



# THE CALIFORNIA STATE UNIVERSITY

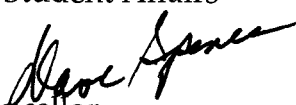
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**DAVID S. SPENCE**  
EXECUTIVE VICE CHANCELLOR  
CHIEF ACADEMIC OFFICER

Code: AA-2002-40

August 9, 2002

**To:** Provosts/Vice Presidents for Academic Affairs  
Vice Presidents for Student Affairs

**From:** David S. Spence   
Executive Vice Chancellor  
Chief Academic Officer

**Subject:** Executive Order Number 792 - Grading Symbols, Assignment of Grades,  
and Grade Appeals

Executive Order Number 792, issued November 12, 2001, which becomes effective September 1, 2002, directs campuses to review their academic policies related to grades and grade appeals.

Earlier this year, at the request of the Trustees' Audit staff, campuses were asked to provide CSU Academic Affairs a statement describing how each campus will comply with the requirements of the Executive Order related specifically to student participation and reporting requirements in grade appeals. These two areas were cited frequently in campus audits and the systemwide audit (99-23) of Student Records and Registration (SRR).

There is still time for your campus to provide a response if you have not already done so. The deadline for submission of responses has been extended to August 30, 2002. Responses may be directed to Mr. J. Leon Washington, Associate Director, Enrollment Management Services, Academic Affairs, Student Academic Support. Mr. Washington may be reached by telephone at (562) 951-4726 or by e-mail at [lwashington@calstate.edu](mailto:lwashington@calstate.edu).

DSS/jlw

cc: CSU Presidents