

LDTPAC Steering Committee Meeting
Tuesday, September 4, 2007
10:00am – 1:00pm (Coronado Room – CSUCO)

Minutes (Draft)

Member Attendees: Barbara Swerkes, John Tarjan, Mark Van Selst, Chris Hanson, Keith Boyum, Michelle LaCentra

Other Attendees: Marshall Cates, Kurt Hessinger, Rachel Hendrickson, Mark McKellip

1. *Minutes* of February 8th and March 27th were approved with the following edits: Change #7, paragraph 2, sentence 2 to read “The course descriptor development team will include 3 CSU instruction discipline faculty, 1 CCC instruction discipline faculty, and 1 CSU or CCC articulation officer.”

2. *Brief Update – General*

Kurt Hessinger gave a brief update regarding LDTP course reviews. An “LDTP Update” sheet was made available to all committee members. The following statistics were highlighted in the “LDTP Update”:

LDTP Cycle I, II, and III course review statistics

- Cycle I – 881 community college course reviews have been finalized
- Cycle II – 1048 community college course reviews have been finalized
- Cycle III – 17 community college course reviews have been finalized

Though progress has been made with respect to course reviews during the past week, some disciplines are behind schedule in completing their reviews for Cycle II:

- Art is still in the process of reviewing courses submitted during Cycle I (217 remaining to be finalized). 75 courses have yet to be reviewed for Cycle II and 22 courses have yet to be reviewed for Cycle III.
- Chemistry has 54 courses to be reviewed in Cycle II.
- Criminal Justice has 46 courses to be reviewed in Cycle II (no courses have been finalized).
- Geography has 79 courses to be reviewed in Cycle II.

Establishing a consistent communication line has been difficult with some disciplines. Utilizing technology associated with the LDTP course review process has also caused problems for some disciplines. The LDTPAC Steering Committee discussed these issues and suggested a “face-to-face” meeting occur to orient review team coordinators to the LDTP course review process as well as provide a discussion forum for sharing of ideas related to LDTP course reviews. A meeting will be scheduled for Saturday, October 13, 2007, at site to be determined, near the Los Angeles International Airport.

Course Submissions - Rachel Hendrickson reported that some California Community Colleges (CCCs) had not submitted courses in any of the three LDTP cycles. It was suggested that communication should occur with higher level leadership to find out why no courses have been submitted. Keith Boyum and Allison Jones will work together to communicate with select CCCs.

3. Update – Course Review Teams

Marshall Cates provided an update regarding the status of course review teams and review coordinator recruitment. The following items were highlighted:

- Asian American Studies – Eric Reyes will be switched from review coordinator for Ethnic Studies to Asian American Studies, which more accurately reflects his area of expertise.
- Biology – Margaret Jefferson replaced Nick Ewing as the review coordinator for Biology. The major issue surrounding the Human Anatomy and Physiology descriptors centers on the prerequisite of “College-level courses in General Biology and General Chemistry”. Since this prerequisite is not required by a majority of Kinesiology and Nursing Departments throughout the CSU system, the prerequisite would require completion of courses beyond what is required. Marshall Cates will talk with Margaret Jefferson regarding this issue.
- Engineering – Only one descriptor has been approved by Engineering Departments throughout the CSU system. Marshall Cates will continue to contact Engineering representatives.
- Physics – Since Physics course descriptors have yet to be written for LDTP, they will be developed with CSU and CCC faculty as part of the CCC C-ID Program Development Project.
- Statistics – Since Mathematics, Sociology, Psychology, and Economics share many of the same statistics topics, Marshall Cates proposed that a “core” Statistics descriptor be developed with “add-on” sections depending on the discipline needs. Marshall will take the lead in organizing a meeting with discipline representatives. Once a final proposal has been agreed upon, it was suggested that the proposal be given to a CSU Articulation Officer for review.

4. Report CCC C-ID Program Development

Marshall Cates and Mark Van Selst provided an update regarding the CCC C-ID Program Development. During the “pilot” phase 4 disciplines were selected (English, Psychology, Biology, and Physics). Descriptors will be developed jointly between CSU and CCC faculty in their respective disciplines. It was noted that previously written and approved descriptors for LDTP will not be revisited and approved.

5. ASCSU Executive Committee Response to Steering Committee Recommendations Regarding Possible Responses to Articulation and Transfer Professionals and Community College Faculty Concerns:

i. Revise Structure of LDTP Advisory Board to Increase Community College Percent Representation

The ASCSU Executive Committee, in consultation with the CSUCO, will discuss CCC representation on the LDTPAC.

ii. Revise Committee Composition for the Development of Course Descriptor Teams to Include Community College Representatives and AO’s (Future descriptors as well as any existing descriptor identified as a problem area).

Future course descriptor development teams will include Community College representatives.

iii. Create an LDTP Study Committee – Equal Representation from CCC’s and CSU: CO Staff, Faculty, and Articulation Professionals. Meet over Summer – Recommend Actions to LDTP Advisory Committee.

An LDTP Intersegmental Workgroup (composed of CSU/CCC faculty, CSU/CCC Articulation Officers, and CSU/CCC CO staff) met in July to discuss CCC issues and concerns with the LDTP Project.

iv. Create a Task Force to discuss the Economics course descriptor issue with equal representation from the CCC's and the CSU and including Business faculty (2 from each segment) as well as Economics (3 from each segment) faculty

Progress in on-going in identifying CSU faculty to the Task Force.

v. Improve Communication Re: LDTP with CSU Campuses – Especially Discipline Faculty – Encourage Parallelism between Requirements for Transfers and the Requirements for CSU Native Students

Improving existing communication lines and establishing new ones is on-going.

6. SDSU Accounting Department Memo

A memo sent by Stephanie Samuels, Articulation Officer at SDSU, was reviewed by the Steering Committee. The memo states that SDSU's Accounting Department is streamlining their articulation process by adopting the established LDTP descriptors in Economics as part of their major preparation articulation with CCCs.

7. LDTP Review Team Coordinator Meeting – October 13th, 2007

Keith Boyum approved travel funds for a meeting with LDTP Review Team Coordinators to occur on Saturday, October 13th, 2007 at the Crowne Plaza Hotel near the Los Angeles International Airport.

8. Mechanisms/Process to Implement ASCSU Resolution Regarding the Articulation of CSU Courses with LDTP Descriptors

Discussion occurred regarding the process of articulating CSU courses against LDTP course descriptors. Keith Boyum suggested that a letter be sent out to Discipline Department Chairs asking them to review their campus courses against the LDTP courses descriptors. Discipline Department Chairs would decide if their campus courses articulated with the LDTP course descriptors. The Steering Committee suggested that the courses be submitted by Discipline Department Chairs, but the review decisions would be made by the established LDTP course review teams. **BARARA, NO OFFICIAL VOTE WAS TAKEN ON THIS ISSUE. WE REACHED THE END OF THE MEETING BEFORE AN OFFICIAL VOTE WAS TAKEN.**

9. Next Meeting Steering Committee

September 19th, 1:00pm – 4:00pm, CSU Office of the Chancellor