

**Academic Senate of the California State University
Academic Affairs Committee**

**Friday, December 7, 2007
10:00 a.m. – 4:00 p.m.**

CSU Chancellor's Office- Anacapa Room

Members Present: Andrea Boyle (San Francisco); Vince Buck (Fullerton); J. Ken Nishita (Monterey Bay); Michael Perkins (San Diego); Jackie Kegley, Vice Chair (Bakersfield); Jim Postma, Chair (Chico); Hank Reichman (East Bay); C.E. Tapie Rohm (San Bernardino); Steven Stepanek (Northridge) and Maria Viera (Long Beach).

Guests Present: Barry Pasternack, Darlene Yee-Melichar, John Tarjan, Rochelle Kellner, Jim Wheeler, Kathy Kaiser, Bob Buckley, Barbara Swerkes, Cal Caplan, Marshall Cates, Jim Blackburn (CO) and Beverly Young (CO)

1. Welcome and Call to Order: Jim Postma called the committee to order at 10:00 a.m.

2. Approval of the Agenda: Agenda approved by all committee members with the addition of the following item: 9.5 Virtual Library

3. Approval of Meeting Minutes: Meeting minutes from October 12, 2007 and November, 7, 2007 were reviewed and approved.

4. Chair's Report: Jim Postma presented the chair's report.

5. Time Certain: See 9.3 and 9.4 for these reports

6. Administrative Reports: No reports given

7. Liaison Reports:

- 7.1** Academic Technology Advisory Committee (ATAC): Jackie Kegley reported that the committee will be meeting on Thursday
- 7.2** Admission Advisory Council – Jacinta Amaral, Vince Buck, Hank Reichman, Steven Stepanek: will meet in early February.
- 7.3** California Academic Partnership Program (CAPP) – Jacinta Amaral: No Report
- 7.4** CSU Ed.D. Faculty Consultation Group – Andrea Boyle, Michael Perkins, Tapie Rohm, Darlene Yee-Melichar: Committee has not met

- 7.5 Disabilities Advisory Committee – Ken Nishita: Each campus will have a committee to determine how to build accessible buildings. Money will be available for each campus every year (there is a special allocation for building upgrades). Capital Training Program 2007 was discussed and 2 campus resolutions have been written to have texts ordered 6-8 weeks prior to the start of the semester.
- 7.6 Early Assessment Advisory Committee (EAP): Ken Nishita noted that this committee will meet on 12/8/07.
- 7.7 Entry Level Mathematics (ELM) Development Committee: Jim Postma will report on the December meeting on 1/08.
- 7.8 Committee on the Extended University – Michael Gorman: The call for proposals for program development has gone out.
- 7.9 General Education Advisory Committee – Maria Viera, Jim Postma: The 2/08 conference is being evaluated in light of budget concerns. Discussions occurred about a foreign language requirement (underlying issue-if you enter the CSU as freshman, you must meet the foreign language entrance standard but transfer students do not meet this requirement.) This issue may be referred to Academic Affairs. Jim suggests AA may wish to form a small task force to examine this and survey campuses for how they deal with this issue. Task force volunteers are welcome.
- 7.10 Institute for Teaching and Learning: No report
- 7.11 International Programs – Jacinta Amaral: No report
- 7.12 Library Directors, Council of (COLD) – Jackie Kegley: Feedback is requested on the virtual library.
- 7.13 Lower Division Transfer Program Advisory Committee: Jim Postma attended this meeting on 12/6/07. He noted issues with the Community Colleges which were being dealt with. It should be noted that transfer is legislatively mandated.
- 7.14 Other- None

8. Old Business

- 8.1 Drops, Withdrawals, Incompletes, and Repeat Policies: AS-2817-07/AA. The committee discussion was focused on Drafts 3 and 4 of the resolution and Steven suggested that the committee stay with the resolution but focus on campus guidelines. Hank suggested that the resolve clauses be dropped

following the second resolve clause in Draft 4. An additional suggestion was made to add a resolve clause asking for data/study. It was agreed to remove the clause that supported the Task Force recommendations.

- 8.2** Re-Discussion of the Faculty Affairs Committee Resolution- Support of Internationalization of CSU Educational Programs: AS-2818-07/FA.
Academic Affairs committee members do not want to co-sponsor this resolution.
- 8.3** Follow-up on Business Professional Fees: AS-2825-07/EX.
Hank reported on the work of the task force to date. Many senators are opposed to this fee structure change. Feedback from individual campuses is variable.
- 8.4** Distinctive Universities: The Protection of the Autonomy of Individual Institutions as a Board Responsibility in the Governance of a Multiversity: AS-2820-07/FGA/AA.
No new changes are noted.
- 8.5** Resolution in Support of CSU Doctorate in Nursing Practice Degree.
Changes were suggested in the resolve clause on funding and the revised resolution will be reviewed in 1/08.
- 8.6** Response to the Board of Trustees (BOT) September 2007 Agenda Item CSU Remediation Policies and Practices: Overview and Prospects: AS-2824-07/TEKR.
Committee members reviewed this resolution and editorial suggestions and typos were addressed.
- 8.7** Other
No other business was discussed.

9. New Items of Business

- 9.1** The Voluntary System of Accountability/The Collegiate Learning Assessment (CLA).
Committee members discussed a draft resolution on assessment and the CLA. Hank noted that the committee needs to consider what can or needs to be said at this time regarding the CLA. Jackie stated that the resolution should be kept but a clause should be added that the Academic Senate be kept informed and involved in the process. Andrea, Michael, and Hank will continue work on this draft resolution.
- 9.2** Academic Technology Budget Priorities.
Committee members discussed this item and decided that no resolution was needed from the Academic Affairs Committee at this time.

- 9.3** Revisions to EO 595: General Education.
Jim Wheeler (Chair of GEAC) presented EO 595- how to implement the GE breadth program in the CSU. The current document is not user-friendly. A survey of all campuses was conducted and data from participating campuses reflected the comment “it ain’t broke so don’t fix it.”
A draft of the document to replace EO 595 is available for review and has been sent to members of Academic Affairs committee by the Executive Committee. Faculty review by all campuses best done by through the resolution process and Jim Wheeler would like the Academic Affairs Committee to craft this resolution. Additionally a request was made to add financial issues to student learning outcomes.
Jim Postma proposed 2 choices for the committee to follow: (1) write a resolution for the Academic Senate meeting in January, 2008; or (2) distribution of letter to all campuses describing the context with a resolution to follow in March, 2008. Academic Affairs committee members selected the second option.
- 9.4** Career Technical Education Courses in Freshman Admissions Subject Area “g” (Time Certain 1:00 pm with TEKR.)
Rochelle noted that SB 1543 frames this discussion and that the legislation calls for review of CTA course offerings to make sure that they fit into a-g areas. “g” is the elective area and pre-reqs are the a-f courses.
Consensus from the group on the following:
1. Pre-reqs are required in area g but it doesn’t need to be a course in the immediate subject area.
2. Strikeouts should be used in writing the next draft of the report.
3. Motion was made to support this report in concept by Jackie Kegley and seconded by Bob Buckley and then approved by all members of the Academic Affairs and TEKR Committees.
- 9.5** Virtual Library/COLD
Darlene noted that digital marketplace information is available on-line. Committee members additionally noted that issues for consideration include the following: costs; access; resources for librarians; additional costs for graduate or doctoral programs because many publishers have multi-tiered costs for these programs; and negotiations at the system level are costly and a state negotiated virtual library would be more cost effective. Jim additionally noted that information on the virtual library is available for wide distribution on individual campuses.

10. Other: No other items were presented for discussion

11. Adjournment: The meeting was adjourned by Jim Postma.

Meeting minutes submitted by: Andrea Boyle