




THE CALIFORNIA STATE UNIVERSITY

BAKERSFIELD • CHANNEL ISLANDS • CHICO • DOMINGUEZ HILLS • FRESNO • FULLERTON • HAYWARD • HUMBOLDT
LONG BEACH • LOS ANGELES • MARITIME ACADEMY • MONTEREY BAY • NORTHRIDGE • POMONA • SACRAMENTO
SAN BERNARDINO • SAN DIEGO • SAN FRANCISCO • SAN JOSE • SAN LUIS OBISPO • SAN MARCOS • SONOMA • STANISLAUS

ALLISON G. JONES
Assistant Vice Chancellor
Academic Affairs, Student Academic Support

Code: AA-2002-53
November 25, 2002

To: Provosts/Vice Presidents, Academic Affairs
Vice Presidents of Student Affairs

From: Allison G. Jones 

Subject: Admission Exception Allocations, 2002-2003 and 2003-2004

Trustee policy provides for a limited number of lower-division, undergraduate admission exceptions to regular admission criteria. Exception admissions under this policy are commonly referred to as “special admits.” Two sections of Title 5, Article 6, California Code of Regulations, incorporate the policy:

Section 40900	General Exceptions
Section 40901	Exceptions for Applicants to Special Compensatory Programs

Article 6 states that an applicant not otherwise eligible for admission either as a first-time freshman applicant or as a lower-division transfer applicant with fewer than 56 semester units may be admitted provided that the number of applicants enrolled in each category does not exceed four percent of all undergraduate students enrolled for the first time during the previous year not including those students enrolled under the provision of the Article.

There is continuing concern about the extent to which special admission students contribute to increasing enrollment demand and the need for CSU to provide precollegiate instruction. Further, the CSU cannot exceed the total eight percent permitted by Title 5 under Article 6. Therefore, campuses now exercising enrollment controls and those anticipating the need to manage enrollment are encouraged to carefully reexamine the extent to which special admission applicants are accommodated.

CSU Enrollment Reporting System data filed with the Division of Analytic Studies indicate new undergraduate enrollments in 2001-02 totaled 102,240 of which 2,018 enrolled under provisions of Section 40900 and 2,074 enrolled under provisions of Section 40901. The systemwide total of 4,092 individuals enrolled as exceptions is within the allocation for 2001-02.

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Students admitted under Section 40901 are limited to disadvantaged applicants, as defined, for whom special compensatory assistance is available. Section 40900 allocations may be used for disadvantaged applicants, but Section 40901 allocations may be used only to admit disadvantaged students. Therefore, the general administrative control for the campus should be that the students enrolled under Section 40900 not exceed one-half of the total allocation and the total enrollments of Sections 40900 and 40901 not exceed the total allocation.

Attachments to this memorandum provide data on the extent to which campuses utilized 2001-02 admission exception allocations and display campus allocations for 2002-03. Attachment A provides systemwide data, and Attachment B provides data for your campus. Recognizing enrollment trends and campus efforts to limit the use of special admission, the special admit allocations are generally less than the number generated for the system or individual campuses. A campus that has special needs that may not be accommodated within the allocation should bring that to our attention as quickly as possible.

We have included in the attachments a preliminary allocation for 2003-04 for campus planning purposes. We have estimated the 2003-04 allocations based upon campus and system trends in undergraduate enrollment and previous exceptional admission activity. If you find that an adjustment is suggested at a later date, please bring that to our attention as early as possible. Final allocations for 2003-04 will be provided in fall 2003.

Questions about exception admission allocations should be addressed to Mr. J. Leon Washington, Associate Director, Enrollment Management Services, Academic Affairs, Student Academic Support at (562) 951-4726 or lwashington@calstate.edu.

AGJ:JLW

Attachments

cc: CSU Presidents
Dr. David S. Spence
Dr. Gary A. Hammerstrom
Director of Admissions Records and Enrollment Management

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bcc: Dr. Charles B. Reed

2001-2004 ADMISSION EXCEPTION ALLOCATIONS

Systemwide

		Preliminary
	2001-2002	2002-2003 2003-2004

TOTAL NEW UNDERGRADUATE ENROLLMENT:

Exceptions Generated:	7,333	7,852	
Exceptions Allocated:			
Section 40900 (General)	2,315	2,240	2,240
Section 40901 (Disadvantaged)	2,315	2,240	2,240
Total Allocated:	4,630	4,480	4,480
Exceptions Enrolled:			
Section 40900 (General)	2,018		
Section 40901 (Disadvantaged)	2,074		
Total Enrolled:	4,092		
Percentage of Allocation Enrolled:	88.4%		

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2001-2004 ADMISSION EXCEPTION ALLOCATIONS

Bakersfield

	2001-2002	2002-2003	Preliminary 2003-2004
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TOTAL NEW UNDERGRADUATE ENROLLMENT:

Exceptions Generated:	138	104	
Exceptions Allocated:			
Section 40900 (General)	67	65	65
Section 40901 (Disadvantaged)	68	65	65
Total Allocated:	135	130	130
Exceptions Enrolled:			
Section 40900 (General)	81 [1]		
Section 40901 (Disadvantaged)	62		
Total Enrolled:	143 [2]		
Percentage of Allocation Enrolled:	106%		

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[1] Section 40901 (Disadvantaged) allocations may not be used for Section 40900 (General) exceptions.

[1] Please modify admission process to ensure campus remains within allocation.

2001-2004 ADMISSION EXCEPTION ALLOCATIONS

Channel Islands

	2001-2002	2002-2003	Preliminary 2003-2004
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TOTAL NEW UNDERGRADUATE ENROLLMENT:

Exceptions Generated: 0 0

Exceptions Allocated:

Section 40900 (General)	0	35	35
Section 40901 (Disadvantaged)	0	35	35
Total Allocated:	0	70	70

Exceptions Enrolled:

Section 40900 (General)	0
Section 40901 (Disadvantaged)	0
Total Enrolled:	0

Percentage of Allocation Enrolled: 0

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2001-2004 ADMISSION EXCEPTION ALLOCATIONS

Chico

	2001-2002	2002-2003	Preliminary 2003-2004
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TOTAL NEW UNDERGRADUATE ENROLLMENT:

Exceptions Generated:	356	285	
Exceptions Allocated:			
Section 40900 (General)	75	75	75
Section 40901 (Disadvantaged)	75	75	75
Total Allocated:	150	150	150
Exceptions Enrolled:			
Section 40900 (General)	124 [1]		
Section 40901 (Disadvantaged)	118		
Total Enrolled:	242 [2]		
Percentage of Allocation Enrolled:	161%		

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[1] Section 40901 (Disadvantaged) allocations may not be used for Section 40900 (General) exceptions.

[2] Please modify admission process to ensure campus remains within allocation.

2001-2004 ADMISSION EXCEPTION ALLOCATIONS

Dominguez Hills

	2001-2002	2002-2003	Preliminary 2003-2004
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TOTAL NEW UNDERGRADUATE ENROLLMENT:

Exceptions Generated:	184	124	
Exceptions Allocated:			
Section 40900 (General)	115	115	115
Section 40901 (Disadvantaged)	115	115	115
Total Allocated:	230	230	230
Exceptions Enrolled:			
Section 40900 (General)	122		
Section 40901 (Disadvantaged)	182		
Total Enrolled:	304 [1]		
Percentage of Allocation Enrolled:	132%		

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[1] Please modify admission process to ensure campus remains within allocation.

2001-2004 ADMISSION EXCEPTION ALLOCATIONS

Fresno

	2001-2002	2002-2003	Preliminary 2003-2004
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TOTAL NEW UNDERGRADUATE ENROLLMENT:

Exceptions Generated:	333	275	
Exceptions Allocated:			
Section 40900 (General)	187	187	187
Section 40901 (Disadvantaged)	188	188	188
Total Allocated:	375	375	375
Exceptions Enrolled:			
Section 40900 (General)	162		
Section 40901 (Disadvantaged)	169		
Total Enrolled:	331		
Percentage of Allocation Enrolled:	88%		

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2001-2004 ADMISSION EXCEPTION ALLOCATIONS

Fullerton

	2001-2002	2002-2003	Preliminary 2003-2004
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TOTAL NEW UNDERGRADUATE ENROLLMENT:

Exceptions Generated:	610	468	
Exceptions Allocated:			
Section 40900 (General)	150	137	137
Section 40901 (Disadvantaged)	150	138	138
Total Allocated:	300	275	275
Exceptions Enrolled:			
Section 40900 (General)	74		
Section 40901 (Disadvantaged)	151		
Total Enrolled:	225		
Percentage of Allocation Enrolled:	75%		

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2001-2004 ADMISSION EXCEPTION ALLOCATIONS

Hayward

	2001-2002	2002-2003	Preliminary 2003-2004
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TOTAL NEW UNDERGRADUATE ENROLLMENT:

Exceptions Generated:	243	160	
Exceptions Allocated:			
Section 40900 (General)	125	125	125
Section 40901 (Disadvantaged)	125	125	125
Total Allocated:	250	250	250
Exceptions Enrolled:			
Section 40900 (General)	105		
Section 40901 (Disadvantaged)	46		
Total Enrolled:	151		
Percentage of Allocation Enrolled:	60%		

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2001-2004 ADMISSION EXCEPTION ALLOCATIONS

Humboldt

	2001-2002	2002-2003	Preliminary 2003-2004
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TOTAL NEW UNDERGRADUATE ENROLLMENT:

Exceptions Generated:	148	112	
Exceptions Allocated:			
Section 40900 (General)	75	75	75
Section 40901 (Disadvantaged)	75	75	75
Total Allocated:	150	150	150
Exceptions Enrolled:			
Section 40900 (General)	94 [1]		
Section 40901 (Disadvantaged)	64		
Total Enrolled:	158 [2]		
Percentage of Allocation Enrolled:	105%		

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[1] Section 40901 (Disadvantaged) allocations may not be used for Section 40900 (General) exceptions.

[2] Please modify admission process to ensure campus remains within allocation.

2001-2004 ADMISSION EXCEPTION ALLOCATIONS

Long Beach

	2001-2002	2002-2003	Preliminary 2003-2004
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TOTAL NEW UNDERGRADUATE ENROLLMENT:

Exceptions Generated:	581	610	
Exceptions Allocated:			
Section 40900 (General)	125	112	112
Section 40901 (Disadvantaged)	125	113	113
Total Allocated:	250	225	225
Exceptions Enrolled:			
Section 40900 (General)	37		
Section 40901 (Disadvantaged)	108		
Total Enrolled:	145		
Percentage of Allocation Enrolled:	58%		

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2001-2004 ADMISSION EXCEPTION ALLOCATIONS

Los Angeles

	2001-2002	2002-2003	Preliminary 2003-2004
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TOTAL NEW UNDERGRADUATE ENROLLMENT:

Exceptions Generated:	281	200	
Exceptions Allocated:			
Section 40900 (General)	200	175	175
Section 40901 (Disadvantaged)	200	200	200
Total Allocated:	400	375	375
Exceptions Enrolled:			
Section 40900 (General)	91		
Section 40901 (Disadvantaged)	235		
Total Enrolled:	326		
Percentage of Allocation Enrolled:	82%		

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2001-2004 ADMISSION EXCEPTION ALLOCATIONS

Maritime Academy

	2001-2002	2002-2003	Preliminary 2003-2004
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TOTAL NEW UNDERGRADUATE ENROLLMENT:

Exceptions Generated:	10	10	
Exceptions Allocated:			
Section 40900 (General)	25	25	25
Section 40901 (Disadvantaged)			
Total Allocated:	25	25	25
Exceptions Enrolled:			
Section 40900 (General)	21		
Section 40901 (Disadvantaged)	0		
Total Enrolled:	21		
Percentage of Allocation Enrolled:	84% [1]		

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[1] Please modify admission process to ensure campus remains within allocation.

2001-2004 ADMISSION EXCEPTION ALLOCATIONS

Monterey Bay

	2001-2002	2002-2003	Preliminary 2003-2004
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TOTAL NEW UNDERGRADUATE ENROLLMENT:

Exceptions Generated:	73	78	
Exceptions Allocated:			
Section 40900 (General)	35	35	35
Section 40901 (Disadvantaged)	35	35	35
Total Allocated:	70	70	70
Exceptions Enrolled:			
Section 40900 (General)	26		
Section 40901 (Disadvantaged)	36		
Total Enrolled:	62		
Percentage of Allocation Enrolled:	89%		

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2001-2004 ADMISSION EXCEPTION ALLOCATIONS

Northridge

	2001-2002	2002-2003	Preliminary 2003-2004
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TOTAL NEW UNDERGRADUATE ENROLLMENT:

Exceptions Generated:	627	524	
Exceptions Allocated:			
Section 40900 (General)	150	137	137
Section 40901 (Disadvantaged)	150	138	138
Total Allocated:	300	275	275
Exceptions Enrolled:			
Section 40900 (General)	21		
Section 40901 (Disadvantaged)	131		
Total Enrolled:	152		
Percentage of Allocation Enrolled:	51%		

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2001-2004 ADMISSION EXCEPTION ALLOCATIONS

Pomona

	2001-2002	2002-2003	Preliminary 2003-2004
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TOTAL NEW UNDERGRADUATE ENROLLMENT:

Exceptions Generated:	403	306	
Exceptions Allocated:			
Section 40900 (General)	50	50	50
Section 40901 (Disadvantaged)	50	50	50
Total Allocated:	100	100	100
Exceptions Enrolled:			
Section 40900 (General)	39		
Section 40901 (Disadvantaged)	40		
Total Enrolled:	79		
Percentage of Allocation Enrolled:	79%		

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2001-2004 ADMISSION EXCEPTION ALLOCATIONS

Sacramento

	2001-2002	2002-2003	Preliminary 2003-2004
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TOTAL NEW UNDERGRADUATE ENROLLMENT:

Exceptions Generated:	531	425	
Exceptions Allocated:			
Section 40900 (General)	187	187	187
Section 40901 (Disadvantaged)	188	188	188
Total Allocated:	375	375	375
Exceptions Enrolled:			
Section 40900 (General)	179		
Section 40901 (Disadvantaged)	218		
Total Enrolled:	397		
Percentage of Allocation Enrolled:	106% [1]		

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[1] Please modify admission process to ensure campus remains within allocation.

2001-2004 ADMISSION EXCEPTION ALLOCATIONS

San Bernardino

	2001-2002	2002-2003	Preliminary 2003-2004
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TOTAL NEW UNDERGRADUATE ENROLLMENT:

Exceptions Generated:	277	207	
Exceptions Allocated:			
Section 40900 (General)	117	117	117
Section 40901 (Disadvantaged)	118	118	118
Total Allocated:	235	235	235
Exceptions Enrolled:			
Section 40900 (General)	193 [1]		
Section 40901 (Disadvantaged)	99		
Total Enrolled:	292 [2]		
Percentage of Allocation Enrolled:	124%		

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[1] Section 40901 (Disadvantaged) allocations may not be used for Section 40900 (General) exceptions.

[2] Please modify admission process to ensure campus remains within allocation.

2001-2004 ADMISSION EXCEPTION ALLOCATIONS

San Diego

	2001-2002	2002-2003	Preliminary 2003-2004
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TOTAL NEW UNDERGRADUATE ENROLLMENT:

Exceptions Generated:	692	567	
Exceptions Allocated:			
Section 40900 (General)	125	112	112
Section 40901 (Disadvantaged)	125	113	113
Total Allocated:	250	225	225
Exceptions Enrolled:			
Section 40900 (General)	124		
Section 40901 (Disadvantaged)	12		
Total Enrolled:	136		
Percentage of Allocation Enrolled:	54%		

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[1] Section 40901 (Disadvantaged) allocations may not be used for Section 40900 (General) exceptions.

2001-2004 ADMISSION EXCEPTION ALLOCATIONS

San Francisco

	2001-2002	2002-2003	Preliminary 2003-2004
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TOTAL NEW UNDERGRADUATE ENROLLMENT:

Exceptions Generated:	475	364	
Exceptions Allocated:			
Section 40900 (General)	137	137	137
Section 40901 (Disadvantaged)	138	138	138
Total Allocated:	275	275	275
Exceptions Enrolled:			
Section 40900 (General)	70		
Section 40901 (Disadvantaged)	116		
Total Enrolled:	186	0	0
Percentage of Allocation Enrolled:	68%		

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2001-2004 ADMISSION EXCEPTION ALLOCATIONS

San Jose

			Preliminary
	2001-2002	2002-2003	2003-2004

TOTAL NEW UNDERGRADUATE ENROLLMENT:

Exceptions Generated:	492	408	
Exceptions Allocated:			
Section 40900 (General)	200	187	187
Section 40901 (Disadvantaged)	200	188	188
Total Allocated:	400	375	375
Exceptions Enrolled:			
Section 40900 (General)	249 [1]		
Section 40901 (Disadvantaged)	193		
Total Enrolled:	442 [2]		
Percentage of Allocation Enrolled:	111%		

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[1] Section 40901 (Disadvantaged) allocations may not be used for Section 40900 (General) exceptions.

[2] Please modify admission process to ensure campus remains within allocation.

2001-2004 ADMISSION EXCEPTION ALLOCATIONS

San Luis Obispo

	2001-2002	2002-2003	Preliminary 2003-2004
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TOTAL NEW UNDERGRADUATE ENROLLMENT:

Exceptions Generated: 378 322

Exceptions Allocated:

Section 40900 (General)	7	7	7
Section 40901 (Disadvantaged)	8	8	8
Total Allocated:	15	15	15

Exceptions Enrolled:

Section 40900 (General)	7
Section 40901 (Disadvantaged)	0
Total Enrolled:	7

Percentage of Allocation Enrolled: 47%

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2001-2004 ADMISSION EXCEPTION ALLOCATIONS

San Marcos

	2001-2002	2002-2003	Preliminary 2003-2004
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TOTAL NEW UNDERGRADUATE ENROLLMENT:

Exceptions Generated:	162	122	
Exceptions Allocated:			
Section 40900 (General)	37	37	37
Section 40901 (Disadvantaged)	38	38	38
Total Allocated:	75	75	75
Exceptions Enrolled:			
Section 40900 (General)	77		
Section 40901 (Disadvantaged)	11		
Total Enrolled:	88		
Percentage of Allocation Enrolled:	117%		

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2001-2004 ADMISSION EXCEPTION ALLOCATIONS

Sonoma

	2001-2002	2002-2003	Preliminary 2003-2004
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TOTAL NEW UNDERGRADUATE ENROLLMENT:

Exceptions Generated:	183	146	
Exceptions Allocated:			
Section 40900 (General)	37	37	37
Section 40901 (Disadvantaged)	38	38	38
Total Allocated:	75	75	75
Exceptions Enrolled:			
Section 40900 (General)	57 [1]		
Section 40901 (Disadvantaged)	24		
Total Enrolled:	81 [2]		
Percentage of Allocation Enrolled:	108%		

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[1] Section 40901 (Disadvantaged) allocations may not be used for Section 40900 (General) exceptions.

[2] Please modify admission process to ensure campus remains within allocation.

2001-2004 ADMISSION EXCEPTION ALLOCATIONS

Stanislaus

	2001-2002	2001-2002	Preliminary 2003-2004
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TOTAL NEW UNDERGRADUATE ENROLLMENT:

Exceptions Generated:	156	115	
Exceptions Allocated:			
Section 40900 (General)	87	87	87
Section 40901 (Disadvantaged)	88	88	88
Total Allocated:	175	175	175
Exceptions Enrolled:			
Section 40900 (General)	65		
Section 40901 (Disadvantaged)	59		
Total Enrolled:	124		
Percentage of Allocation Enrolled:	71%		

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