Meeting Minutes

Present:
Darlene Yee-Melichar, Chair  San Francisco
Patricia Kalayjian, Vice Chair  Dominguez Hills
Simone Aloisio  Channel Islands
Buckley Barrett  San Bernardino
Bill Eadie  San Diego
Shane Frehlich  Northridge
Susan Gubernat  East Bay
Barry Pasternack  Fullerton
Andrea Renwanz-Boyle  San Francisco
Mark Van Selst  San Jose

Absent:
Ofer Meilich  San Marcos
Brian Wilson  Sonoma

Liaisons:
Christine Mallon  Chancellor’s Office Liaison
Christine Miller  Executive Committee Liaison
Ken O’Donnell  Chancellor’s Office Liaison

Guests:
Sheila Thomas  Dean of Extended Education

1. Welcome; Call to Order; Introductions
Chair Yee-Melichar welcomed members to the Academic Affairs Committee meeting. The meeting was called to order at 11:00am.

2. Approval of Agenda
Approved as amended to add the following changes: move agenda item 11 before item 6; amend item 11 to include 11.6 and 11.7 for two new resolutions; amend item 10 to include 10.4 on QOLT; 10.5 on Red Folder Subcommittee; 10.6 on SB 1440; 10.7 on response to
120/180 requests for exceptions. We will have another working lunch to complete these new agenda items.

3. **Approval of Minutes for April 19, 2013**
Approved unanimously as submitted. On behalf of the committee, Chair Yee-Melichar thanked Vice Chair Kalayjian for her comprehensive note taking.

4. **Campus and Member Announcements**
Senator Pasternack reported on the LA Times feature on students complaining about paying a graduation fee; suggestions included paying such fees upfront; SJSU charges an upfront fee that allows students unlimited access to transcripts. Chair Yee-Melichar noted that we have had a busy and productive year; regrettably, one-third of us will not be returning to ASCSU in the coming year. To celebrate our collegiality and year of hard work, we will get together for dinner at 6:30 at George’s Greek Restaurant.

5. **Chair’s Report**
Chair Yee-Melichar reported on some Extended Executive Committee highlights:
- We will get an email about systemwide committee and task force preferences; Chair Yee-Melichar circulated a list of possible committees and task forces for our consideration.
- Executive Committee was asked to follow up on SF State resolution on Project Rebound and Red Folder Subcommittee on student mental health.
- FA has worked on the CSU Faculty Spotlight which would call for a change to the ASCSU Bylaws related to the Charge of Faculty Affairs. FA is also considering a resolution noting the decline in the number of tenured and tenure-track faculty in the CSU and calling for a reversal of this trend.
- APEP is working on a referral related to reforming of the State’s Transfer Process 1440. The dealings with 1440 have been fragmented across the ASCSU. The committee is discussing how more effective matrix system can be put in place. APEP is also discussing online remediation and Udacity. The committee is also looking at how to use ATAC to properly handle technology issues. APEP will be bringing forth two resolutions: a commendation of Bev Young for her efforts with Smarter Balanced, and another commending Bechtel’s support of the Preparing Future Elementary Teachers for the Next Generation of Science Standards
- FGA is trying to get reports from the CO Office of Finance on a regular basis. Budget data for the last five years will be addressed by FGA. The committee needs to look at how this budget is used on a system-wide level. A list of legislative principles was prepared by FGA. FGA will move resolution regarding AB 386/387 and SB 241- the Oil Severance Tax. SB 440 probably cannot win our support under any circumstances.
6. Liaison and Systemwide Committee and Task Force Reports

6.1. Chancellor’s Office Liaison – Dr. Christine Mallon

- Extended Education EO summary; Sheila Thomas (Dean of Extended Education) reported on this as well. Thinking of eliminating “Special Sessions” as confusing. Not a change in policy but an attempt to consolidate and cohere all the previous (sometimes contradictory) policies. They are still working on the language; there were some small changes but not substantive, according to AVC Mallon. Due to the “pause” moratorium on new EOs, there might yet be some language changes. Campuses seem happy with the draft changes.

- 120/180 requests for exceptions report: see chart. The CO expects to work with the exception requests to see that the campuses have tried everything in the “tool kit.” Only 5 or 6 of the campuses made the April 30 deadline. Some asked for extensions or reported that they will be ready to report in the next few weeks. Qs: How will faculty be involved in review process? Review committee will be a multidisciplinary group that includes disciplinary representatives. When will reviews begin? Help will be given campuses to think of how to comply before exceptions go for review.

- SB 440 is suspended. This is good news.

- CSU/UC Joint Graduate Board: Committee on Doctoral Programs includes CSU and UC heads of campuses and vice-chancellors, grad deans, faculty, etc. Can we suspend this expensive layer of review of graduate program approval when they basically rubber-stamp the proposals, all of which have already had extensive input? It seems unnecessary to CO. CO would like a simple resolution endorsing this change in process. Senator Van Selst volunteered to draft this resolution.

- Change to Title 5, 1:2:7 40510. 2.a; current policy reads that 21 semester units in any MA program must be in residence. Changing language so that it reads that total credits in masters programs must be 70% in residence and that not less than 50% of courses must be designed primarily for graduate study.

6.2. Chancellor’s Office Liaison – Dr. Ken O’Donnell

- STAR Act: SB 440 is causing great concern. If it passes, we will have to reopen the TMCs. Padilla seems to be behind this as a legacy as he terms out. The CO is trying to emphasize advertising and advising as the way to move the system forward. Fear is that this could lead to a watering-down of degrees. CCCs are also concerned but our interests do not entirely coincide.

- Graduation Initiative: Regional workshops meeting in June and July to figure out when and why students are dropping out and how to use the $10m from governor/$7.2 m from CO on student success. The workshops will share ideas from RFPs. System-wide webinar on student success. Five people per campus will be appointed by the campus GI committee to attend.
• Compass: meeting on October 10 and 11 at SFO. Raised an additional $275,000 to continue the work. Senator Boyle will write/edit a report on the Compass Project findings.

• Request: Seeing a change in SLOs. With the MOOCs, etc., we need to reconsider. Relation of CLEP to MOOCs. We do have policies about some CLEP exams. Acceptance is localized and difficult to access. Qs: Issues also arise around challenge exams, often in terms of charging students to enroll in a course to take the challenge. Is that a universal fee across campuses—probably not? CLEP: Dr. O’Donell suggests that we form a sub-committee to examine CLEP both for its rigor and the way it is adopted for natives across campuses. We discussed both the composition and intention of such a committee. Facilitating the examination of discipline councils might be the answer. Since our students rarely use CLEP (complicated interrelationship of usage and acceptance), Dr. O’Donnell prefers that we stay small and look first at acceptance from the CSUs. CLEP does seem to offer an economical path to certification. Another path might be to check with campuses about what tests are used most often and start there with our inquiry.

6.3. Executive Committee Liaison – Senator Christine Miller

• Faculty Trustee’s report will be forwarded from Faculty Trustee Bernadette Cheyne for our perusal.

• Emails will be going out for committee preference, summer access, and additional information.

• Executive Committee met with EVC Ephraim Smith. He reported on the legislative bills: SB 520 and CSU strategies, etc. Executive Committee asked:
  • About a newly announced acceptable use policy governing online and computer privacy issues distributed by AVC Vogel. The process of announcing the policy was troubling because it was a multi-page document sent to Chair Guerin asking for immediate feedback.
  • About faculty participation on RFP review panels on course redesign, etc.
  • ASCSU is often not cc’d in emails, memos, etc. How do we get on the distribution list? He will discuss this with CO, but senders basically decide whom they will cc.
  • Conversion from quarter to semester; we want consultation about such matters, including questions about Academic Calendar
  • 120/180 requests for exceptions was discussed
  • Conference call with SJSU. How will the CO be responding to actions of president at SJSU? He has received just one official complaint from a campus provost.

6.4. Academic Technology Advisory Committee

Senator Pasternack reports that the committee has not met.
6.5. **Advisory Committee on Pre-Doctoral Programs**
Senator Frehlich reports that the committee has not yet hired a new director.

6.6. **Commission on Extended University**
No report.

6.7. **Course Identification Numbering Project**
Senator Van Selst reported that C-ID is largely being folded into SB 1440.

6.8. **General Education Advisory Committee**
Senator Van Selst reported on
- Oral Communications pilot at Santa Barbara City College
- Online Oral Communication is also being piloted
- ITL summer institute, July 9-11
- Music Theory: should it be included as fulfilling Area C1?
- MOOC conversation was extensive
- Give Students a Compass is having an October conference and will be publishing its findings under the editorial guidance of Senator Boyle

6.9. **Institute for Teaching and Learning Board**
No report.

6.10. **SB 1440 Implementation Oversight Committee**
No report.

6.11. **Service to Students with Disabilities Advisory Committee**
No report.

7. **Review of Chancellor’s Office Response to ASCSU Resolutions**
AA reviewed the Chancellor’s Office Responses to ASCSU Resolutions and noted Dr. Ron Vogel’s comments with appreciation. AA will follow-up with Dr. Vogel and FGA to refine the focus of AS-3113-12/AA/FGA, Request for a Task Force to Study California State University (CSU) Student Tuition Fees and Financial Aid Support. Senator Pasternack has volunteered to serve as AA liaison to this follow-up work as needed.

8. **Review of Board of Trustees Agenda for April 2013**
AA reviewed the Board of Trustees’ Agenda for May 2013 and paid special attention to the items listed in the Committee on Educational Policy and Committee on Governmental Relations given pending legislation.

9. Old Business
9.1 Follow-up on Proposal to Amend Joint Graduate Board Procedures
AA wrote a resolution dealing with this issue (see below).

9.2 Follow-Up on Project Rebound
Executive Committee was asked to follow up on SF State resolution on Project Rebound with distribution to Academic Council and Campus Senate Chairs.

10. Discussion Items
10.1 Proposal to Amend Title 5 Section 40510, The Master’s Degree
AA may wish to carry this forward next year.

10.2 Online Education Initiatives
a) Calstateonline board has not met since our last meeting
b) Massive Online Open Courses (MOOCs)
   Chair Yee-Melichar is a member of the Joint Committee on MOOCs which is working on a report to be issued soon
c) Udacity and SJSU
   AA wrote a resolution dealing with this issue (see below); we agreed to hold it until we heard from the SJSU president, provost, campus senate chair, etc.

10.3 Campus academic policies on program suspensions
AA may wish to do a survey of campuses to see which campuses have policies and how those function next year.

10.4 CSU Quality Online Learning and Teaching (QOLT)
QOLT website is available to offer guidelines and best practices for online course development. Next year, AA may wish to examine QOLT in relation to academic quality (e.g. SJSU and Udacity).

10.5 Red Folder Subcommittee on student mental health
ASCSU may need a representative from AA or FA for next year.

10.6 120/180 requests for exceptions report
Please see AVC Mallon’s report above.
A review may be necessary if SB 440 is passed.

11. **Resolutions**

11.1 AS-3119-13/AA, Clarifying the Changing Expectations for General Education
Edited and improved.

11.2 AS-3122-13/AA, Reaffirming the Importance of Graduate Programs and Access to Those Programs
Edited and improved.

11.3 AS-3123-13/AA, Support of Student Mental Health and Counseling Services
Edited and improved.

11.4 AS-3124-13/AA, Recognition of Executive Order 1047, Extended Education and Self-Support Courses and Programs
Edited and improved.

11.5 Proposed Resolution Calling for Inclusion of All Online Degree Programs Offered by CSU Campuses on the Calstateonline.com Website
Edited and improved.

11.6 Concerns about Access through Partnership between the California State University and Private Education Companies
Final version is pending until after the plenary discussion with SJSU representatives.

11.7 A Modified Process for Approval of Joint CSU/UC Doctoral Degree Programs
Edited and improved.

12. **Adjournment**

Chair Yee-Melichar adjourned the meeting at 5:00 pm with much appreciation to all committee members for a year of very hard work and dedication to the ASCSU.

Respectfully submitted,

Patricia Kalayjian