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Code: AA-2007-39

DATE: December 14, 2007
TO: Provosts / Vice Presidents, Academic Affairs
FROM: Gary W. Reichard, Executive Vice Chancellor / Chief Academic Officer
RE: Campus Policies on Textbooks

Your reply by December 21, 2007 is requested. Please respond to Dr. Keith Boyum, at kboyum@calstate.edu

Early in the new year, the Bureau of State Audits will be reviewing textbook costs and affordability in the CSU. We have provided, or will provide, to the state auditors (a) a copy of the still-recent CSU textbook affordability task force report; (b) a copy of a thoughtful review provided by Chancellor's Office staff to the U.S. Congress; and (c) a recent Academic Senate CSU resolution on the subject.

State auditors have additionally asked if the CSU has any policies, procedures, studies or reports on textbooks that they could review prior to the entrance conference on January 10th. **This is, therefore, to request that you forward copies of**

- 1. any campus policies that you may have related to textbooks, both generally and with special reference to costs and affordability; and**
- 2. any campus-focused studies or reports on textbook costs that you may have.**

Your reply before the holiday break will best accommodate the work of the state auditors. We hope therefore that you can accommodate our short time-frame request. In the event that December schedules preclude an early response, please know that hearing from you by January 4, 2008, will still be useful.

Thank you for your attention to this request.

c: Mr. Larry Mandel, University Auditor
Dr. Keith O. Boyum, Associate Vice Chancellor, Academic Affairs
Dr. Barry A. Pasternack, Chair, Academic Senate CSU

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