Meeting Minutes

Present:
Darlene Yee-Melichar, Chair  San Francisco
Patricia Kalayjian, Vice Chair  Dominguez Hills
Buckley Barrett  San Bernardino
Bill Eadie  San Diego
Susan Gubernat  East Bay
Ofer Meilich  San Marcos
Barry Pasternack  Fullerton
Mark Van Selst  San Jose
Brian Wilson (11/8/12)  Sonoma

Liaisons:
Christine Mallon  Chancellor’s Office Liaison
Ken O’Donnell  Chancellor’s Office Liaison
Leo Van Cleve (by phone)  Chancellor’s Office Liaison

1. Welcome; Call to Order; Roll Call
Senator Darlene Yee-Melichar welcomed members to the Academic Affairs Committee, called the meeting to order at 11:03am, and took roll call.

2. Approval of Agenda
Agenda approved as amended.

3. Approval of Minutes for September 12, 2012
Meeting minutes for October 12, 2012 were unanimously approved. On behalf of the committee, Senator Eadie thanked Senator Yee-Melichar for her comprehensive note-taking.
4. Campus and Member Announcements

- Senator Gubernat reported that her campus (East Bay) is going through program prioritization and asks for advice from those whose campuses have undergone similar processes.
- Senator Eadie reports that two administration colleagues met early deaths and another is retiring. Senator Yee-Melichar’s campus (SF State) is also experiencing the retirement of several administrators whose positions are difficult to fill.
- Andrea Boyle (SF State) and Lillian Castaneda (Channel Islands) will be rejoining us during the November plenary meetings. Standing Committee assignments for Simone Aloisio (Channel Islands) and Susan Gubernat (East Bay) have been made; they have both been assigned to AA for now.
- Thanks to Senators Steven Stepanek and Sandra Chong (Northridge) for organizing the “Funding the Future of the CSU” Symposium on October 10, 2012 for which ASCSU was a co-sponsor and 10 ASCSU senators served as moderators and/or note-takers.
- The Academic Affairs Committee could have an observer who can report back to us on Calstateonline; Senator Pasternack volunteered to serve in this capacity (thanks Barry).

5. Chair’s Report

Senator Darlene Yee-Melichar’s report included information on:

5.1 Extended Executive Committee meeting.

- AA meets today Wednesday from 11am-4:30pm. At 4:30pm, there will be a meeting of the whole to discuss Reed resolution, scholarship, gift, etc. in the Wallace Room. Checks for the Reed Scholarship may be made out to the CSU Foundation. AA can meet tomorrow before 10am if needed.
- Plenary is tomorrow Thursday 10am-5pm and Friday 8am-3pm. AA is hosting ASCSU Social on Thursday at 5pm-6:45pm. Many thanks to Pat Kalayjian, Buckley Barrett, Bill Eadie and Ofer Meilich for helping to shop and set up for the ASCSU Social. Please don’t spend more money than we have been allocated and give all receipts to Tracy Butler for reimbursement. Other AA members will be asked to help clean up. Special thanks to Jim Locascio for baking one of his delicious cakes for the ASCSU Social. We need to be out of the CO before 7pm.
- The Faculty Trustee Recommending Committee must be formed during this November plenary, and campus nominations must be sought. More information on timeline to follow.
- Thanks to Gerry Hanley for the training sessions on using Elluminate for the October interim meetings. Everyone is urged to use Elluminate for the December interim meeting.
Thanks to Chris Miller (Executive Committee Liaison to AA), Glen Brodowski and Tracy Butler for organizing the *Faculty to Faculty* newsletter for ASCSU.

Excomm is preparing a resolution welcoming the new chancellor; they would like us to raise priorities to include; so far, one is Calstateonline, another is shared governance. Senator Pasternack adds better education of CO staff about faculty workload; Senator Gubernat raises concern of privatization of public higher education; Senator Meilich cites the role of CO of centralization vs. campus-level decision-making; Senator Eadie mentions similarly the vision of one system of 23 campuses vs. 23 universities loosely connected. Senator Pasternack also suggests the development of discipline councils.

### 6. Liaison and Systemwide Committee and Task Force Reports

#### 6.1. Chancellor’s Office Liaison – AVC Christine Mallon

AVC Chris Mallon shared information updates on two CSU items with us:

a. Proposition 30 passed. 2013-14 enrollment targets are set. Updates will be posted on Mentor. Fees will have to go down and financial aid as well. This is good news for CSU, CCC and UC.

b. 120/180 units: Title 5 changes for AI have led to no requests from campuses to eliminate AI; campuses have made the 60 units UD work. For the 120/180, “Baccalaureate Unit Limits” is how it will be presented to BoT; in September, couldn’t change the title and BoT went astray into UDGE; now it is presented as above. Not all degrees must be 120; there are exceptions written in (BFA, Music, etc.). Every high unit major (hum) has to look at its options and report back on its efforts. Some hums are high because of campus-related culture rather than accreditation, for example. Double counting of GE s for majors may be prohibited on some campuses; such a prohibition is a practice on the wane. There will be a tool kit for campuses and departments to work on reducing to 120/180. 20% of programs translates into 20% of students, and hums do take longer to graduation. Campuses report that this has been a good instigator for examination of the hums.

Senator Van Selst raised questions about timeline, recommends consideration of limiting amount of GE that can be waived; SDSU language requirement is implicitly mentioned as something that could be cut—this could be a point of contention. AVC Mallon assures us that this is not meant to reduce every single major to 120; there will be exceptions. Senator Pasternack is concerned that Engineering is not among those degree programs exempted; BUS can be done in 120 but in a manner that is very prescriptive; ACCT accreditors say 150 units on their website but this refers to
MA. AVC Mallon says this is not an issue of concern. Dr. O’Donnell says this is prompting positive communication and consideration of programs. Senator Van Selst is concerned that on his campus a less-preferred class of 3 units may, for example, be urged on students rather than the 5-unit course that is more essential to the major.

Chair Yee-Melichar thanked AVC Mallon for working with us and commented on the list of 505 majors over 120/180 being inaccurate; Dean Mallon notes the list is generated by the campuses, not by the CO. Fundamental questions are why 120 units and why this timeline? Also, what will the exception process entail? AVC Mallon responds: 120 units came from one of our campuses—it is a general national movement; the timeline was the best they could come up with; this is all aimed at graduating students, making room for new students, and savings for students. Exceptions will be vetted by hired faculty members who will rule on requests for exceptions.

Senator Gubernat expresses concern for non-traditional students who might be forced to take 15 units per semester; AVC Mallon assures us that this initiative will not mandate any framework of completion on our students.

Dr. O’Donnell states that unit caps will not solve all problems getting students to degree efficiently. Senator Mellich expresses concern at the energy wasted on campuses with reaction to the UD GE issue. Consultation process should be better. AVC Mallon suggests that better input leads to better results. She recommends not over-emphasizing this problem with the BoT; better to emphasize the productive side of the 120/180 unit conversations.

c. Background on Extended Education operational changes. AVC Mallon says this isn’t Title 5 or an EO. Nothing is on paper; it may turn out to be only an operational change. Chair Yee-Melichar points out that Dr. Leo Van Cleve approached us with the problem of seven conflicting EOs that he wants to revise into three new EOs that are consistent. AVC Mallon says there have been problems with individual campuses exposing the CSU to undue risk; this is not a curriculum issue but one that concerns risk management. We will work on revising our resolution to reflect our concerns prior to the formulation of these EOs.

d. Dr. Leo Van Cleve became available to speak to the International Programs at CSU: This is in the consultative process (presidents, senate, extended ed deans); discussion continues among a small group of presidents. Our comments are in the
same vein as those from other sources and will be incorporated into the next, as yet unwritten, drafts. No change to overseas degree programs. Those under consideration are campus based and concern legal agreements and campus/system obligations. He can’t comment on our resolution since he has no timeline.

6.2. Chancellor’s Office Liaison – Dr. Ken O’Donnell
Dr. Ken O’Donnell shared information updates on three CSU initiatives with us:
   a. SB 1440: CCs have >500 transfer pathways and more in the pipeline; 19,000 pathways with AAs. CC is experiencing a real shift in emphasis toward the transfer pattern rather than their previous culture.
   b. Graduation Initiative: looking at incoming cohort of 2009 raise the grad rate and cut achievement gap in half; looked at HIPs and now at advising issues, at retention and persistence, systemwide degree audit to see where we need to add sections. Need to talk to new chancellor.
   c. Give Students a Compass: Working on more engaging approaches to GE.

6.3. Executive Committee Liaison – Senator Christine Miller
   a. (no report)

6.4. Academic Technology Advisory Committee
   • Senator Barry Pasternack reports that ATAC met today and heard from SJSU about three ongoing technology initiatives: outreach to and partnerships with locally based technology companies, including Cisco, Adobe, and Apple; offering an engineering course partially using materials taken from an MIT MOOC; and a program to encourage faculty to try experimentation of using technology in the classroom (e.g. lecture capture and establishment of learning communities).
   • The committee also heard from Jeff Gold about a cooperative project by biologists across the system working on an electronic textbook and an ongoing conversation about libraries, focusing on faculty use, technological implications, etc.; concerns about online materials and mathematics for remedial students, an almost-ready math program and engaging students in relevant writing.
   • Unfortunately, many faculty are largely unaware of technology going on campuses, and the committee considered possible correctives, including a newsletter, rewarding faculty for embracing technological innovation, summer institutes, and other efforts.

6.5. Commission on Extended University
Senator Brian Wilson had no report at this time.

6.6. Course Identification Numbering Project
Senator Mark Van Selst reports that
- CSU reviewers are needed in several disciplines.
- There was a discussion about the different roles, mission, and funding for SB 1440 and C-ID; both are underfunded. CSU is seen as a possible source of funding.
- Another issue exists around what constitutes substitution within a CC degree.

### 6.7. General Education Advisory Committee
Senator Van Selst reported on the GEAC meeting on November 6, 2012.
- Long discussion about oral communication and whether or not it can be done online; it is now out to discipline experts to develop an RFP for online course trial.
- 2.0 minimum GPA prior to transfer is a mess in EOs and Title 5; this is in the process of being cleaned up and made consistent.
- Report on Statway that showed an assessment rich process.

### 6.8. Institute for Teaching and Learning Board
Senator Meilich reported that the ITL Advisory Board discussed the following issues: Summary Annual Report for 2011-12; 2012-13 ITL Events; 2012 Summer Institute evaluation; Faculty Development Assessment pilot preliminary results; Report from the Faculty Development Council; Faculty Development Needs survey; Potential topics and themes for 2012-13 Summer Institute (10:30 of July 9 through 12:00 of July 11).

### 6.9. SB 1440 Implementation Oversight Committee
Senator Van Selst: see aforementioned C-ID report.

### 6.10 Services to Students with Disabilities Committee
Senator Meilich reported that this committee meets twice a year and met last week. They are revising their five-year plan and working with campus directors of DSS offices. Concern with identifying students earlier in their process. ATI: reluctance of faculty to turn over their materials to a third party for “translation” into accessible modes.

### 7. Review of Chancellor’s Office Response to ASCSU Resolutions
No need to weigh in as there is no response to any AA resolutions.

### 8. Review of Board of Trustees’ Agenda for November 2012
We reviewed BoT agenda for EPC. We discussed the need to weigh in on the resolution coming forward regarding student fees from the Joint Meeting of Education Policy and Finance committees. Senator Pasternack consulted with FGA regarding the proper purview of any proposed resolution.
9. Discussion Items

9.1 **AS-3092-12/AA, ASCSU Support for the Substitution of CSU Board of Trustees’ Committee on Educational Policy’s Agenda Item 3** (waiver failed; first reading). We have collected and reviewed information received from affected programs among the 23 campuses that will help us to refine this resolution. In addition, the Title 5 amendments proposed in September have been modified in response to input from the statewide senate and campuses. You will find the updated proposed amended sections listed for public notice at [https://www.calstate.edu/title5/](https://www.calstate.edu/title5/). We discussed further input given the modified Title 5 amendments.

9.2 **AS-3095-12/AA, Support for An Executive Order on California State University (CSU) Systemwide Baccalaureate Nursing Policy** (first reading). ASCSU consultation on draft EO on Systemwide Baccalaureate Nursing. The draft EO on Systemwide Baccalaureate Nursing has been modified in response to input from statewide senate and campuses. We discussed final input given the modified draft EO on Systemwide Nursing Policy.

9.3 **AS-3099-12/AA, Postponement of Implementation of Consolidated Executive Orders Regarding International Programs at CSU Campuses.** ASCSU consultation on draft Executive Orders (EOs) on International Programs: international agreements, international students, study abroad and exchange. ASCSU consultation on draft EOs on International Programs. Pending an information update on possible revisions suggested by the CSU Presidents, we may have further input for draft EOs on International Programs. Hence, a resolution was drafted for consideration in first reading with a waiver request.

9.4 **CSU Access to Excellence strategic plan**

Do we want to weigh in on the progress being made on any one or more of the five commitments listed below? One suggestion was for us to weigh in on the progress being made to reduce existing achievement gaps. Let’s discuss how to proceed with this work; do we need a progress report, white paper, etc.

Dr. O’Donnell was consulted about the feasibility of using CO generated data to develop a response. While data is being generated, he feels it is still not to a useable state of development. Nevertheless, there is information coming and a sub-committee, including Senators Eadie, Gubernat, Kalayjian, Melilch, and Van Selst will begin investigating.

9.5 **Cal State Online (CSO)**
Do we have further concern about Cal State Online and intellectual property rights? Academic quality, intellectual property, faculty being forced to teach online in this program are the running concerns. Senator Pasternack is charged with bringing these issues forward and/or keeping these issues in sight as our representative observer.

9.6 **AA Disposition of ASCSU resolutions 2011-2012**

Thanks to Senator Brian Wilson for taking the lead on reviewing CO responses to AA resolutions 2011-2012. Do we need to follow-up on AS-3078-12/APEP/AA, Resolving Course Identification Numbering System (C-ID) since “This is fundamentally a curriculum issue and we need to discuss the CO’s role, if any, in the negotiations or agreement process?”

9.7 **SB 1440 Follow-up:** Question was asked about the availability of systemwide data to show that high-unit majors take longer to graduate; response was that Academic Research and Resources may know. Data was provided and discussed at this meeting.

Dr. Mallon affirmed that high unit majors do take longer to graduate. This is an attachment in our Dropbox. Two charts illustrate that high unit majors do appear to take longer to graduate.

9.8 **Question need for AA collaboration on:**

a. STEM students who are eligible to use the IGETC for STEM majors
b. Smarter Balanced Assessment Consortium (SBAC)

No need for collaboration on these items at this time.

10. **Resolutions**

10.1 **AS-3092-12/AA, ASCSU Support for the Substitution of CSU Board of Trustees’ Committee on Educational Policy’s Agenda Item 3 will be Faculty Consultation on Baccalaureate Unit Limits** in second reading.

10.2 **AS-3095-12/AA, Support for An Executive Order on California State University (CSU) Systemwide Nursing Policy** will be in second reading.

10.3 **AS-3099-12/AA, Postponement of Implementation of Consolidated Executive Orders Regarding International Programs at CSU Campuses** will be in first reading with a waiver request.

11. **New Business**
11.1 Monitor request from Council of Library Directors (COLD) for ASCSU resolution regarding **Cal State Online and Library resources**
Senator Lessow-Hurley reported that COLD is concerned about Calstateonline’s use of resources. We will be waiting to hear back from the concerned parties in COLD to see if an ASCSU resolution is warranted.

11.2 **Draft 120-unit worksheet from AVC Chris Mallon**
The committee offered advice for improvements to the CO draft “tool kit” that high unit majors at the campus level may use when attempting to reduce major units. Conversation centered on the “External Requirements” and “Campus Approvals” areas of the form.

12. **Adjournment**
We adjourned on Thursday at 9:50am.

Respectfully submitted,

Patricia Kalayjian