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MEMORANDUM

CODE: AA-2015-23

DATE: December 23, 2015
TO: CSU Presidents
FROM: A. Z. Mason *Zed Mason*
Interim Assistant Vice Chancellor for Research Initiatives and Partnerships
SUBJECT: Report on Campus Centers, Institutes and Similar Entities

Responses Requested By:
February 1, 2016 to
phuggins@calstate.edu

The Bureau of State Audits holds the CSU Chancellor responsible for monitoring the campus implementation of policies and procedures governing centers, institutes, and similar entities on CSU campuses. To ensure fulfillment of this responsibility AA-2014-18 (supersedes Executive Order No. 751) incorporated a reporting requirement. A copy of the coded memo is available at <http://www.calstate.edu/acadaff/codedmemos/AA-2014-18.pdf>. Campuses have periodically submitted reports on relevant campus policies and procedures and lists "of all centers, institutes, and similar entities, including the name and purpose of each entity". We maintain this information electronically to allow us to respond quickly to inquiries. The current list of California State University centers, institutes and similar entities may be found at: <http://www.calstate.edu/research/centers.shtml>.

Please submit by February 1, 2016, in Excel format, (1) a current list of your campus centers, institutes, and similar entities (2) any changes in Directors, names or purpose of your centers, institutes, and similar entities (3) the web address(es) at which the information is publicly available and in Word format, (4) a compendium of relevant policies and procedures if they were updated since last reported. Please email your response to phuggins@calstate.edu.

Thank you in advance for your compliance with this request. If you have any questions, please contact Polly Huggins by email phuggins@calstate.edu or phone at (562) 951-4276.

C: Dr. Timothy P. White, Chancellor
Dr. Loren J. Blanchard, Executive Vice Chancellor, Academic and Student Affairs
CSU Provosts/Vice Presidents, Academic Affairs
Dr. Steven Filling, Chair, Academic Senate CSU
Chief Research Officers

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