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**MEMORANDUM**

**Date:** July 28, 2011

**To:** Provosts/Vice Presidents Student Affairs

**From:** Eric Forbes   
Assistant Vice Chancellor, Student Academic Support

**Subject:** State University Grant Award Limit - Update

The June 12, 2008 memorandum (AA-2008-18) regarding State University Grant (SUG) award limits, provided for an annual update to award limits should there be a change in the State Tuition Fee. With the recently enacted State tuition fee increase by the Board of Trustees, this update provides the SUG award limits for the 2011-2012 academic year.

The annual SUG maximums will be determined by applying a 30% allowance beyond the State Tuition Fee for students enrolled less than full-time, and a 40% allowance for students enrolling full-time (12 or more units).

**2011-2012 SUG Academic Year Limits**

Student Level	Units enrolled		
	6 or fewer	6.1-11.99	12 or more
Undergraduate	\$4,128	\$7,116	\$7,662
Teacher Credential	\$4,788	\$8,250	\$8,886
Master's/Graduate	\$5,076	\$8,760	\$9,432

For students enrolling less than an academic year, maximum awards must be prorated to the percentage the enrolled period represents to an academic year. For example, the maximum for full-time undergraduate enrollment for one semester is half the academic year limit, or \$3,831, and the maximum for full-time undergraduate enrollment for one quarter is one-third the academic year limit, or \$2,554 respectively. A full-time undergraduate student enrolling for two quarters may be eligible for a maximum of two-thirds of the academic year limit, or \$5,108.

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Moreover, students enrolling during the summer are also eligible for an award not greater than the maximum for a single term as shown above.

### **Systemwide Priority for State University Grant Awards**

This memorandum also serves as a reminder to campuses about the systemwide policy for awarding State University Grants.

As a systemwide priority, students who meet the following criteria shall have the first priority for available State University Grant funding, up to the amount of the State Tuition Fee assessed that is not covered by other financial aid awards:

- Have an expected family contribution, computed for a nine-month academic year, that does not exceed \$4,000;
- Be enrolled on at least a half-time basis in a program leading to a degree, credential, or certificate;
- File a Free Application for Federal Student aid (FAFSA) by the campus-designated priority filing date which in no instance may be earlier than March 2 preceding the award year; and
- Have not received a Cal Grant or another grant or scholarship designated for payment of fees or a waiver of the mandatory State University Fee.

Once these funding priorities have been addressed, campuses may award the balance of available funding in accordance with campus-defined awarding policies and priorities that best address the needs of its student population and its enrollment management goals.

### **Annual update to State University Grant limits**

The Chancellor's office will issue an annual update to the State University Grant award limits should there be a change in the State Tuition Fee.

Questions regarding the State University Grant program and awarding policies may be directed to Mr. Dean Kulju, Director of Student Financial Aid, Academic Affairs, Student Academic Support, at (562) 951-4737 or [dkulju@calstate.edu](mailto:dkulju@calstate.edu).

EF/dk

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