Executive Committee Minutes for November 2-4, 2005

1. Wednesday, Nov. 2, 8:30 am – 10:00 am: with Standing Committee Chairs, Munitz Rm
2. Wednesday, Nov. 2, 10:15 am – 5:00 pm: Munitz Room
3. Friday, Nov. 4, 2:00 pm – 3:00 pm: with the Chancellor and Vice Chancellors, Room 610

Visitors: Craig Smith (Faculty Trustee), Ann Peacock (ASCSU Executive Director), Keith Boyum (Associate Vice Chancellor)

Exec Committee Meeting with Standing Committee Chairs

1. Announcements
   a. The Chair’s report has been distributed.
   b. We hope to have the budget “on track” starting this month.
   c. A summary of the Board meeting was given.
2. Committee reports
   a. FGA—Tom Krabacher
      i. We had a legislative orientation on October 13th in Sacramento. We discussed the legislative and budget process.
      ii. Pending the special election, most legislation is on hold.
      iii. We are tracking some pending legislation.
      iv. We will be planning the December Campus Chairs budget orientation. We will circulate the 1998 best campus practices survey on the budget to the chairs.
      v. We are working on a legislative consultation process to facilitate coordination with the Chancellor’s Office. We hope to have faculty input earlier in the legislation/lobbying process. Allison Jones is in charge of tracking legislation for Academic Affairs. He will be visiting our meeting today.
      vi. Faculty Affairs and FGA are discussing a couple of potential joint resolutions.
   b. Faculty Affairs—Jan Gregory
      i. Continuing Issue—some groups do not coordinate well with ASCSU
      ii. We met in October partially in person (SF area senators) and partially via conference call.
      iii. John Travis will attend the committee
      iv. Potential Resolutions
         1. Intrusions on faculty rights
            a. Curriculum
            b. Publications
            c. On-line monitoring of e-mail usage, etc.
         2. Providing support for new faculty
   v. Existing Resolution
      1. Textbook policies
c. TEKR—Jim Wheeler
   i. The TEKR lexicon is on the web page
   ii. We had a conference call on October 7th in the absence of an in-person interim meeting. Items discussed:
      1. We are interested in increasing collaboration with the campuses.
      2. EdD oversight.
      3. Integrated Teacher Preparation and LDTP
      4. CSU Math/Science Educators Initiative
         a. The project itself
         b. Finding reviewers of proposals
         c. Rubric to guide proposal reviews
   iii. Potential Resolutions
      1. Commendation of EAP Program
      2. Commendation of Math/Science Initiative
   iv. The Special Education Task Force has been established

d. Academic Affairs—Mark Van Selst
   i. We broke down the committee geographically to work on resolutions in lieu of our October interim.
   ii. We worked on our 5 pending resolutions
   iii. New Issues
      1. LDTP course descriptor process
         a. Guidelines for course reviews
         b. Guidelines for course challenge/decertification
      2. Level of course work (upper/lower division)
      3. Credit by examination, upper-division credit (waiver) for lower-division course work
      4. Quality in EdD programs
      5. 21st Century Report Update
      6. Facilitating graduation

3. Potential Invitation to Bob Maxson to visit the Senate to discuss Independent EdDs—in January or shortly thereafter.

4. Faculty Trustee Report—Craig Smith
   a. There is some dissatisfaction with joint doctorate programs with UC
   b. Humboldt State, SF State, CSU San Bernardino, Cal Poly, SLO, etc. have been visited.
   c. Other trustees are visiting campuses. There is an increase in these visits. It is good for trustees to attend classes.
   d. Campus misunderstandings
      i. Students thought that the faculty raise and fee increase would be a separate vote
      ii. 120 unit minimum is a ceiling
      iii. 22 campus actions to facilitate graduation are viewed as mandates rather than issues to be considered
   e. There is a report on campus student fees in the agenda that should be reviewed.
   f. Students are upset about having their parking fees increase while faculty fees are not increasing.
   g. Maintenance of equipment has been deferred.

**Exec Committee Meeting**
1. The Agenda was approved as amended.
2. The minutes of the October 5 Exec committee meeting were approved.
3. Announcements
   a. Budget
We expect that we will operate as normal, hopefully after the end of the calendar year, due to cost savings implemented up to this time.

We appreciate the efforts of Senators to get the budget in line.

Executive Committee travel has been curtailed to the point of impacting our effectiveness. Normal attendance at meetings should resume soon.

The Executive Committee will bring forward a resolution on reducing costs for the January plenary. Ted Anagnoson reviewed recent changes to the constitution. Changes to the size of the senate would require a change in the constitution.

Ann has spent a lot of time and effort getting us in line with travel policies. Travel claims require an inordinate amount of scrutiny. Claims should be filed within 30 days. Ann will work on language for a policy.

Keith Boyum will make a report to the EdD task force which meets at 5:30.

GEAC will meet at 3:00.

Liaison Reports

- Academic Council—no meetings since our last joint meeting at SFO.
- ATAC—the next meeting will be next week.
- CFA—Chair Thobaben attended the board meeting. The special election was a major topic. Chair Thobaben reported on senate business and potential workload implications of the campus graduation initiatives.
- CSSA—Chair Thobaben reported on the last meeting in Humboldt in October. Liaison assignments for the rest of the year were reviewed.
- Alumni—John Tarjan reported on the last board meeting. David McNeil will attend the meeting at SFSU on January 21st.
- ICC—the survey on articulation efforts has been put on hold.
- ICAS—Agenda for November
  - We should have a short agenda.
  - The white paper on CA higher education will be a major focus.
  - We will do an update on LDTP and Course Numbering.
  - We will discuss the accreditation letter.
  - We can observe the IMPAC meeting.
  - Joint Audiology Programs
  - Future agenda items

Appointments—Nancy Hunt was appointed to the Special Ed Task Force

Old/New Business

- The Senate guidelines document and orientation PowerPoint will be posted on the web site.
- GE review. Campuses are responding to GEAC. It is on the agenda for the meeting this afternoon.
- Document on access to technology for students with disabilities—to remain on the agenda. The CSU is looking at legal requirements and best practices.

January Plenary/Committee meeting schedule for January

- Invitees:
  - Regular Invitees (Chancellor, CFA President, Faculty Trustee, CSSA Liaison)
  - Bob Maxson on EdD is a possibility
  - Trustee—Trustee Guzman will attend.
  - Others

- Social—FGA and FA (AA in March, TEKR in May)

Invitees for the March meeting were discussed.

Board of Trustees Agenda
11. Visit from Keith Boyum, Associate Vice Chancellor, Academic Affairs
   a. LDTP update
      i. A major focus is getting the last 15 majors to both come up with a pattern
         and simultaneously developing course descriptors.
   b. Course Numbering
      i. We had 5 conference calls with the facilitators for the majors who have
         already done their patterns
      ii. We have an aggressive time line to hopefully get these descriptors
          approved by the end of the semester to allow for community college
          curricular processes to take place this year if needed.
      iii. A lengthy discussion ensued about the process that business would follow
           to get descriptors developed and approved.
   c. Course Numbering Board
      i. A lengthy discussion of the Tarjan proposal for a CSU Course Numbering
         Board ensued with a sharing of opinions.
      ii. John Tarjan, Ted Anagnoson, Jo Service and Allison Jones will constitute a
          task force to work on the issues and functions associated with the CSU
          course numbering initiative and a potential oversight body.
   d. Visits to Campuses re Campus Initiatives to Facilitate Graduation
      i. CO staff have been meeting on how to proceed.
      ii. Gary Hammerstrom (facilitator) is ready to begin work.
      iii. Ted Anagnoson will be the lead person for developing teams. He will meet
           with Gary Hammerstrom and Keith Boyum next week.
      iv. We will need to name faculty to these teams. We expect ASCSU members
          to be involved.
      v. It is envisioned that we would have an initial group of 12 to go to the first
         campus(es). A debriefing on lessons learned/approaches would then take
         place. This group would add 4 members and split into 4 groups to
         undertake the next round of visits. Many of these individuals would then be
         involved in a similar expansion for the following round of visits.
      vi. A majority of this group would be faculty. Perhaps we could utilize retired
          faculty.
      vii. Perhaps members of the Task Force on Facilitating Graduation could be
           utilized.
      viii. Student services professionals would make a good addition to these teams.
   e. Independent EdD Update
      i. Dr. Boyum will discuss the implementation schedule of programs on a
         regional basis with Dr. Reed today.
      ii. Not all campuses will receive permission to implement in the initial year of
          authorization.
      iii. Another issue is the discontinuation of joint EdD programs. Current policy
          on program discontinuation is based solely on campuses. New policy may
          need to be developed to meet the needs of all affected constituencies.
      iv. Dr. Boyum will be reaching out to school districts and community colleges
          to jointly work on developing the curriculum, standards, etc.
      v. There will be regional meetings with interested parties regarding the degree
         programs.
      vi. Competing models of oversight methods/bodies were discussed.
         1. CCGA (UC faculty graduate program oversight group)
         2. External review supplemented by appropriate CSU faculty members
      vii. Assuring quality is a very important issue
viii. CPEC will review these new programs
  f. Graduate Education – Area 10 of Accountability—a conference call has taken place.

12. Regan Caruthers, Director of Communications and Business Development for Academic Technology Services
   a. Ms. Caruthers introduced herself, her background and the role she plays in attempting to increase the use of technology in the CSU. She previously worked in the private sector supporting education. She now reports directly to Gerry Handley.
   b. Ms. Caruthers solicited reactions from the group about how academic technology is viewed on the campuses.
      i. There are misperceptions, stereotypes and a lack of understanding on the campuses.
      ii. Many faculty leaders are unconvinced that faculty/student needs drive many initiatives.
   c. Infrastructure problems inhibit the use of technology
   d. Academic technology is associated almost exclusively with distance learning in the minds of many faculty.
   e. Content presentation is supported well through electronic technology, skill development may not be.
   f. Many faculty feel that these initiatives are not faculty-focused.