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EXECUTIVE VICE CHANCELLOR
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To: CSU Presidents

From: David S. Spence
Executive Vice Chancellor and Chief Academic Officer

Subject: **CY 2004-05 New Student Admissions: Non-Admission of and
Restrictions on Selected New Student Groups**

BACKGROUND

The 2004-05 Governor's Budget issued in January 2004 calls for a net budget reduction for the California State University (CSU) of over 7 percent, and the Governor's Budget assumes that revenues needed by the State will be obtained from the March 2004 support budget bond initiatives. As such, the Governor's budget probably represents the most optimistic scenario for the CSU. To address the Governor's 2004-05 Budget, the CSU concluded that it must act now to reduce its enrollment by five (5) percent in 2004-05 from its originally budgeted 2003-04 level.

As part of his budget for the CSU and the University of California (UC), the Governor also proposed goals and incentives for high school students eligible for the CSU and the UC to spend their first two college years at a California Community College (CCC). The CSU understands and embraces the Governor's intent to achieve cost efficiencies for the State and students in higher education and is developing plans to redirect first-time freshmen through more cost-effective lower-division instruction (implementation, however, is unlikely to begin any earlier than the 2005-06 college year).

While the CSU cannot implement freshman redirection immediately, elimination and restriction of admission to other selected groups of new students are

consistent with the Governor's intent, the immediate need to reduce enrollments by five percent, CSU enrollment policies, and the CSU's goal to facilitate student progress to degree with high quality and efficiency.

This memorandum provides information about the selected groups of new students who no longer will be admitted to CSU campuses or for whom admission will be restricted. It also addresses implementation issues raised by campus colleagues.

NON-ADMISSION AND RESTRICTIONS

Consistent with the enrollment reduction necessity, California Student University Enrollment Management Policy and Practices (found in the attachment to AA-2002-48) and the CSU objective to improve undergraduate progress to degree, **the CSU will not admit two categories of prospective students, beginning with the 2004-05 cycle.**

- **Lower-division transfer applicants.** Lower-division students have earned less than 60 semester (90 quarter) units of transferable coursework and can continue to earn credit at their home campus or at a California Community College. These students should be counseled to apply for admission to the CSU once they meet upper-division admission criteria.
- **Upper-division transfer applicants who are not fully eligible.** These college students have earned enough transferable units to qualify in the upper division but have not completed all of the four basic General Education courses. These students should be counseled to complete the courses required for admission prior to transfer to the CSU.

In addition, there are two new student groups for which admission is restricted, beginning with the 2004/05 cycle.

- **Unclassified postbaccalaureate applicants seeking a second baccalaureate.** Unclassified postbaccalaureate applicants who are seeking a second baccalaureate may be admitted in nursing, science, engineering, mathematics, and other areas of critical need.
- **Other unclassified postbaccalaureate applicants.** Unclassified postbaccalaureate applicants (not seeking a second baccalaureate in an area

of critical need) may be admitted only if no eligible upper-division transfer or eligible first-time freshman applicant is denied admission.

IMPLEMENTATION ISSUES

Lower-division transfers. There are a few exemptions to the non-admission of lower-division transfers. California Maritime Academy, for example, has a specialized mission and curriculum and may continue to admit lower-division transfers. Any inquiries regarding exceptions to the elimination of admission to the lower division should be directed to Allison Jones, ajones@calstate.edu. Allison Jones (ajones@calstate.edu), Philip Garcia (pgarcia@calstate.edu), and Leon Washington (lwashington@calstate.edu) comprise the team at the Chancellor's Office that will provide guidance about processing and reporting requirements with regard lower-division transfer exemptions.

Upper-division transfers (not fully eligible). Concerns have been raised about students with verified disabilities whose disability prevents them from mastering basic freshman subject area skills. These upper-division transfers still are admissible; Judy Osman (josman@calstate.edu), Philip Garcia (pgarcia@calstate.edu), and Leon Washington (lwashington@calstate.edu) comprise the team at the Chancellor's Office that will provide guidance about processing and reporting requirements with regard to these students.

Concerns have been raised about students who plan to transfer and major in high-unit and other specialized degree programs that prevent them from completing all of the basic freshman subject area requirements. Jo Service, jservice@calstate.edu, regularly reviews these programs and authorizes that the regular admission of upper-division transfers in identified programs even though some basic freshman coursework is not completed. Jo Service (jservice@calstate.edu), Leon Washington (lwashington@calstate.edu), and Philip Garcia (pgarcia@calstate.edu) comprise the team at the Chancellor's Office that will provide guidance about processing and reporting requirements with regard to these students.

Unclassified postbaccalaureate students seeking a second baccalaureate in critical areas of need. The CSU recognizes that it is part of its mission to meet the critical needs of the state and that adequate numbers of eligible first-time freshmen and eligible upper-division transfers may not be drawn to these areas of need. As such, unclassified postbaccalaureate students seeking a second baccalaureate in nursing, science, engineering, mathematics, and other critical

areas of need may be admitted. Marsha Hirano-Nakanishi, mhirano-nakanishi@calstate.edu, is responsible for maintaining and communicating the list of baccalaureate degree programs that fall within this strategic area. Marsha Hirano-Nakanishi (mhirano-nakanishi@calstate.edu), Leon Washington (lwashington@calstate.edu), and Philip Garcia (pgarcia@calstate.edu) comprise the team at the Chancellor's Office that will provide guidance about processing and reporting requirements with regard to these students.

Other unclassified postbaccalaureates. There have been many misunderstandings about the definition of these unclassified postbaccalaureates.. As noted above, unclassified postbaccalaureates seeking a second baccalaureate in an area of critical need are admissible.

All new postbaccalaureate teacher credential students and interns (classified and conditionally classified), as well as new postbaccalaureates seeking professional level II clearance, are not unclassified postbaccalaureates and continue to be admissible. Beverly Young (byoung@calstate.edu), Sue Robb (srobb@calstate.edu), Leon Washington (lwashington@calstate.edu), and Philip Garcia (pgarcia@calstate.edu) comprise the team at the Chancellor's Office that will provide guidance about processing and reporting requirements with regard to these students.

In a similar vein, postbaccalaureates who have been conditionally classified into graduate programs are not unclassified postbaccalaureates and continue to be admissible. Jo Service (jservice@calstate.edu), Leon Washington (lwashington@calstate.edu), and Philip Garcia (pgarcia@calstate.edu) comprise the team at the Chancellor's Office that will provide guidance about processing and reporting requirements with regard to these students.

The Chancellor's Office understands that some campuses first admit eligible postbaccalaureate applicants as unclassified, then update admission information after conditional classification and classification is determined through credential and graduate program processes; the general elimination of new unclassified postbaccalaureate students means that an offer of admission can be extended only after an applicant is deemed classified or conditionally classified.

DSS/mjhn

c: Charles B. Reed