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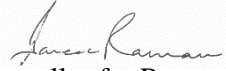
www2.calstate.edu/impact-of-the-csu/research

December 20, 2016

MEMORANDUM

Coded Memo: ASA-2016-32

TO: CSU Presidents

FROM: Ganesh Raman 
Assistant Vice Chancellor for Research

Responses Requested By:
February 8, 2017 to
phuggins@calstate.edu

SUBJECT: Report on Campus Centers, Institutes and Similar Entities

The Bureau of State Audits holds the California State University (CSU) Chancellor responsible for monitoring campus implementation of policies and procedures governing centers, institutes and similar entities on CSU campuses. To ensure fulfillment of this responsibility AA-2014-18 (which supersedes Executive Order No. 751) incorporated a reporting requirement. A copy of that coded memo is available at <http://www.calstate.edu/acadaff/codedmemos/AA-2014-18.pdf>.

Campuses are required to periodically submit reports on relevant campus policies and procedures, as well as a list of “all centers, institutes, and similar entities, including the name and purpose of each entity.” The Office of the Chancellor maintains this information electronically to enable us to respond quickly to inquiries. The current list of CSU centers, institutes and similar entities may be found at: <https://www2.calstate.edu/impact-of-the-csu/research>.

By February 8, 2017, please submit in Excel format: (1) a current list of your campus centers, institutes and similar entities (2) any changes in directors, names or purpose of your centers, institutes and similar entities, and (3) the web address(es) at which the information is publicly available. In Word format, please submit (4) copies of your campus’ compendium of relevant policies and procedures **if they were updated since last reported**. Please email your response to phuggins@calstate.edu.

Thank you in advance for your compliance with this request. If you have any questions, please contact Polly Huggins at phuggins@calstate.edu or (562) 951-4276.

C: Dr. Timothy P. White, Chancellor
Dr. Loren J. Blanchard, Executive Vice Chancellor for Academic and Student Affairs
CSU Provosts/Vice Presidents, Academic Affairs
Dr. Christine Miller, Chair, Academic Senate CSU
Chief Research Officers

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