

LDTPAC Steering Committee Meeting
Tuesday, November 6, 2007
3:00pm – 5:15pm (Munitz Room – CSUCO)

Final Minutes

Member Attendees: Barbara Swerkes, John Tarjan, Mark Van Selst, Chris Hanson, Kathy Beane
Other Attendees: Marshall Cates, Kurt Hessinger, Mark McKellip, Rachel Hendrickson, Jim Postma

1. *Minutes* of October 4th were approved with no changes

2. ***Posting of Steering Committee Minutes***

Barbara Swerkes asked the committee if the Steering Committee minutes should be posted on the CSU-LDTP website.

APPROVED: The CSU Steering Committee minutes will be made available on the CSU-LDTP Website. This was approved without dissent.

3. ***Mechanisms/Process to Implement ASCSU Resolution Regarding the Articulation of CSU Courses with LDTP Descriptors***

Discussion began on document provided by Barbara Swerkes regarding the implementation of the ASCSU resolution. The following modifications were made to the document:

- Remove “topics (elements?)” and replace with “items”.
- Agreed that the letter and list should be sent by the Discipline Course Review Team Coordinator (DCRTC)
- Agreed that the letter should be sent to the CSU Campus Department Chairs
- Remove “by the course review team”

The CSUCO will review how this articulation information is viewable in ASSIST and report if further discussion is required on how to maintain/display this information.

APPROVED: This process was approved without dissent with the above modifications to the document.

4. ***Chemistry Review Results***

Discussion occurred regarding the Chemistry course review results, specifically outlines that were missing labs or those that were submitted with a repetition of the lecture course topics in the laboratory portion of the outline. The committee agreed that Barbara Swerkes and Rachel Hendrickson would consult with a CCC representative to determine what limitations CCC articulation officers and faculty have on modifying the outline of record or submitting the laboratory component separate from the current ASSIST outline. The committee also agreed that a guide or sample outline would be available for CCC articulation officers/faculty before requesting the resubmission of chemistry courses requiring a lab.

5. Request for CCC CIO and CSSO Meeting Regarding LDTP

Since it was agreed that a CCC CIO or CSSO will be included on the LDTP Advisory Committee, the committee asked Rachel Hendrickson to consult with the CCC to see if more can be done to include these two community college groups.

6. Campus-Specific LDTP Courses – Procedure for Collection of Articulation Data.

The CSUCO has begun to working with CSU campus articulation officers and ASSIST to identify potential existing articulation with campus-specific requirements. CSU campus articulation officers are working with their faculty to identify courses at their campus that meet each campus-specific requirement. As this information is collected it will be submitted to ASSIST to identify CCC courses currently articulated to the identified CSU courses. This information will be submitted back to the CSU campus faculty and articulation officers to assess if articulation toward campus-specific requirements is appropriate.

7. Status of Course Descriptor Development and Posting

a. To date, 98 course descriptors have been developed and subsequently approved by the campuses. Currently 58 of these 98 have been posted to the LDTP webpage and also made available for CCC course submissions.

APPROVED: All course descriptors will be posted to the CSUCO-LDTP website as soon as they are available for posting regardless of when CCC submission of courses for review for the descriptors will begin. Notation will indicate when it is “anticipated” these descriptors will be available for CCC to submit courses for approval. This was approved without dissent.

b. The following course descriptors are in the development process:

- **History:**

History course descriptors appear to include excessive content and learning objective requirements. Marshal Cates will contact the History Course Discipline Course Review Team Coordinator to determine if a course descriptor team must be reconvened or if the current descriptors can be modified to include a more reasonable number of requirements.

- **Statistics:**

The four disciplines requesting a statistics course descriptor will meet to discuss the possibility of listing one statistics course descriptor with additional discipline specific requirements. If no agreement can be reached then it is recommended by the Steering Committee that all four descriptors for statistics will be posted.

c. Courses developed but not yet approved by 75% of the campuses: 8

d. Courses not yet developed: 8 (3 in physics, 4 in statistics, 1 in biology)

8. C-ID

The CCC C-ID project was discussed at length. It was agreed that if the 3 CSU faculty assigned to the Physics C-ID descriptor creation team will be assigned to the LDTP course descriptor group.

9. Next Steering Committee Meeting:

Dec. 6, 2007