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MEMORANDUM

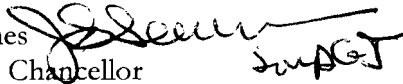
Code: AA-2008-27

Date: August 5, 2008

**Response Requested on
or before August 22, 2008**

To: Vice Presidents for Student Affairs

From: Allison G. Jones
Assistant Vice Chancellor



Subject: Selected Student Services Directory Update

Each year, the California State University publishes a list of selected student services personnel on each campus for the benefit of the high school and community college counselors who advise prospective students. This information will be published online in time for the Fall 2008 CSU Counselor Conferences.

Please complete the enclosed student services directory update form by entering all requested information of the appropriate 2008-2009 campus contacts, i.e., name, phone number, e-mail address, etc. Please send the completed form electronically to Jed DeRama, Student Academic Support, at jderama@calstate.edu or by facsimile to (562) 951-4867 **on or before August 22, 2008**. If we do not receive your campus updates by the deadline, we will use the same contact information published in the 2007-08 directory.

Please feel free to contact Mr. DeRama at (562) 951-4731 if you have any questions about the information requested on this form. Your prompt attention and timely response to this request is appreciated.

AGJ:jd

Attachment

cc: Deans/Directors, Admission and Records
Directors, Educational Opportunity Program
Directors, Financial Aid
Directors, Outreach and Recruitment
Directors, Services to Students with Disabilities
Directors, Veterans Affairs

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