Attendants
Barry Pasternack, John Tarjan, Mark Van Selst, Darlene Yee-Melichar, Rochelle Kellner, Marshelle Thobaben, James Postma, Fred Hornbeck (via phone), Diana Guerin (for Bernadette Cheyne), and Marshall Cates (for Bob Buckley)

Guests
Ann Peacock, Executive Director; Craig Smith, Faculty Trustee

8:30 AM meeting called to order

Executive Committee members and Standing Committee Chairs
1. Committee Reports
   a. Academic Affairs (Postma)
      Discussion will center on the second readings of the various AA resolutions and the Internationalization resolution. AA will have a joint meeting with TEKR after lunch to discuss the use of career technical education courses to satisfy the a-g high school requirements. Jim Blackburn and Rochelle Kellner (co-chair of Admissions Advisory Committee) will be present. There will be a 2PM time-certain to discuss EO595 and GE with Jim Wheeler (Chair of GEAC).
   b. Fiscal and Government Affairs (Hornbeck)
      Second reading items will be discussed in January. There is the possibility of a resolution on budget reductions if state reductions to the CSU seem to be unfolding. Pending state bills were also discussed. Legislative days will be scheduled for Tuesday April 8th (format and structure continue to evolve – questions involve hotel nights, staff awards, duration, and structure). Other chairs will be invited to legislative days. FGA will not meet on April 10th.
   c. Faculty Affairs (Diana Guerin for Cheyne)
      Second reading items will be discussed. Margaret Merryfield will discuss what is done and what is desirable in gauging faculty satisfaction. Technology transfer, FERP and Faculty rights and responsibilities, and teaching effectiveness will be discussed.
   d. Teacher Education and K-12 Relations (Marshall Cates for Buckley)
      Second reading items will be discussed. Continuing concerns about “last minute” issues being brought to TEKR (or not being brought to TEKR). Updates from members on activity on web sites tracked by committee members (e.g., school board web-sites, etc.). There are continuing efforts to have the annual report on CSU K-12 collaboration be more evaluative. The nature of the achievement gap will also be discussed. TEKR will meet with AA at 1PM to discuss the use of career technical education courses to satisfy a)-g) requirements.

2. Faculty Trustee
   a. In his recent meeting at San Francisco State Trustee Smith met with department chairs. The response from this group is that they are lacking adequate training in budget, personnel, and staff support. They often receive inconsistent messages from their Deans and Associate Deans. He also noted that workload and compensation for chairs varies across campuses.
   b. Potential suggestion for Faculty Affairs to address the roles, responsibilities, support, and compensation for departmental chairs.
   c. The CSU mentor uses idiosyncratic campus names and/or the old name for majors. This can present problems when students are looking for a particular degree offered on a campus. It was noted that a search box could help students find out if a campus offers a particular major.
   d. There are some campus concerns about EO 595 revisions/ GE updates.
   e. Campuses ought to be aware that some of the compensation costs specified in the CFA/CSU contract are being passed through to campuses since they were not funded by the state.
The methodology and implementation of the Collegiate Learning Assessment (CLA) are not ideal.

MBA and other graduate business degree fees were discussed.

The negative impact of Year Round Operations (YRO) on campus offerings was discussed. The fee structure for summer courses also has a negative impact on campus offerings.

Executive Committee
1. Approval of the Agenda
2. Approval of Minutes from Nov 7, 2007
3. Liaison Reports
   a. Alumni Council – no report
   b. ATAC – meeting scheduled for next week. The meeting will deal with the selection of projects for the Transforming Course Design. There will also be an update on the Digital Marketplace and the Academic Technology Assessment Framework. The committee will begin looking at developing policy recommendations for on-line degree programs.
   c. CFA – CFA is against Proposition 92. There were brief reports on the four CFA/CSU contractually obligated groups which will be or have been meeting (equity, salary structure, teaching effectiveness, and labor management). Other topics of discussion at CFA include the voluntary system of accountability, prioritization, and lecturer voting rights in departmental chair elections, the mailing of Hudson notices, and the increase in the amount of dues collected for Political Action Committee and Legislative activities.
   d. ICAS – a brief update was given on the ICAS meeting of December 5th.
   e. LDTP Advisory Committee
      i. Senator Swerkes (Chair of LDTP) should be involved with selection of staff for Chancellor’s Office LDTP efforts. This should include both the job description and candidate selection.
      ii. AA transfer degrees: the CO is independently meeting with the CCC system office regarding AA transfer degrees. The LDTP steering committee or chair has not been involved in this process to facilitate transfer AA degrees.
      iii. Changes to the LDTP advisory committee were approved by the ASCSU Executive committee. This adds a Community College CIO/CSSO to the advisory committee. The fifth CSU faculty member is now to be retained as a member of the committee.
      iv. Articulation of CSU courses to TCSU numbers. The procedure was referred to Academic Affairs by the Executive.
   f. CSSA
      i. Tarjan will be at CSSA at their meeting next week.
   g. GE Advisory Committee
      i. EO 595 revision. Revisions went from GE to AA and will now proceed via a senate resolution.
      ii. Systemwide GE meeting. There will be a system-wide meeting in February 2008. One administrator and one faculty member from each campus will be attending.
      iii. GEAC has some concerns about having first-time freshman required to have a language proficiency but not require this for transfer students.
   h. Academic Council
      i. CSU does not want CFA to lobby against CSU fee increases, particularly if the budget is tight.
      ii. CSU is seeking support for MBA fees.
      iii. CSU is working toward attaining approval for doctorates in Nursing, Audiology, and Physical Therapy.

4. Liaison responsibilities, Committee chair responsibilities, and Executive committee responsibilities
   a. Liaisons from the Executive committee to the standing committees are responsible to the Executive Committee. They are not to “sit in” on committees (other than Exec) in ways other than to liaise with Executive committee.
   b. committee chair training seems in order
5. Troops to College (Montgomery GI bill) and articulation to military courses. – A team from the American Council on Education (ACE) will be meeting with CSU faculty to discuss the articulation of military courses. The University of Maryland also has an interest in articulating courses with the CSU.

6. Newsletter update - The deadline for the submitting the reports for the next newsletter is the week following the January Plenary meeting. The hope is that the budget articles will be finalized prior to the Plenary.

7. CSU Doctorate in Education leadership
   a. No action by the Chancellor’s Office at this time
   b. There are a lot of challenges facing the Ed.D. Directors.
   c. CPEC is generally opposed to CSU offering Doctoral degrees. This remains a major concern for the CSU.
   d. We need to facilitate action on Ed.D. oversight.
   e. Faculty need to be involved in the decision-making about the Ed.D’s.

8. Bylaw Revisions / redefine committees – Action is deferred until January.

9. Review Summer guidelines and responsibilities for ASCSU members and officers – to be discussed in January.

10. Plenary meeting resolutions/debriefing
    a. Executive committee is the sponsor of the Graduate Business Fee resolution. Any suggested changes should be sent to Exec.

11. Executive committee list serve – Members were reminded that this is only open to members of Exec. and care should be exercised when forwarding e-mail correspondence.

12. January retreat
    a. This will begin at noon on January 15th.
    b. Review of roles and responsibilities (bylaws, exec, chairs)

13. Access to Excellence update
    a. Next draft is due to the steering committee before the new year.
    b. Reliance on distance learning as an economic efficiency means seem naïvely presented.

    a. Moved and seconded status quo is preferable
    b. Robert’s may allow the speaker to talk first then to propose an amendment. Our practices have not historically allowed this. We are going to examine the wording in the latest version of Roberts Rules of Order to check on whether there has been a change in the procedures. There was discussion that even if this is permissible it may not be desirable.

15. Invitees
    a. January Plenary Update
       i. We cannot guarantee Michael Brown to be available.
    b. March Plenary
       i. Trustee Bliech or Chair Achtenberg to discuss Access to Excellence would be our preference.