

LDTPAC Steering Committee Meeting
December 06 & December 11, 2007
3:00pm – 5:15pm (Anacapa Room – CSUCO)

Minutes (Draft)

Member Attendees: Barbara Swerkes, John Tarjan, Mark Van Selst, Michelle La Centra

Other Attendees: Marshall Cates, Mark McKellip, Rachel Hendrickson, Jim Postma

1. **Minutes** of November 11th were approved with the following changes to item 8:
The CCC C-ID project was discussed at length. It was agreed that the 3 CSU faculty assigned to the Physics C-ID descriptor creation team will also comprise the Physics LDTP course descriptor group.

APPROVED: The edited version of the *Mechanisms/Process to Implement ASCSU Resolution Regarding the Articulation of CSU Courses with LDTP Descriptors* was approved without dissent.

2. **“Re-Visioning” – Set Agenda/Process for Intersegmental Workgroup Meeting (Tuesday, December 11, 2007)**

The committee discussed the topics, processes, and goals for the Intersegmental Workgroup meeting for Tuesday, December 11, 2007.

3. **C-ID**

Marshall Cates reported on the CCC C-ID project. The four disciplines that will initially be included in C-ID are Chemistry, Physics, Biology, and Psychology. The pattern for the C-ID course number system has been created. C-ID will be a voluntary project. The course approval procedure has yet to be determined.

4. **Status of Course Descriptor Development and Posting**

- a. **History:**

History course descriptors appear to include excessive content and learning objective requirements. The History Discipline Course Review Team Coordinator will review the history course descriptors after finals are completed this semester.

- b. **Statistics:**

The four disciplines requesting a statistics course descriptor met to discuss the possibility of listing one statistics course descriptor with additional discipline specific requirements. Agreement was made on one course descriptor for the Business, Sociology, and Mathematics disciplines. The Psychology discipline has agreed on the descriptor with the addition of A-Nova. The discipline coordinators will share the descriptors with various constituents for feedback. The various disciplines must still decide on a review process once the descriptors have been approved.

- c. **Child, Family & Society and Child & Adolescent Development:**

Course descriptors have been developed but are missing course topics. The Discipline Review Team Coordinator would like to see sample course topics and will review the course descriptors after finals are completed.

5. *Status of Posting Course Descriptors to the LDTP Webpage*

Mark McKellip reported that all currently approved course descriptors are currently available on the CSUCO LDTP website.

6. *Update Course Review Results*

Mark McKellip reported that all October 2006 cycle course reviews are complete with the exception of Economics and Statistics. The CSU CO is finalizing the edits for the Art reviews and will make these available to the CCCs as soon as possible. All February 2007 cycle course reviews are complete with the exception of Criminal Justice, Art, and 7 Anthropology courses. The Anthropology courses are all in their third review. April 2007 cycle course reviews are over 30% completed.

November 2007 cycle course reviews are not yet loaded into the OSCAR course review system. The CSU CO is working with technical experts to resolve minor technical issues.

Concern was expressed about the inability to keep up with the pacing of the review cycles. The committee fully supports a recommendation to reduce the number of submission cycles each year from three to two.

APPROVED: The committee will discuss the recommendation to reduce the number of submission cycles each year from three to two at the LDTP Intersegmental Workgroup. This was approved without dissent.

7. *Chemistry Course Review – Results of Consultation with CCC’s*

Barbara Swerkes reported that communication has been initiated in regards to course outline revisions but no direct conversations have occurred.

APPROVED: Instead of submitting a revised course outline including lab information toward LDTP Chemistry course descriptors, CCC articulation officers may submit/resubmit the course outline and include a sample of lab assignments in the LDTP TCSU Comments section.

8. *Course Review Process – Continue Discussion*

a. How can we improve?

Mark Van Selst recommended that after course descriptors are created that the discipline review teams select sample courses from CCC and CSU campuses to compare with the course descriptor.

APPROVED: The LDTP Steering Committee approved the recommendation that course descriptor development teams select sample courses from CCC and CSU campuses after the creation of the LDTP course descriptor and compare these with the course descriptor before submitting the descriptor to the CSU campuses for approval. This trial run evaluation of sample current CCC course outlines relative to the draft descriptor will enable the descriptor writers to produce a better descriptor. This was approved without dissent.

b. Request that ASCCC appoint a contact person for each discipline – available for direct consultation with LDTP Discipline Course Review Teams.

APPROVED: The LDTP Steering Committee will request the ASCCC appoint a contact person for each discipline – available for direct consultation with LDTP Discipline Course Review Teams. This was approved without dissent.

- c. Barbara Swerkes reported that AA did not approve the review procedure for CSU courses proposed by the LDTP Steering Committee. Mark Van Selst suggested expanding the checklist concept as previously stated for prequalification toward LDTP requirements. Once the courses are pre-qualified, the CSU Campus will have two years to submit the course through the standard approval process.
- d. Michelle Lacentra proposed that CSU Articulation Officers receive a list of all CCC courses approved to fulfill LDTP Statewide requirements. This list can be used as a resource to assist with current local articulation agreements.

9. *Next Steering Committee Meeting:* January 18, 2008, 12:00 noon to 2:00 pm