

**LDTPAC Steering Committee Meeting**  
**Monday, March 10, 2008**  
**10:00 a.m. - Noon**  
**CSU CO - Room 212**

**Minutes (Draft)**

Member Attendees: Barbara Swerkes, John Tarjan, Mark Van Selst, Michelle LaCentra, Keith Boyum, Chris Hanson, Allison Jones.

Other Attendees: Marshall Cates (phone), Rachel Hendrickson, Barry Pasternak

1. **Minutes of the January 18, 2008:** Approved as amended.

**Agenda:** It was noted that the agenda included more items for discussion than time today will permit. It was agreed that the topics remaining at the end of the meeting today would be carried over to future meetings.

2. **Review Team Leader Project.** - ‘Discipline Leader Call’: Barbara Swerkes and John Tarjan reviewed the purpose and content of the handout developed by John Tarjan as an internal document describing the roles and responsibilities for the “discipline leader”. Barbara and John will work together to more fully describe the intent of the proposal and the tasks to be incorporated in the proposals.

3. **Meeting of CSU AOs:**

Barbara Swerkes and Keith Boyum will meet with the CSU AO’s during the CIAC Annual Meeting in San Luis Obispo in April. The intent of this meeting will be to respond to CSU AO questions regarding LDTP and expectations for the CSU AOs with respect to LDTP.

Barbara and Michelle La Centra will develop the set of agenda topics to be covered in the segment break out session. Topics may include:

- Clarification of expectations of the CSU AOs now that the AOs have the list of the CCC courses approved for LDTP articulation.
- The “Discipline Leader” pilot.
- The expectations about LDTP articulation relative to current CCC-CSU local articulation.
- Identifying commonalities of requirements across disciplines and across campuses within a discipline.

Allison Jones indicated that the Provosts and the VPSAs had all been asked at their respective meetings to support their own AOs in the LDTP articulation work. There was discussion about the role of the AO versus the role of the LDTP campus contact. Rachel Hendrickson reported that Student Academic Support has made it a practice when sending out notices to the campus LDTP contact to also copy all the CSU AOs to insure that the CSU AOs are in the loop on LDTP communications.

4. **Role of Faculty and role of CO Staff** in the context of **LDTP “Project Management”**. Barbara Swerkes indicated that she and Keith Boyum have discussed this issue.

Members suggested that perhaps it is time to take an overview of the project from a strategic perspective. Things evolve quickly and sometimes it is easy to get caught up in implementation details. Perhaps a faculty or other leader could be charged with overall coordination of the project with an eye to ensuring appropriate strategic guidance and focusing on efforts where most needed.

Allison Jones indicated that he and Keith would prepare a document that details of tasks – who, what, when.

5. **Pilot AA project:** Keith Boyum indicated that he would be communicating with Barbara Swerkes to resolve the confusion resulting from the LDTPAC meeting last week about one of the intended benefits of the Pilot AA project. Some construed last week's remarks to mean that if a student began study at Ohlone CC following the AA degree which also incorporates the LDTP pattern requirements and then transfers to Foothill CC, that the Ohlone work would be automatically transferred and applied to the Foothill AA degree requirements. Keith reiterated that the intent of the AA project is to have CSU faculty work with CCC faculty to examine how the LDTP pattern requirements could be enfolded into CCC AA. Keith will be traveling to CSU East Bay to meet with East Bay folks to discuss the pilot. Mark Van Selst will accompany Keith to this meeting. Keith is waiting to hear from CSU Northridge about a time to discuss the pilot project with Northridge folks. Others aiding in this project include: Trudy Hernandez, Ted Lucas and Pres. Treadway.

Currency of the MOU was also discussed. There was a suggestion that revision be considered to best reflect current development. In moving forward it was again stated that it may be best to separate the articulations and the admissions aspects of LDTP.

6. **C-ID:** Marshall Cates indicated that there were 3 types of possible descriptors – those developed or to be developed for LDTP statewide requirements; CCC courses that will articulate only between and amongst CCCs; and then other courses not in the LDTP statewide patterns (includes all other articulation – local/bilateral agreements between a CCC and a CSU or UC). This last group may overlap with articulation in the LDTP campus specific patterns (potential for “dueling descriptors”).

Concerns expressed included:

- When and if overlap occurs, will CCCs use the C-ID descriptor or the LDTP descriptor when updating the course outline of record?
- What do the developers of C-ID expect of the CSU regarding C-ID identified courses?
- The C-ID developers have requested contact information from the CSU for discipline reps on the individual campuses. What is the purpose for this contact? Will C-ID leaders contact CSU reps directly or will communications come through the ASCSU?
- Is a CSU campus mandated to articulate the CCC course that has a C-ID designation?
- What will be the review process for CCC courses proposed for C-ID descriptors?

7. **Commonality in LDTP Local Course Requirements?** Marshall Cates agreed to review the 860 LDTP patterns and identify overlap in LDTP campus specific requirements in

these patterns. Once these have been identified, the committee will discuss how to proceed.

8. **Update from Allison Jones:** Allison Jones shared with the group that the target delivery dates for LDTP functionality from ASSIST and CSUMentor is June 30, 2008. He indicated that CSU campuses will be expected to evaluate transfer coursework relative to LDTP requirements beginning with Fall 2009. He also indicated that CSU campuses will be expected to start offering LDTP admissions agreements in Summer 2008 for students applying for Fall 2009-10 and onwards. Work is in progress with SDSU and SLO to set aside admission slots for students fulfilling the transfer pattern to receive first priority for admissions.
9. **Next meeting:** Barbara Swerkes will survey members about availability in April.