

Academic and Student Affairs
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July 5, 2018

CODED MEMORANDUM

ASA-2018-08

TO: CSU Presidents

FROM: Loren J. Blanchard, Ph.D. 
Executive Vice Chancellor

Ganesh Raman, Ph.D. 
Assistant Vice Chancellor for Research

Attn: Chief Research Officers
Reporting Deadline:
December 12, 2018
Email report to
achire@calstate.edu

SUBJECT: Research, Scholarship and Creative Activity Award Program

Chancellor White has approved \$2.5 million for the Research, Scholarship and Creative Activity (RSCA) award program for the 2018-19 academic year. **Campuses are asked to submit a report for all RSCA-funded awards (attachment B) by December 12, 2018.** Reports should be emailed to Angelica Chire at achire@calstate.edu.

Campus allocations are based on reported fall 2017 full-time equivalent faculty (attachment A). In accordance with article 25.6 of the collective bargaining agreement, all faculty unit employees are eligible to apply for and receive RSCA awards. Campus administrators shall notify all faculty unit employees by email, informing them of eligibility and application procedures. The funds should not be decreased or allocated for any other purpose.

Each campus shall develop a written plan describing the specific nature and purpose of the awards, the dollar amount associated with each award and the criteria used for proposal review. Release of funds **does not** require the institution to submit specific allocation plans to the Office of the Chancellor.

Campuses are required to manage their RSCA program through the InfoReady Review™ website to enable the maintenance of appropriate records and to document proposal applications, reviews, award recipients and outcomes.

If you have any questions regarding RSCA or the use of InfoReady Review™, please contact Dr. Ganesh Raman at 562-951-4513 or graman@calstate.edu.

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San Diego

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Sonoma
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Attachments

c: Dr. Timothy P. White, Chancellor
Dr. Catherine Nelson, Chair, Academic Senate CSU
Vice Presidents for Administration and Finance
Provosts/Vice Presidents for Academic Affairs
Vice Presidents for Student Affairs
Chief Research Officers