To: CSU Vice Presidents for Student Affairs
From: Allison G. Jones
Subject: Survey of University Health Services

In accordance with Executive Order No. 943, Policy on University Health Services, the California State University (CSU) Office of the Chancellor established the CSU Health Services Advisory Committee to ensure operational effectiveness and efficiency, to ensure compliance with management and regulatory policies, to reduce risk exposure, and to ensure compliance with Executive Order No. 943. The advisory committee is charged with several responsibilities, including the development of a campus survey, which must be completed annually, based upon an assessment of potential risks. A summary of the results of the 2005-2006 Health Services Survey that is attached will be shared with campuses to assist them to develop effective campus health services policies that respond to Executive Order No. 943.

Since there is one response for each campus, you may wish to use the attached survey worksheet before completing the survey on the web at http://www.gateway.calstate.edu/shss06/index.cfm. Other materials requested in the survey (see questions 14 and 15) shall be submitted via email to Mr. Ray Murillo. Questions regarding this survey may be directed to Mr. Ray Murillo, Associate Director, Student Programs, Student Academic Support, at (562) 951-4707 or rmurillo@calstate.edu.

AGJ:rm

Attachment

cc: Dr. Charles B. Reed
    Dr. Gary W. Reichard
    CSU Presidents
    CSU Provosts/Vice Presidents for Academic Affairs
    CSU Directors, Student Health Centers
    CSU Directors, Athletics
    Members, CSU Health Services Advisory Committee

CSU Campuses
Bakersfield
Channel Islands
Chico
Dominquez Hills
East Bay
Fresno
Fullerton
Humboldt
Long Beach
Los Angeles
Maritime Academy
Monterey Bay
Northridge
Pomona
Sacramento
San Bernardino
San Diego
San Francisco
San José
San Luis Obispo
San Marcos
Sonoma
Stanislaus
WORKSHEET
(Note: Please complete the University Health Services Survey items 1-13 on the web at http://www.gateway.calstate.edu/shss06/index.cfm)

California State University Health Services Advisory Committee Annual Survey
2005-2006

1. CSU campus

2. What percent of your students did you see during the 2005-06 academic year?
   (By students, we mean individuals who are regularly and currently matriculated students. As a denominator, use your fall term headcount of regularly matriculated students.)
   %

3. Has your campus added or subtracted to your list of designated health services to be covered by your health oversight policy (see attached grid for the health services designated by your campus)?
   □ Yes  □ No
   If yes to above, what services have been added? (Check all that apply)
   □ Health Services  □ Workers' Compensation
   □ Athletics  □ Counselor Training
   □ Counseling Services  □ Physical Therapy Department
   □ Kinesiology  □ Nursing Education
   □ Employee Assistance Program  □ Medical Disaster Plan
   □ Disabled Services  □ Recreational Sports/Recreation Centers
   □ Public Safety/University Police  □ Occupational Therapy
   □ Communication Disorders  □ Other (specify)_____________________

Subtracted? (Check all that apply)
   □ Health Services  □ Environmental Health and Safety
   □ Athletics  □ Workers' Compensation
   □ Counseling Services  □ Counselor Training
   □ Kinesiology  □ Physical Therapy Department
   □ Employee Assistance Program  □ Nursing Education
   □ Disabled Services  □ Medical Disaster Plan
   □ Public Safety/University Police  □ Recreational Sports/Recreation Centers
   □ Communication Disorders  □ Occupational Therapy
4. For each identified health service (see attached grid for the health services designated by your campus), who is providing services to patients/clients?

   a) ☐ Yes ☐ No Employees

   b) ☐ Yes ☐ No Contractors/Contract employees

   c) ☐ Yes ☐ No Student assistants

   d) ☐ Yes ☐ No Professional volunteers

   e) ☐ Yes ☐ No Other volunteers

   f) If you are using volunteer professionals (such as physicians, podiatrists, etc), are you checking their credentials using the national practitioner data bank, licensure check, etc. as specified in Executive Order 943? ☐ Yes ☐ No

   g) Who (position title) does this credentials check? ____________________________

   h) How frequently are the credentials rechecked to be sure a provider is still licensed in good standing? (Check one)

      ☐ Every six months ☐ Every three years
      ☐ Every year ☐ Other (specify) ____________
      ☐ Every two years

   i) For each health service (see attached grid for the health services designated by your campus), do you have students providing services without concurrent professional supervision? ☐ Yes ☐ No

   j) If yes, how do you review the quality and appropriateness of the services provided? ____________________________

5. Facility cleanliness

   a. Does each area defined as a health service (see attached grid for the health services designated by your campus) provide appropriate consultation with custodial staff to address health facility sanitation and safety issues and provides for the assignment of identified and trained custodial personnel to ensure appropriate cleanliness of the health facility?

      ☐ Yes ☐ No

   b. Does each area defined as a health service have a plan that addresses the unique conditions that determine the frequency and adequacy of cleaning of specific health facility areas (e.g., laboratory, examining rooms, minor surgery rooms, waiting areas, halls, restrooms)?

      ☐ Yes ☐ No
c. Does each area defined as a health service provide orientation, continuing education, and training of custodians regarding the transmission and prevention of infectious diseases? (Guidelines provided by federal and state agencies shall be followed.)

☐ Yes ☐ No

6. Do you or anyone on your campus transmit electronic health information for the purposes of carrying out financial or administrative activities related to health care, such as (from Executive Order 877)?

a) ☐ Yes ☐ No Health care claims or equivalent information about patient visits submitted for payment purposes

b) ☐ Yes ☐ No Health care payment and remittance advice

c) ☐ Yes ☐ No Coordination of benefits

d) ☐ Yes ☐ No Health care claim status

e) ☐ Yes ☐ No Enrollment and disenrollment in a health plan

f) ☐ Yes ☐ No Eligibility for a health plan

g) ☐ Yes ☐ No Health plan premium payments

h) ☐ Yes ☐ No Referral certification and authorization

i) ☐ Yes ☐ No First report of injury

j) ☐ Yes ☐ No Health claims attachments

k) ☐ Yes ☐ No Other transactions that the Secretary of the U.S. Department of Health & Human Services may prescribe by regulation.

l) ☐ Yes ☐ No If your campus's answer to the above question is yes, have you contacted the CSU Office of General Counsel for guidance or the Assistant Vice Chancellor, Student Academic Support, to be designated as a California State University Designated Health Care Component?

7. Which health services are considered HIPAA-covered entities on your campus?__________________________

8. Is your campus providing Family PACT services? ☐ Yes ☐ No

a) If yes, are any patients being seen who do not qualify for services under Executive Order 943 (most notably, non-students)? ☐ Yes ☐ No

b) If yes, what type of non-student patient is being seen?__________________________
9. Athletics—policy review, credentialing and privileging
   a) Does the Athletics Department have its medicine policies and procedures approved in writing by the physician responsible for medical oversight of the athletic medicine program? □ Yes □ No
   b) Does the physician responsible for medical oversight of the athletic medicine program approve all changes in policies and procedures in writing? □ Yes □ No
   c) Are all licensed health practitioners who provide services to the Athletics department credentialed by review of his/her qualifications based on state law, CSU Classification and Qualification Standards, National Practitioner Data Bank review, and professional references? □ Yes □ No
   d) Is the scope of service (what services the provider is permitted to give) for each health care provider in written protocols? □ Yes □ No
   e) Are these protocols reviewed biennially for currency? □ Yes □ No
   f) Do these protocols cover student assistants, student athletic trainers, and other health care providers for intercollegiate athletics? □ Yes □ No □ Don't know
   g) Does the athletic department have a quality assurance program similar to that used by the campus Student Health Center? □ Yes □ No

10. Describe the type of wellness policies and programs your campus has for students (e.g. non-credit health education, for-credit health education, on-campus health and wellness facilities and programs, and healthy nutrition options).

11. What recommendations that would improve current wellness policies, programs, activities, etc. for students would you like to see implemented on your campus?

12. Describe the type of wellness policies and programs your campus has for staff and faculty (e.g. on-campus health and wellness facilities and programs, healthy nutrition options, health education programs, discounts for off-campus health facilities and programs).
13. What recommendations that would improve current wellness policies, programs, activities, etc. for staff and faculty would you like to see implemented on your campus?

____________________________________________________________________________
____________________________________________________________________________
____________________________________________________________________________

14. Please provide any new accreditations received between July 1, 2005 and June 30, 2006. (Please submit the summary sheet of the survey findings to Ray Murillo by E-mail at rmurillo@calstate.edu or fax to 562-951-4867.)

15. Please submit* a report outlining the composition and primary work of your:

a) Student Health Services Advisory Committee (SHAC) over the 2005-2006 academic year; and

b) Health oversight committee (if separate from your Student Health Advisory Council) over the 2005-06 academic year.

*Submit reports requested in Items 15 electronically to Ray Murillo by E-mail at rmurillo@calstate.edu
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Table 1. Health Services Listed by Campus

Summary Table: 2002-2003 Chancellor's Office Survey

California State University Student Health Services Advisory Committee

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