

NEW IMPACTION REQUESTS

Before proceeding with the public disclosure and notification requirements as described in Section 89030.5 of the California Education Code, it is important to first apply for impaction with the Chancellor's Office by completing the enclosed forms and returning them with an official request to impact. Once a tentative approval for impaction is received from the Chancellor's Office, campuses should proceed as outlined below. In order to fulfill each of the requirements, the new or modified request should be submitted no later than January 5, 2018.

IMPACTION PROPOSAL TIMELINE

January 5, 2018	Deadline for campuses to submit <u>preliminary requests</u> for new or modified campus impaction, for new or modified program impaction, or discontinuation of campus or program impaction to the CSU Chancellor's Office (CO). Requests must include program data forms, a narrative on managing enrollment and increasing capacity and a detailed description of the proposed supplemental criteria. Please send requests directly to Dr. April Grommo at agrommo@calstate.edu .
January 19, 2018	Campuses receive tentative approval or denial for new or modified impaction requests from the Chancellor's Office.
February 1, 2018	Each campus with impaction requests subject to Section 89030.5 announces its proposed impaction plans on its individual websites and publishes the plans in three newspapers within the campus service area (see coded memo AA-2010-20).
February 1-13, 2018	Each campus arranges a public meeting with stakeholders, including the governing boards of school districts, governing boards of community college districts, and community organizations that are located within the campus service area.
Feb 15 – Mar 9, 2018	Hold three public hearings in various locations/times in the service area of the affected campus. Post and retain comments or composites solicited at these hearings on the campus website.
March 16, 2018	Submit <u>final request</u> for 2019-2020 impaction including renewal/continuation of impaction with any adjustments to the CO. Requests must include program data forms, a summary of proposed supplemental criteria and a narrative on managing enrollment and increasing capacity. New or modified impaction requests must also include documentation demonstrating public hearing and communication process.
April 2, 2018	Deadline for Chancellor's Office to grant final approval for new or modified impaction requests.
May 15, 2018	Chancellor reports impaction decisions in writing to the Board of Trustees.
June 1, 2018	Public comments and responses may be removed from campus websites.