

**LDTPAC Steering Committee Meeting
Wednesday, October 24, 2007
3:00pm – 4:30pm (Munitz Room – CSUCO)**

Minutes (Draft)

Member Attendees: Barbara Swerkes, John Tarjan, Mark Van Selst, Chris Hanson, Keith Boyum, Michelle LaCentra

Other Attendees: Marshall Cates, Kurt Hessinger, Mark McKellip

1. LDTP Intersegmental Workgroup Document - “Progress Report to LDTP Intersegmental Workgroup – October 24, 2007”

The progress report document presented at the October 24th LDTP Intersegmental Workgroup was discussed. A reconfiguration of the membership for the LDTPAC was suggested and the proposal is represented by the chart below.

	Faculty	AO’s	Prov./ CIO/CSSO	CO Staff	Total
Current Membership:					
CSU	5	1	0	2	8
CCC	1	1	0	1	3
Proposed Membership:					
CSU	4	2	0	2	8
CCC	2	2	1	1	6

The membership proposal needs approval from the ASCSU Executive Committee.

The “Progress Report to LDTP Intersegmental Workgroup – October 24, 2007” document will be revised and reformatted for distribution to the CCC representatives of the LDTP Intersegmental Workgroup.

2. Minutes of September 4th and September 19th were approved with the following edits: For the meeting of September 4th for item #8, add “No official vote was taken”.

3. Mechanisms/Process to Implement ASCSU Resolution Regarding the Articulation of CSU Courses with LDTP Descriptors

Discussion occurred regarding the process of articulating CSU courses against LDTP course descriptors. Keith Boyum suggested that a letter be sent out to Discipline Department Chairs asking them to review their campus courses against the LDTP courses descriptors. Discipline Department Chairs would decide if their campus courses articulated with the LDTP course descriptors. The Steering Committee suggested that the courses be submitted by Discipline Department Chairs, but the review decisions would be made by the established LDTP course review teams.

APPROVED: A list of required LDTP course descriptor topics will be sent by LDTP Review Team Coordinators to CSU Department Chairs asking them to check off course topics that are included in

their campus courses. The list will then be sent back to the LDTP Review Team Coordinators and a decision will be made regarding the articulation of CSU courses to LDTP course descriptors.

BARBARA PLEASE CHECK THIS CLOSELY. I WANT TO MAKE SURE THIS CAPTURES THE APPROVED DECISION. ALSO, WHO WILL BE RESPONSIBLE FOR TAKING CARE OF THIS PROCESS?

4. Course Review Teams -

a. Status – Areas Still Needed?

A list of LDTP disciplines that are still lacking a Review Team Coordinator will be sent to the LDTP Steering Committee. Priority disciplines will be identified.

b. Memo to Campus Provost's Requesting Submission of 1 Name as Campus Contact for Each LDTP Discipline?

Keith Boyum will draft a memo to be sent to CSU Campus Provosts.

c. Appointment of Interim Dean to Review Team?

Discussion occurred regarding the appointment of George Degraffenreid (San Francisco State) as the LDTP Review Team Coordinator for Music. It was decided that an LDTP Review Team Coordinator/Reviewer must maintain faculty status and be involved in curriculum development. Since George Degraffenreid is not currently maintaining his faculty status as Interim Dean, a new LDTP Review Team Coordinator will be appointed.

5. Report Re: CIAC Issues – Michelle LaCentra

Michelle LaCentra reported on issues raised by CCC Articulation Officers regarding LDTP. One of the main concerns of CCC Articulation Officers is the notion that current major-preparation articulation will be lost if a course is denied via the LDTP course review process. This is having an affect on the number of courses submitted by CCC's for LDTP review.

Concerns have been raised by the CCC community regarding the decision of the SDSU Accounting Department to adopt the LDTP course review process as the only mode of articulation. References have been made to previous documents stating that LDTPs will not replace current major articulation with CSU campuses. In response to this, Michelle LaCentra suggested adopting wording that states CSU articulation is maintained by the faculty of the individual campuses.

6. Request from CCC CIO's and CSSO's for a Meeting.

Heldover for the next LDTP Steering Committee.

7. Follow-up – Intersegmental Workgroup Meeting (Earlier Today)

A follow-up discussion occurred regarding the LDTP Intersegmental Workgroup meeting of October 24th.

8. Next Steering Committee Meeting

Tuesday, November 6th at 3:00pm. Immediately following the LDTPAC Meeting.