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April 20, 2017

CODED MEMORANDUM

ASA-2017-10

TO: Vice Presidents for Student Affairs

FROM: Eric G. Forbes 
Assistant Vice Chancellor

SUBJECT: Counseling & Psychological Services Mutual Aid Agreement

The California State University (CSU) Office of the Chancellor is pleased to provide you with the final copy of the California State University Counseling and Psychological Services (CAPS) Mutual Aid Assistance Agreement, which has been approved by Office of General Counsel, California Faculty Association and Counseling and Psychological Services directors.

This cooperative working agreement developed by the Systemwide Risk Management Office in conjunction with Student Academic Support included significant campus participation. The agreement ensures an effective and organized response to a natural or human-generated disaster when campuses may not have sufficient available resources to address the sudden rise in mental health first-aid needs. The attached agreement was designed to assist an affected campus in immediately garnering additional mental health resources from other CSU campuses.

As part of the agreement, it is important to note that campus clinicians providing aid to the affected campus will be accepting the assignment on a voluntary basis.

The Systemwide Risk Management Office hopes this mutual aid agreement will be an effective tool to assist you in coordinating, planning and training for emergencies. As the arrangements under this agreement become established, we welcome any additional insights into ways our campuses can be mutually supportive. We appreciate your interest and guidance in the achievement of this first step.

EF/bjc

Enclosure

c: Provosts/Vice Presidents of Academic Affairs
Dr. Loren Blanchard, Executive Vice Chancellor for Academic and Student Affairs
Mr. Steve Relyea, Executive Vice Chancellor and Chief Financial Officer
Mr. Andrew Jones, Interim Vice Chancellor for Human Resources
Chief Administrators/Business Officers
Mr. Robert Eaton, Assistant Vice Chancellor Financing, Treasury & Risk Management Risk Managers
Mr. Zachary Gifford, Systemwide Risk Management Director

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Northridge • Pomona • Sacramento • San Bernardino • San Diego • San Francisco • San José • San Luis Obispo • San Marcos • Sonoma • Stanislaus

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Mr. Ray Murillo, Director of Student Programs
Dr. Ana Aguayo-Bryant, Assistant Director of Student Programs
Office of General Counsel
Directors of Counseling and Psychological Services