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**MEMORANDUM**

**Coded: AA-2013-15**

**Date:** November 1, 2013

**To:** CSU Presidents  
CSU Provosts and Vice Presidents for Academic Affairs  
CSU Vice Presidents for Student Affairs  
Chief Administrators and Business Officers (CABO)

**From:** Eric G. Forbes   
Assistant Vice Chancellor

**Subject: State University Tuition Fee Waiver for Student Trustees**

Senate Bill 325 approved by the Governor and filed with the Secretary of State on August 27, 2013, amended Section 66602 to the California Education Code. This section requires the California State University to waive the tuition fee for a Student Trustee for the duration of his or her term in office. At any time, two student trustees serve on the Board of Trustees.

Waivers issued for a Student Trustee should be coded as a residence exception of "O – Other" for the purposes of the Enrollment Reporting System (ERS).

A copy of the act to amend Section 66025.8 to the Education Code is attached for your reference. Questions concerning the matter addressed here may be referred to Nathan Evans, Director of Enrollment Management Services at [nevans@calstate.edu](mailto:nevans@calstate.edu) / (562) 951-4726.

EGF:nse

Attachment

c: Chancellor Timothy P. White  
Dr. Ephraim Smith, Executive Vice Chancellor and Chief Academic Officer  
Dr. Ron Vogel, Associate Vice Chancellor, Academic Affairs  
Mr. Rodney Rideau, Senior Budget Director  
Mr. Nathan Evans, Director of Enrollment Management Services  
Mr. Ray Murillo, Director of Student Programs  
Directors of Admissions and Records  
State University Registrars  
Campus FOA Delegate

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