

Academic and Student Affairs  
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**MEMORANDUM**

**CODE: ASA-2016-05**

**DATE:** February 25, 2015

**TO:** CSU Presidents

**FROM:** Loren J. Blanchard   
Executive Vice Chancellor for Academic and Student Affairs

A. Z. Mason   
Interim Assistant Vice Chancellor for Research

**SUBJECT: Research, Scholarly and Creative Activity Award Program**

Chancellor White has approved \$2.5M for the Research, Scholarly and Creative Activities Award (RSCA) program for the 2016-2017 academic year. Campus allocations will be based on reported fall 2015 full-time equivalent faculty (see attachment).

In accordance with article 25.6 of the collective bargaining agreement, all faculty unit employees are eligible to apply for and receive RSCA awards. Campus administrators shall send email notification to all faculty unit employees informing them of eligibility and application procedures. The funds should not be decreased or allocated for any other purpose.

Each campus shall develop a written plan describing the specific nature and purpose of the awards, the dollar amount associated with each award and the criteria used for proposal review. Release of funds does not require the institution to submit specific allocation plans to the Chancellor's Office.

We require campuses to manage their RSCA program through InfoReady Competition™ to enable the maintenance of appropriate records to document proposal applications, reviews, award recipients and outcomes of the allocated awards.

**CSU Campuses**  
Bakersfield  
Channel Islands  
Chico  
Dominguez Hills  
East Bay

Fresno  
Fullerton  
Humboldt  
Long Beach  
Los Angeles  
Maritime Academy

Monterey Bay  
Northridge  
Pomona  
Sacramento  
San Bernardino  
San Diego

San Francisco  
San José  
San Luis Obispo  
San Marcos  
Sonoma  
Stanislaus

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Please direct questions regarding the use of InfoReady Review and the internal award program for research, scholarly, and creative activity to Zed Mason at 562-951-4276 or [zmason@calstate.edu](mailto:zmason@calstate.edu).

LJB/azm

C: Dr. Timothy P. White, Chancellor  
Vice Presidents for Administration and Finance  
Provosts/Vice Presidents, Academic Affairs  
Vice Presidents for Student Affairs  
Dr. Steven Filling, Chair, Academic Senate CSU  
Chief Research Officers