



# THE CALIFORNIA STATE UNIVERSITY

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Allison G. Jones  
Assistant Vice Chancellor  
Academic Affairs, Student Academic Support  
Office of the Chancellor

July 21, 2005  
Code: AA-2005-19

**To:** CSU Vice Presidents for Student Affairs

**From:** Allison G. Jones

Response Requested by: August 15, 2005
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**Subject:** Survey of University Health Services

In response to the Student Health Centers Audit Report (Report Number 00-25, April 5, 2001), CSU implemented the CSU Health Services Advisory Committee to ensure operational effectiveness and efficiency, to ensure compliance with management and regulatory policies, to reduce risk exposure, and to ensure compliance with Executive Order No. 943, *Policy on University Health Services*. The advisory committee is charged with several responsibilities, including the development of a campus survey, which must be completed annually, based upon an assessment of potential risks. A summary of the results of the 2004-05 Health Services Survey that is attached will be shared with campuses to assist them to develop effective campus health services policies that respond to Executive Order No. 943.

You may wish to use the attached survey worksheet before completing the survey on the web at <http://www.gateway.calstate.edu/shss/HlthServices.cfm>. Other materials requested in the survey (see Question 8) may be submitted via email to James Blackburn, Associate Director, Enrollment Management, at [jblackburn@calstate.edu](mailto:jblackburn@calstate.edu). Questions regarding this survey may be directed to Martin Bragg, [mbragg@calpoly.edu](mailto:mbragg@calpoly.edu) or Frank Rincon, [frincon@csusb.edu](mailto:frincon@csusb.edu).

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Attachment

cc: CSU Presidents  
CSU Provosts/Vice Presidents for Academic Affairs  
CSU Directors, Student Health Centers  
Members, CSU Health Services Advisory Committee  
Dr. Keith O. Boyum  
Dr. Charles B. Reed

**WORKSHEET\***

(\*NOTE: Please complete the University Health Services Survey items 1-7 on the web at URL:  
<http://www.gateway/calstate.edu/shss/HlthServices.cfm>)

CSU Chancellor's Office Health Services Survey  
2004-2005

1. CSU Campus \_\_\_\_\_
  
2. For the fall term, 2004, how many students [headcount] on you campus received faculty/staff or faculty/staff dependent fee waivers?
  
3. Do you or anyone on your campus transmit electronic health information for the purposes of carrying out financial or administrative activities related to health care, such as (from Executive Order 877):
  - a.  Yes  No Health care claims or equivalent information about patient visits submitted for payment purposes
  - b.  Yes  No Health care payment and remittance advice
  - c.  Yes  No Coordination of benefits
  - d.  Yes  No Health care claim status
  - e.  Yes  No Enrollment and disenrollment in a health plan
  - f.  Yes  No Eligibility for a health plan
  - g.  Yes  No Health plan premium payments
  - h.  Yes  No Referral certification and authorization
  - i.  Yes  No First report of injury
  - j.  Yes  No Health claims attachments
  - k.  Yes  No Other transactions that the Secretary of the U.S. Department of Health & Human Services may prescribe by regulation.
  - l.  Yes  No If your campus's answer to the above question is yes, have you contacted the CSU Office of General Counsel for guidance or the Assistant Vice Chancellor, Student Academic Support, to be designated as a California State University Designated Health Care Component?
  
4. If you have been previously designated as a HIPAA healthcare component, are you in compliance with the
  - a.  Yes  No Privacy Rule, April 14, 2004
  - b.  Yes  No Transactions Rule, October 16, 2003;
  - c.  Yes  No Security Rule, April 21, 2005?

5. Please provide any new accreditations and related accreditation reports.

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6. Has your campus added or subtracted to your list of designated health services to be covered by your health oversight policy?  Yes  No

If yes to above what services have been added?

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Subtracted?

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7. Are any of your health services on campus maintaining and distributing pharmaceutical samples?  Yes  No

If so, please describe where they are kept, how the inventory is monitored, and how expiration dates are monitored.

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If they are kept outside of the pharmacy, do you have a clinic pharmacy permit?  
 Yes  No

8. Please submit a report\* outlining the composition and primary work of your

- a. Student Health Services Advisory Committee (SHAC) over the 2004-2005 academic year
- b. Health oversight committee (if separate from your Student Health Advisory Council) over the 2004-05 academic year.

\*Submit reports requested in Item 8 electronically to Jim Blackburn by E-mail at [jblackburn@calstate.edu](mailto:jblackburn@calstate.edu)

**NOTE: Please complete the University Health Services Survey items 1-7 on the web at URL: <http://www.gateway/calstate.edu/shss/HlthServices.cfm>**