

LDTP Steering Committee Notes
Thursday, April 3, 2008
11:30am – 3:30pm (Room 210 – CSUCO)

DRAFT Minutes

Member Attendees: Barbara Swerkes, Keith Boyum, John Tarjan, Michelle LaCentra, Mark VanSeltz, Chris Hanson

Other Attendees: Mark McKellip, Rachel Hendrickson, Joan Bissell

1. **Minutes** of March 10 meetings were approved without dissent.
2. **LDTP Project Review** – Keith Boyum proposed a review of the LDTP Project.
 - a. Keith Boyum will provide a draft indicating what has been accomplished, what needs to be accomplished, and what are the paths, pits, and deadfalls.
 - b. This will be sent out to the Steering Committee membership via e-mail prior to the next Steering Committee meeting.

3. **Report 3/26/08 CCC - CIO/CSSO Meeting** – Keith Boyum and Barbara Swerkes reported on the community college CIO/CSSO meeting they attended in San Diego.

The issues regarding San Diego State University's Accounting Department decisions for solely using LDTP articulation was brought up at this meeting. Mark McKellip and Rachel Hendrickson will contact Gary Grudinski to see if he is willing to write an article for the LDTP Newsletter in regards the San Diego Accounting decisions.

The CCC participants appeared open to LDTP. However, there were some concerns because the CCC has multiple missions, the transfer of students is only one of these.

2. **Math Science Teacher Initiative (MSTI) Pathways to Transfer** – Joan Bissell reported to the committee on the use of LDTP Patterns within this initiative.
3. **Interactions with CCC's regarding AA Pilot Project** – Keith Boyum updated the committee on the AA Pilot Project. The major concern was that the Community Colleges needed approval from the CCC Chancellor's Office.
4. **Reichard Memo – CSU Campus Implementation of LDTP** – The memo indicated that the CSU is moving forward with the LDTP transfer agreements, making LDTP Patterns available for view on ASSIST, and a transfer planner available on CSU Mentor.
5. **Computer Science Review Question** – The LDTP Computer Science Descriptors made it clear that Calculus was a prerequisite. The LDTP Steering committee made it clear that the LDTP Descriptor should not be in conflict with what is approved.

Barbara Swerkes will discuss with Steve Stepanek this issues involved. This matter will be put on Computer Science Chairs agenda so this matter will be discussed. The LDTP Steering Committee recommends the “Prerequisite” be changed to “Recommended Preparation.” The CSU Chancellor’s Office will not release Computer Science review results until a final decision is made by the Computer Science Chairs.

6. **Update Statistics Descriptor** – The Math chairs have approved the Statistics Descriptors. The Psychology and Sociology Chairs are currently voting on the Statistics Descriptors.

The request for Business departments to vote on the Statistics Descriptor has not begun because this requirement is only listed in the campus-specific patterns. The LDTP Steering Committee decided to request only votes from the Business departments that include statistics in their Campus-Specific Pattern.

7. **Involvement of requiring discipline in the development of course descriptors?** – The LDTP Steering Committee reiterated the teaching and requiring disciplines would vote on the approval of the descriptors. The LDTP Steering Committee also decided the requiring discipline and developing discipline must have input into the development of the descriptors.

For the Anatomy and Physiology LDTP Descriptors, Marshal Cates will organize a common meeting to be held with all Biology, Nursing and Kinesiology equally represented to resolve any differences. This will also include three community college representatives.

8. **Biological/Physiological Anthropology Descriptor** – The LDTP Steering Committee agreed that the intent of the Anthropology departments was to approve the Biological/Physiological Descriptor as one lecture descriptor and one laboratory descriptor. Mark McKellip will inform the Community Colleges and make the necessary changes to the descriptor.
9. **Individual Community College requests for a listing of approved courses** – The LDTP Steering Committee approved the distribution of LDTP approved courses to community colleges that request this information. Eventually this list will be available on ASSIST.
10. **Course Review Process - Technical Issues** – Mark McKellip reported on the technical issues that caused a delay in the reviewing of the November 2007 Cycle. These issues have been resolved and reviews are currently taking place for both November 2007 and February 2008 cycles.
11. **Review Team Leader - Pilot Project** – Barbara Swerkes and John tarjan reported on the review team leader pilot project. The intent of this project is to move further

along disciplines whose descriptors that are not complete or promote LDTP within various community colleges.

John Tarjan created a bulleted summary of the project, Barbara Swerkes will convert this to prose.

Four disciplines were identified as possible targets: Chemistry, Biology, Business, and Math. Initially only two will be piloted.

12. **Recommendations: Procedures to Follow on CSU Campuses** - Keith Boyum and Barbara Swerkes will be meeting with CSU Articulation Officers at CIAC Conference in April. Mark McKellip will request from the Articulation Officers questions regarding LDTP and will forward these to Barbara Swerkes prior to the conference.

It was agreed to encourage campuses to use LDTP articulated courses within existing articulation. Barbara Swerkes and Mark Van Seltz will design a model and boilerplates based off of Michelle LaCentra and Kathy Beane's process to assist the Articulation Officers with this process. This model will include the Academic Senate resolution.

At CIAC the Articulation Officers will be encouraged to begin articulation of CSU lower division courses to the LDTP Descriptors. This will allow for easier use of the LDTP Descriptor for articulation purposes.

The Checklist Approval process will be explained at CIAC.

13. **Next meeting** – The next meeting will be via phone on April 29th from 3:30pm to 5:00pm.