following:

A. Policies are being updated to meet new regulations and comply with these regulations.

B. Diagnostic criteria for disabilities are being revised to include more specificity

6.6 English Council: No AA member present on this committee at the present time

6.7 Committee on the Extended University: Tapie Rohm provided a report on the extended university (also see notes in section 5.1 for information on this issue.

6.8 General Education Advisory Committee: Caroline Bordinaro & Jim Postma reported that the committee will be meeting soon.

6.9 Institute for Teaching and Learning-Paul O'Brien reported on the following:

- A. The group will be meeting today and will be looking at teaching and learning, research and teaching, and technology
- B. Train the Trainer Workshop will be held at CSU looking at innovative teaching

6.10 International Programs: No AA member present on this committee at this time. AA members discussed the possibility of developing a resolution regarding the need for foreign students

6.11 Library Directors, Council of (COLD): No AA member present on this committee at the time. Caroline Bordinaro will investigate issues related to this council and report back to AA

6.12 Student Health Services Advisory Committee: Andrea Boyle reported on the following:

- A. The committee met twice last year. A task force was developed to work on a survey instrument to obtain data from health centers, athletic depts., and counseling centers regarding services and service utilization in the CSU

6.13 Sustainability Advisory Subcommittee Education and Research: Paul O'Brien reported that the committee will be collecting baseline data and will hold their next meeting next week

6.14 Other - None

7. Old Business:

7.1 Review of Academic Affairs Responsibilities
Committee responsibilities were reviewed and potential overlap with APEP was briefly discussed

7.2 Review of 2007-2008 Academic Affairs Annual Report
The annual report was reviewed and the following suggestions were made:
A. Development of a resolution on on-line courses with the responsibility for policy development held by departments and faculty rather than by administrators
B. Development of a resolution on CLA with commentary on the CLA as a vehicle for cross university comparisons and problems with the CLA now identified by seniors
C. Development of a resolution on foreign language requirements
D. Development of a resolution on international programs

7.3 Other: Chair Postma will re-send the white paper on Best Practices in Student Evaluations of Teaching. One suggestion was made to see this information incorporated with the LEAP Program

8. New Items of Business:

8.1 Proposed changes to EO 602: Tapie Rohm, Paul O'Brien, and Andrea Boyle drafted a resolution in support of changes to EO602.

The resolution will be presented to at the plenary session on 9/12 in first reading.

8.2 Recent Executive Orders in AA's Areas of Responsibility:

A. EO 1034- Student Fee Policy

Recent course and program fees are blanket access programs and there is a need to look at campus policies.

A resolution is needed in support for fees to be crafted for discussion at the 10/9 AA meeting with a need for principles regarding student fees.

B. EO 1036 to be discussed at a future meeting

C. EO 1033 to be discussed at a future meeting

8.3 **Other:**

ASCSU Executive Committee Liaison

Darlene Yee provided a report from the ASCSU Executive Committee noting that:

1. Three ASCSU representatives are needed for the search committee for the new Associate Vice Chancellor for Academic Affairs.
2. ASCSU Executive Committee worked with Academic Affairs staff in the CSU Chancellor's Office during the summer on drafts of accountability plan (based on indicators and metrics) for Access to Excellence
3. The new CSU Doctorate of Education Advisory Committee met during the summer to discuss issues of systemwide concern. These included: endorsed name change from CSU Faculty EdD Consultation Group to CSU EdD Proposal Review Group; reviewed the launch schedule and need for faculty to review EdD implementation proposals; membership of this new advisory committee; update on the independent EdD programs to date, including applications, admissions and enrollments; the approaching legislative report regarding evaluation noting that the CSU independent EdD program evaluation is due on or before January 1, 2011; the CSU involvement in the national Carnegie Program on the Education Doctorate; and information on system facilitation of grants to support research.
4. During the past year, the EdD Faculty Consultation Group reviewed 3 EdD implementation proposals (from East Bay, Northridge and Stanislaus). Special thanks to Jim Postma, Tapie Rohm and Andrea Boyle for their hard work in reviewing the Fullerton specialization. In the coming year, it plans to review 4 EdD implementation proposals (from San Jose, Los Angeles, Bakersfield, and Dominguez Hills).

9. Other:

9.1 COMPASS Presentation by Ken O'Donnell (CSU Academic Planning) and Susan Albertine (Senior Director of LEAP).

- A. Compass project update was provided by Ken O' Donnell noting that the CSU has adopted the LEAP Essential Outcomes in the general education

breadt pattern with several CSU institutions now members of the LEAP Campus Action Network.

- B. The CSU Action Plan was presented to AA members (see “Give Students a Compass” and Essential Learning Outcomes handouts)
- C. Susan noted advantages within the CSU that are not seen in other systems, especially in minority students. LEAP is about enhancing work and making a CSU degree more relevant and different than other universities
- D. Ken O’Donnell will talk to provosts and GEAC across campuses to make sure that the information reaches a wide audience and is well supported

9.2 Issues for Discussion. Tapie Rohm raised the following issues for discussion at upcoming meetings:

- A. Votes of no confidence-there is little information regarding this issue at the system level
- B. Intellectual honesty- a policy statement regarding this issue would be of benefit
- C. Academic Dishonesty- a policy is needed regarding this problem
- D. Covering classes when faculty are presenting information at conferences- a policy is needed to address this issue

10. Adjournment: The meeting was adjourned by Jim Postma.

Meeting minutes submitted by: Andrea Boyle